

HISTORY OF HEADQUARTERS WASHINGTON WING

Civil Air Patrol
Auxiliary of the United States Air Force

1 January 2021 - 31 December 2021



Prepared by

Lt Col Edwin A. Keeney

*Wing Director, Education & Training
Acting Wing Historian*

Reviewed by

*Colonel Shelly Norman, CAP
Wing Commander*

This page intentionally left blank



HEADQUARTERS WASHINGTON WING
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
1155 BARNES BOULEVARD
JOINT BASE LEWIS-McCHORD WA 98438-1301



18 March 2022

MEMORANDUM FOR: Lt. Col Edwin A. Keeney, CAP, Acting Wing Historian

FROM: Col Shelly J. Norman, WAWG/CC

SUBJECT: Approval of 2021 WAWG History

I approve the 2021 WAWG History. Please forward to PCR/HQ.

A handwritten signature in cursive script that reads "Shelly J. Norman".

SHELLY J. NORMAN,
Colonel, CAP
Wing Commander

This page intentionally left blank

INTRODUCTION OF UNIT STAFF

UNIT Commander	Shelley J. Norman	Colonel
Vice Commander	Kenneth W. Butler	Lieutenant Colonel
Chief of Staff	Ralph Black (Acting)	Major
Chaplain	William Adam III	Lieutenant Colonel
Director of Safety	Philip L. Pearson	Lieutenant Colonel
IG	Randolph Fish	Lieutenant Colonel
Dir-Admin/Personnel	Keith Weber	Lieutenant Colonel

Chapter I OPERATIONS

Search and Rescue

There were no Search & Rescue Missions in 2021.

Disaster Response

In 2021 the WAWG Cadets and Senior Members were very involved in supporting multiple Washington Counties COVID-19 responses.

Homeland Security

Washington Wing supported two Homeland Security Missions supporting the training of the Oregon Air National Guard by flying as a TSA Airspace Violator.

This training is critical as it is the most economical method of providing the Guard with real world experience intercepting low and slow aircraft identified as a potential terrorist.

Counterdrug Operations

The Counterdrug program was not assigned missions in 2021, but administrative documentation essential for mission assignment was maintained. Staffing with mission coordinators and communication personnel was appropriate. Flight crew availability and qualifications were primarily maintained through December 31,2021 via multiple extensions of qualifications. These extensions were directed by National Headquarters due to the adverse impact of the COVID-19 virus and the implementation of virus countermeasures on flight crew training.

Chapter II AEROSPACE EDUCATION

Aerospace Education (AE) is directed and supported with the wing's squadrons by a unique team of experienced aerospace officers. Maj Sylvie Giral Kacmarcik has served as the wing's Director of Aerospace Education (DAE) since November 2018. She started her CAP career as an Aerospace Education Member before joining Paine Field Composite Squadron as their Aerospace education Officer, Activity Officer and Cyber Patriot Team Coach. Dr. Giral Kacmarcik is a scientist and an educator who has been teaching for 32 years. She has taught in preschool classrooms to students from 2 to 6 years old, in K-9 grades as a STEM and French language specialist, and at colleges in accredited Earth Sciences courses and continuing education French language classes. She is presently a Geology Adjunct Professor at Shoreline Community College, and a STEM instructor at the Montessori Institute of Teacher Education of Spring Valley where she trains Elementary Montessori teachers in Math and Sciences. Maj Kacmarcik holds a Master rating in the Aerospace Education Specialty Track. In Summer 2021, Maj Kacmarcik joined the Pacific Region AE team as their Cyber Education Officer. In Fall 2021, she also joined the National AE Volunteer Team as their Cyber Education Coordinator.

Maj Carl Lindberg has served as Advisor to DAE and has served as the wing's DAE from 2015 until November 2018. He is a former CAP cadet who had served as a senior member with the California & Nebraska wings, as well as, serving on active-duty time in the USAF (Air Operations Intelligence). He retired from the Boeing Company working with the Renton Division's Industrial Engineering organization developing and coordinating manufacturing plans for several two and four engine aircraft.

Lt Col Russell Garlow is serving as Assistant DAE and has served for 12 years as our wing DAE. He is a current Boeing engineer.

These two officers hold the Master's AE specialty rating and serve as a high quality resource for the wing's squadron AEOs. The Washington Wing adopted this wing level AE organizational structure to better serve the WAWG squadrons in 2015.

Aerospace Education Staff

Director of Aerospace Education	Maj Sylvie Kacmarcik
Assistant Director of Aerospace Education	Lt Col Russell Garlow
Assistant Director of Aerospace Education	Col Shelly Norman
Advisor to Director of Aerospace Education	Maj Carl Lindberg
Aerospace Education Officer - Internal	1st Lt Allan Reitan
Aerospace Education Officer - External	Lt Col Richard Edgerton
Cyber Education Officer	1st Lt Matthew Almanza
Aerospace Education Officer for Eastern Washington	Capt Jeffery Dagle (P) & Lt Col Jamie Treat (A)
Aerospace Education Officer for Northwestern Washington	Capt Anthony Eaton
Aerospace Education Officer for Southwestern Washington	Capt Allan Reitan
Cyber Education Officer for Northwestern Washington	1st Lt Aaron Kiesser
Aerospace Education CyberPatriot Coordinator	Maj Sylvie Kacmarcik
Assistant CyberPatriot Coordinator	C/Col Aaron Gorham

Chapter III CADET PROGRAMS

Due to COVID-19, many major in-person CAP activities were canceled in 2021.

Wing CAC Staff for the 2020-2021 term

Washington Wing CAC Chair: C/Maj Misa McKenna

Washington Wing CAC Vice Chair: C/Capt Katerina Druffner

Washington Wing CAC Record: C/1st Lt Noah Booz

For this CAC, WAWG/CP decided it would be best to dismantle the Group CACs and have squadrons send representatives to the wing.

WAWG cadets filled many executive level cadre positions at the ORWG/AKWG Joint Winter Encampment 2021 (26 Dec 21 - 4 Jan 22)

C/Col Bradley Gorham (WA-082) - Cadet Commander

~~C/Col John Greco (WA-051) - Cadet Deputy Commander (**Not able to arrive due to COVID**)~~

C/Lt Col Julius Sjolie (WA-069) - Cadet Group Superintendent

Major Milestones

Spaatz

C/Col John F. Greco - WA-051

C/Col Bradley Gorham - WA-082

C/Col Marco A. Desimone - WA-050

Eaker

C/Lt Col Avery F. Somma (WA-015)

C/Col John F. Greco (WA-051)

C/Lt Col Tatyanna N. Sparks (WA-015)

C/Lt Col Corey P. Zendejas (WA-002)

C/Lt Col Emmanuel P. Larsen (WA-004)

C/Lt Col Julius H. Sjolie (WA-069)

Earhart

Garrett H. West Dec 2021 WA-002

Rebecca M. Kinstle Nov 2021 WA-069

Warren F. Betz Nov 2021 WA-050

Maxim Joseph Pace Oct 2021 WA-050

Karolina Dubiel Sep 2021 WA-050

Sasha E. Bulajewski Jun 2021 WA-050

Blaise B. Stauffer Jun 2021 WA-050

Jaciano R. Jantz Jun 2021 WA-082

Isaac Lyss-Loren May 2021 WA-068

Katerina A. Druffner Apr 2021 WA-050

Dominic D. Costanti Apr 2021 WA-051

Ezekiel K. Nagaoka Jan 2021 WA-039

CP Misc.

- Washington All Mission Academy help 5 virtual and 4 in-person WAMA weekends
- WAWG held 4 virtual TLC Courses, which each graduated 31 WAWG students (3 basic and 1 intermediate).
- Desert Eagle National Flight Academy

CP OTY Awards

2021 WAWG Cadet of the Year: C/Lt Col Tatyanna Sparks (WA-015)

2021 WAWG Cadet NCO of the Year: C/CMSgt Rebekah Hart (WA-003)

2021 WAWG CPO of the Year: Lt Col James "Sid" Wiggs (WA-080)

Specialty Tracks

CADET PROGRAMS				
CAPID	Member	Rank	Unit	Completed
Level - SENIOR				
462127	Alexander R Schultze	Capt	PCR-WA-003	Jun 30, 2021
207718	Robert M Daschofsky	Maj	PCR-WA-005	May 25, 2021
544978	Vincent Le	SM	PCR-WA-015	Nov 5, 2021
594559	Vinh Le	1st Lt	PCR-WA-015	Feb 9, 2021
426781	Zachary S Dawson	Capt	PCR-WA-018	Feb 2, 2021
550372	Marco Angelo Desimone	Capt	PCR-WA-050	Aug 6, 2021
614564	James Davis	Capt	PCR-WA-068	Aug 18, 2021
Level - TECHNICIAN				
565667	Mathieu Quinn Barron	SM	PCR-WA-039	Aug 20, 2021
294887	John F Cantu	Capt	PCR-WA-050	Aug 5, 2021
629254	Joseph E Pace	Lt Col	PCR-WA-050	Jan 28, 2021
542921	Madeline K Patterson	SM	PCR-WA-091	Feb 17, 2021

Stats

- Gen Billy Mitchell Awards: 25
- Amelia Earhart Awards: 12
- Gen Ira Eaker Awards: 6
- Gen Carl Spaatz Awards: 3
- Quality Cadet Unit Award: 9

Drug Demand Reduction

The standalone Drug Demand Reduction program is defunct, and substance-use related content is now distributed throughout the cadet character and leadership curriculums. As such, there will be no specific updates to report on this topic.

APPENDIX I: Core Mission Data and Statistics

Operations

The COVID-19 activities included:

- Staffing food distribution PODs
- Food delivery to citizens unable to pick-up the food they need from the food distribution centers
- Directing traffic & other support activities at Drive Through Vaccination PODs
- Receiving & sorting food delivered to warehouses supporting food pantries
- Repackaging bulk food into family sized packages that can then be included in food packs distributed by the County Food Pantries
- Planting, weeding, watering, fertilizing and picking food grown at the EFN produce garden

In addition, the Wing provided Cadets and Senior members assisting other local Community Services that were unable to complete their Missions due to a shortfall of regular volunteers resulting from the COVID-19 restrictions and potential health concerns.

On the two Missions the Wing aircraft flew as a target for the Oregon Air National Guard F16s' to identify and intercept. **The two Homeland Security missions were MN 22-1-3992 and 21-1-4937.** Both Missions were training flight for the Oregon Air National Guard with a CAP airplane simulating a threat such as entering Presidential Protected Airspace or a suspected terrorist attack groom the air.

Aerospace Education

Internal AE:

- Aerospace Education Specialty Track professional development for all SM:
Master level = 18; Senior level = 19; Technician level = 30; None = 60
- 75 Aerospace Education Officers (AEO) in 26 composite squadrons, 3 groups & 1 wing:
Master level = 10; Senior level = 12; Technician level = 18; None = 35
- From 2 Cyber Education Officers (2020) to 8 CEO (2021) total in 26 composite squadrons
- Yeager: The percentage of Yeager awards is at 54.75% with 346 Yeager Awards for 632 Senior Members over a total of 1226 members.
- 8 Aerospace Education Achievement Award (WA-004, 005, 011, 015, 018, 046, 050, 068)
- STEM kit program: 16-unit orders, 7 kits completed, & 122 members participating (SM & Cadets)
WAWG has received 97 set of STEM kits since 2013
11 sUAS quadcopter or ready-to-fly quadcopter STEM kit requests
- Model Rocketry program in 8 units (WA-007, 015, 018, 039, 050, 051, 068, 089) involving at least 37 cadets. Northshore CS WA-068 - some cadets and senior members are working towards mid- and high-power rockets.
- AEX - 8 units plus WAMA registered, 5 units (WA-003, 004, 044, 051, 068) and WAMA (WA-001) completed at least one AEX unit involving 150 SM and cadets
Other units ran AEX activities without registrations: Paine Field CS WA-049 FPG-9 glider and:
 - sUAS ground school and flight training (WA-039, 049, 050, 068)
 - Cross-Country Navigation STEM kit & airport field trip; model plane building (WA-039)
 - Flight simulator STEM kit sessions to learn flying techniques from senior member pilots and some ground school training (WA-049, 068, 069, 082)
 - Renton CS WA-069 (Guest speakers, STEM kits: Raspberry Pi & Python programming)
- AFA Cyber Patriot training and competition 10 teams in 2020-2021 season XIII
Season XIV 2021-2022, 15 teams registered (12 high school and 3 middle school ones) from PCR-WA-001 WAMA, 003, 015, 018, 039, 050, 068, 082
- Introduction to the AFA Stellar Explorers program (Seattle CS WA-018)
- 10 CAP National High Altitude Balloon Challenge teams (WA-002, 004, 015, 021, 046, 050, 051, 068, 069, 093) resulting in 3 nominations (2 for WA-015 and 1 for WA-068) and 1 award for creative science slide for WA-015.
- DAE visited Paine Field, Northshore, Overlake, Renton, and Green River Composite Squadrons since the COVID-19 reopening, and communicated with AEOs, CEOs and WAWG members by email, Facebook posting, and website updates.
- DAE met twice with AZWG DAE during summer 2021 and discussed projects and DAE strategies.

Internal AE: (Continued)

- DAE attended and participated as a panelist in the virtual CAP National AEO School (June 2021) Since Fall 2020, CAP WAWG Cyber Education Team has been offered free access to 30 units from the Western Washington University Cyber Range to use for Cyber training.
- Nov 2020 to June 2021 & Sep 2021 - present - WAWG Cyber Education Training every first and third Saturdays of each month, 2 hour long virtual sessions: study of Operating Systems (Ubuntu & Windows 10), cyber security, cryptography, CAP AE Cyber Module. The DAE is the leader of the Cyber Education Team and one of the instructors.
- 12-16 July 2021 and 26-30 July 2021 - WAWG Green Darter virtual Cyber Education camps including the AFA Cyber Camp Standard and Advanced curricula, related computer science topics, career discussions with industry and military experts. DAE is the director of the cyber camps and one of the instructors.
- Nov 2020 - May 2021 - WAMA (Washington All Missions Academy) Aerospace/STEM/Cyber Education classroom for 2 hour virtual training sessions every second Saturday of each month: CAP Cyber & STEM programs; topography (3D to 2D); Cryptography, Natural Hazards in aviation including anecdotes from various guests; CAP's Emergency Response to Natural Hazards & Disasters and collaboration with partners (AFRCC, CAP-USAF, FAA-WADS, FEMA, WSDOT, County Emergency Management, CAP WAWG); Mars 2020 Perseverance). DAE is the WAMA Aerospace, STEM, and Cyber Education Officer.
- Sep 2021 to present - in person WAMA weekend long training, 10-12 hours of AE class time:
 - Sept - Civil Engineering and Towers with 9/11 field trip led by Capt Allan Reitan
 - Oct - Cyber Education - canceled due to lack of enrollment
 - Nov - Model Rocketry led by Lt Col Butler and Hanson
 - Dec - Astronomy & Telescopes led by Maj Sylvie Kacmarcik
- 5 Field trips from Composite Squadrons and WAMA: 30 Jul 2021 Warbird RC Day at BelAir RC field in Bellingham, WA; Sep 2021 Bellingham International Airport Tour; Museum of Flight Virtual Tour; Sep 2021 Field trip to Cashmere WA on Saturday morning to participate in the 20-year remembrance of 9/11 at 1100 to the 9/11 Spirit of America site and ceremonies
- External guest speakers:
 - in units - Capt Tabb Stringer USN ret.; LtCol Stephen Kellar USAF; US Navy member ; airline industry specialist ; Brand Wilson from NASA, Roei Ganzarski from Magnix Corp
 - At WAMA - Cryptography (Mike Koss); Natural Hazards in Aviation & Emergency Response (15 guests from CAP & external)
- Renton CS WA-069 2 members went to Desert Eagle National Flight Academy as Ground School instructors; AEO is instructing an Overlake CS pilot to return to flight status towards Form 5 and Orientation Flight pilot endorsement; AEO conducted 8 hours of Civil Engineering class in September 2021 WAMA.

External AE:

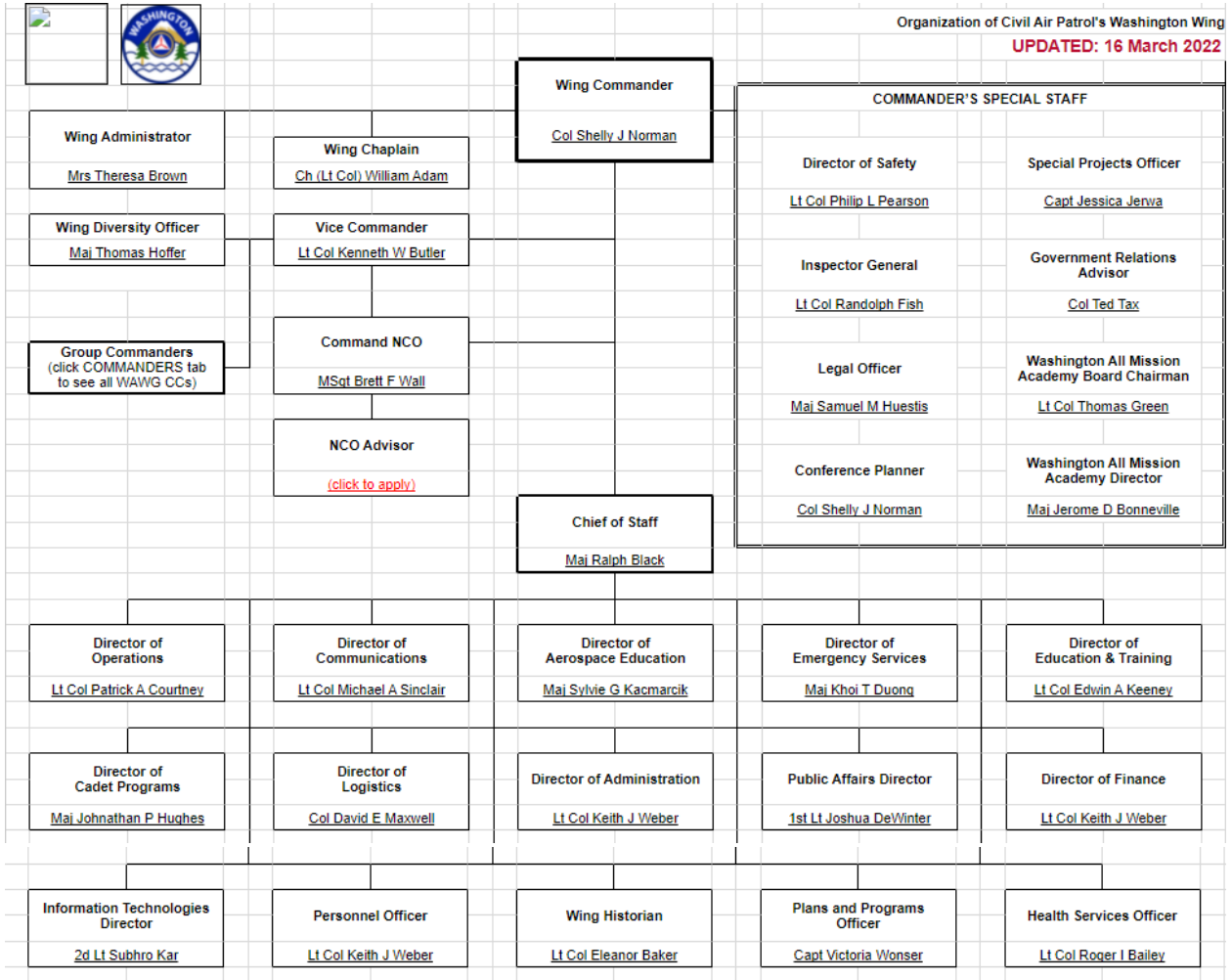
- 45 AEMs down from 94 prior to the COVID-19 situation
- AEX - 10 school applications for the school year 2020-2021, only one completed at least one AEX unit. 17 schools applied for the school year 2021-2022.
- ACE - In fall 2020, 7 schools joined the ACE program:
 - Abundant Rd School of Knowledge Homeschool, Grades 2, 6; Tacoma, WA 98444
 - Beckman Academy Home School, Grades K, 6; Gig Harbor, WA 98335
 - Parkside Elementary, Grade 1; Tenino, WA 98589
 - Ridgewood Elementary, Grade 5; Renton, WA 98055
 - Shook Home School, Grades 3, 4; Port Orchard, WA 98366
 - Springdale Elementary, Grade 5; Springdale, WA 99173
 - Walter Home School, Grades 2, 4; Allyn, WA 98524
- ACE - In fall 2021, 7 schools joined the ACE program:
 - Crawford Homeschool, Grades K,2; Vancouver, WA 98686
 - Deffit Homeschool, Grades K,1; Sumner, WA 98390
 - Haller Middle School, Grade 6; Arlington, WA 98223
 - King's Way School, Grade 6; Vancouver, WA 98665
 - Parkside Elementary School, Grades 1,2; Tenino, WA 98589
 - Springdale Elementary School, Grade 5; Springdale, WA 99173
 - Thompson Valley Homeschool, Grades K, 2; Maple Valley, WA 98038
- STEM kits - WAWG AEMs have received 94 sets of STEM kits since 2013
- No TOP flights in 2020-2021
- Wing DAE attended and participated in virtual workshops, meetings and conferences where she shared information about CAP's AE programs and resources: 2020 October Washington State Teacher Association in collaboration with ORWG DAE; then in 2021: February Space Exploration Conference, June SynEd-Cyber Guild Cyber Coach training, June Cyber Education Discovery Forum, 1-2 days Science Is Cool virtual Unconferences (April, July, August, October), NASA-EPDC Educator Professional Development sessions (all year around), CYBER.org & Parallax cyber education training, Epic STEM Challenge workshop (PNAA, AIAA, Starfish Education, Museum of Flight of Seattle)...
- Sept 2021 - present - DAE is an "industrial partner"/advisor for a team of three 5th grade teachers creating a Project-Based Learning unit on small UAS.

External AE: (Continued)

- Deer Park Squadron WA-089 has participated with a local middle school in external AE activities like model rocketry and astronaut/science guest speakers.
- Bellingham CS WA-015 (4H, Lynden Academy Parents Club)
- Skagit CS WA-046 (Museum of Flight, Burlington, WA; Air Cadets of Canada - British Columbia)
- Paine Field CS WA-049 (Snohomish County SAR)
- Overlake CS WA-050 (Mt Si High School)
- McChord CS WA-039 (Local VFW)
- Renton CS WA-069 (contacted Principals in the Tahoma School District, AEO started volunteering with the Museum of Flight as a Pavilion Ambassador)
- Lewis CS WA-110 (EAA)
- Fort Vancouver WA-080 (assisting the National Park Services at their Pearson Air Museum by helping to volunteer as a docent/reenactment for the National Park Services)
- Northern Desert CS WA-100 spent a day introducing the CAP squadron and specifically the cadet program and aerospace education to the local Girl Scout troop. There were 9 scouts and four scout leaders attending.

APPENDIX II: Unit Staff - Data and Statistics

Unit Organization Chart



Unit Command and Staff Listing

Chief of Staff (CS) Maj Ralph Black		Logistics (LG) <i>Interim Director of Logistics</i> Col David E Maxwell		Organization of Civil Air Patrol's Washington Wing Expanded Staff Sections Updated: 1 January 2022	
Asst Chief of Staff Lt Col Martin D (Dick) Heiz		Asst Director of Logistics (Vacant)		Operations <i>Director of Operations</i> Lt Col Patrick A Courtney	
Chaplain Section (HC) <i>Wing Chaplain</i> CH (Lt Col) William H Adam III		Supply Officer (Vacant)		Assistant Director of Operations Lt Col William E Gibbs	
Deputy Wing Chaplain CH (Lt Col) Dave Franklin		Transportation Officer Maj Richard N Kear		Deputy Director of Operations Maj Ralph W Black	
Character Development Support Spec (Vacant)		Asst Transportation Officer Lt Col Michael A Sinclair Lt Col Keith J Weber Capt James A Young		Standardization/Evaluation Officer Capt David Shangraw / Capt Evan Nelson	
Finance Section (FM) <i>Director of Finance</i> Lt Col Keith J Weber		Aircraft Maintenance Officer Lt Col David F Nelson		Asst Standardization/Evaluation Officer Col David G Lehman	
Asst Director of Finance Lt Col Benjamin A Paul		Deputy Aircraft Maintenance Officer Lt Col Patrick A Courtney		Operations Training Officer (Air Crew) Lt Col William E Gibbs	
Philanthropy/Grants Coordinator (Vacant)		Asst AMO (WA-001) Capt Joshua Wewley		Operations Training Officer Maj John E Haug	
		Unit AMO (WA-003) Maj Steven H Payne		Airborne Photography Training Officer Capt Carl T Wiley	
		Unit AMO (WA-005) Lt Col William Howard		Critical Incident Stress Officer Lt Col Richard E Bonham	
		Unit AMO (WA-011) Lt Col Roger J Patry		Critical Incident Stress Clinical Director Lt Col Roger I Bailey	
		Unit AMO (WA-015) Lt Col Joel S Martin		Counter Drug Officer Lt Col Michael W Dukas	
Marketing and Public Affairs (PA) <i>Public Affairs Officer</i> 2d Lt Joshua DeWinter		Unit AMO (WA-018) SM Thomas E Groves		Advisor to the Counter Drug Officer Col Ernestus S Schnabler	
Asst Public Affairs Officer Capt Zachary Lam		Unit AMO (WA-019) Capt Philip E Peters		Counter Drug Mission Officer (Vacant)	
Managing Editor, Evergreen Magazine Maj Bethany J Cox		Unit AMO (WA-039) Capt Matthew O Gallo		Homeland Security Officer Lt Col John M Reno	
Recruiting & Retention Officer Vacant		Unit AMO (WA-044) Lt Col Dave Franklin		FEMA Region X Liaison Lt Col Michael A Sinclair	
		Unit AMO (WA-049) Maj Jose N Cabrera		Small Unmanned Aerial Systems Manager Capt Carl T Wiley	
		Unit AMO (WA-051) Capt John A Weidman		Chief Pilot & Instructor Lt Col Karl M Moore	
		Unit AMO (WA-080) Capt Keith R Gover		GLEP Coordinator Lt Col John M Reno	
Aerospace Education (AE) <i>Director of Aerospace Education</i> Maj Sylvie G Kacmarcik		Historian (HO) <i>Wing Historian</i> Lt Col Eleanor P Baker		Alerting Officer Lt Col John M Reno	
Advisor to Director of AE Maj Carl A Lindberg				Glider Program Manager Maj Michael L Talley	

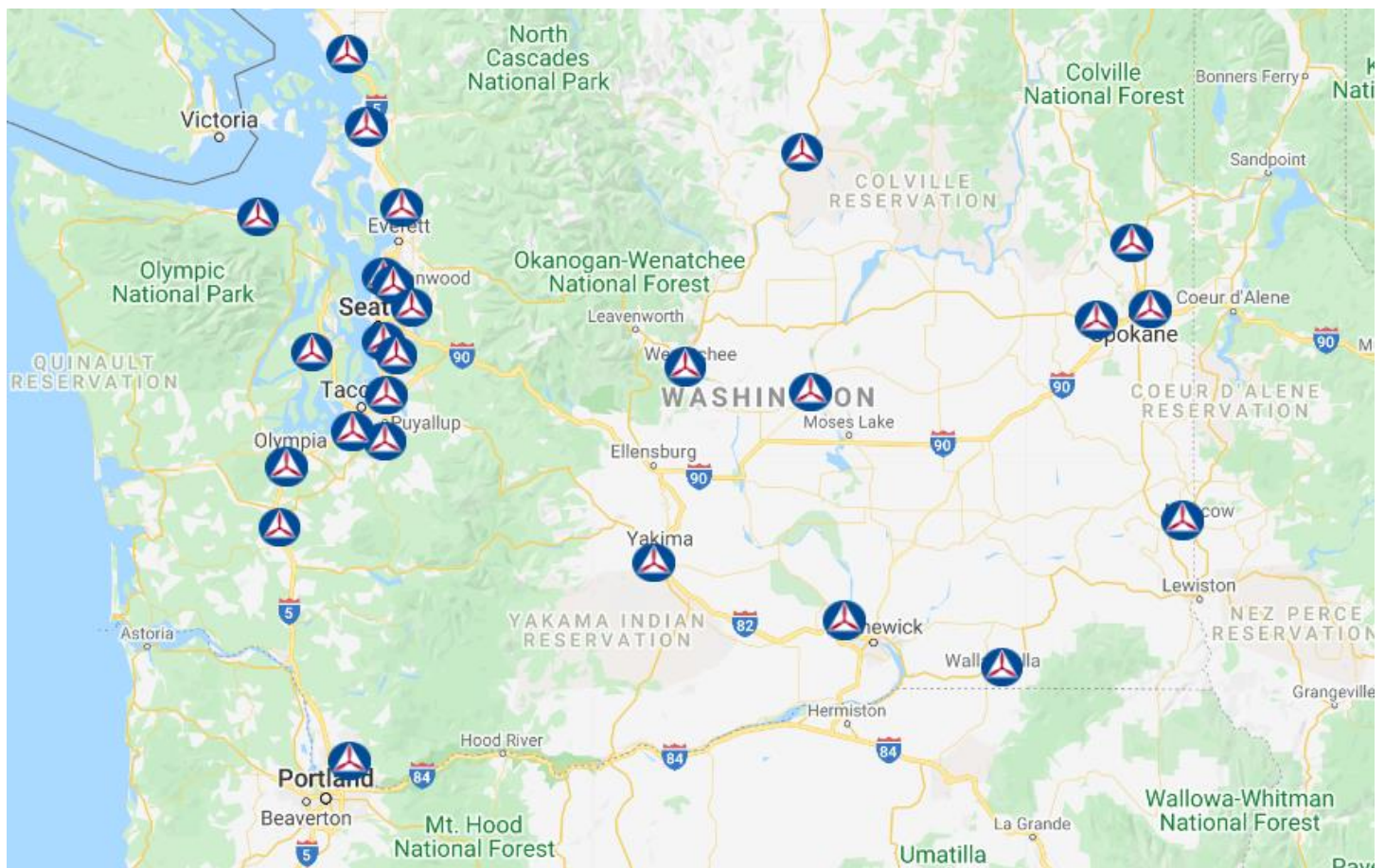
Unit Command and Staff Listing (continued)

Asst Dir Aerospace Education Lt Col Russel Garlow	Asst Wing Historian Lt Col Evelyn O Lundstrom	Cadet Orientation Ride Coordinator Capt Zachary Lam
AE Officer - East Capt Jeffery Dagle	Health Services (HS) <i>Health Services Officer</i> Lt Col Roger I Bailey	Asst Cadet Orientation Ride Coordinator Maj Aran Clauson
AE Officer - Southwest 1st Lt Craig A Reitan	Asst Health Services Officer Lt Col Richard E Bonham	Cadet Flight Training Coordinator Vacant
AE Officer - Northwest 1st Lt Anthony Eaton	Education and Training (ET) <i>Director of Education & Training</i> Lt Col Edwin A Keeney	WSDOT ASAR Liaison Lt Col Thomas M Peterson
Internal AE Education Officer 1st Lt Craig A Reitan	Asst ET Officer Col James Furlong	Emergency Services (ES) <i>Director of Emergency Services</i> Maj Khoi Duong
External AE Education Officer Lt Col Richard T Edgerton	Asst ET Officer Capt Zachary Lam	Asst Emergency Services Officer Lt Col Karl Moore
Cyber Education Officer 1st Lt Aaron M Kiesser	Testing Officers Lt Col Edwin A Keeney Col James Furlong	Asst Emergency Services Officer Lt Col Anthony Porterfield
Administrative & Personnel (DA/DP) <i>Director of Administration & Personnel</i> Lt Col Keith J Weber	Information Technologies (IT) <i>Director, Information Technology</i> 2d Lt Subhro Kar	Emergency Services Trng Officer Lt Col Teresa B Saylor
Asst Administrative & Personnel Officer Capt Zachary Lam	Asst IT Officer Maj Mon Boonprohm	Asst Emergency Services Trng Officer Lt Col John Reno
Reports Control Officer Lt Col Edwin A Keeney	Asst IT Officer Maj John E Haug	Air Crew Training Officer Lt Col William E Gibbs
Plans and Programs Section (XP) <i>Interim Plans and Programs Officer</i> Capt Victoria Wonsler	Asst IT Officer Maj Johnathan P Hughes	Ground Team Training Officer Lt Col Teresa B Saylor
Asst Plans & Programs Officer Vacant	Cyber Patriot Coordinator Maj Sylvie G Kacmarcik	Ground Team Training Officer Maj Bryan L Watson
Communications Section (DC) <i>Director of Communications</i> Lt Col Michael A Sinclair	Asst Cyber Patriot Coordinator C/Lt Col Bradley D Gorham	Search and Rescue Officer Lt Col John M Reno
Deputy Director of Communications Capt Chris A MacSpadden	Cyber Education Officer 1st Lt Matthew Almanza	Asst Search and Rescue Officer Lt Col John M Wallace
Asst. Director of Communications Maj James E. Johnston	Cyber Education Officer - NW 1st Lt Aaron Kiesser	GSAR Academy Director Maj Bryan L Watson
	Web Security Administrator Maj Mon Boonprohm	Safety (SE) <i>Director of Safety</i> Lt Col Phillip L Pearson
	Asst Web Security Administrator Maj John E Haug Maj Johnathan P Hughes Lt Col Keith J Weber	Staff Safety Officer Capt Zachary Lam
Net Control (NCS) & Message Center (MCS) Capt Chris A MacSpadden		Staff Safety Officer Lt Col Keith J. Weber
Alternate NCS and MCS - NW Lt Col Lyle Melton		Staff Safety Officer Lt Col George C Minnich

Unit Command and Staff Listing (continued)

Alternate NCS and MCS - NE Capt Richard K Olsen	Cadet Programs (CP) <i>Director of Cadet Programs</i> <u>Maj Johnathan P Hughes</u>	Diversity (DIV) <i>Wing Diversity Officer</i> <u>Maj Thomas Hoffer</u>	
Alternate NCS and MCS - SE Lt Col William Howard, III		Assistant Director of Cadet Programs <u>Capt Zachary Lam</u>	Assistant Wing Diversity Officer Vacant
Alternate NCS and MCS - SW Maj James E Johnston		Cadet Flight Training Coordinator Vacant	Government Relations Section <i>Government Relations Advisor (Federal)</i> <u>Col Ted Tax</u>
Alternate NCS and MCS - SW 1st Lt Charles Boling		Cadet Advisory Council Advisor <u>Capt Zachary Lam</u>	
VHS NCS - SW Maj Gary E Wicklund		Asst Cadet Advisory Council Advisor Vacant	Gov. Relations Advisor (State) Lt Col James D Honeyford
VHF NCS - West Central Lt Col George Minnich		Cadet Advisory Council Chair <u>C/Maj Misa McKenna</u>	Asst Gov. Relations Advisor 1st Lt Shannon Swick
Communications Admin Officer Vacant		Cadet Advisory Council Vice Chair <u>C/Capt Katerina Druffner</u>	General Counsel (JA) <i>Legal Officer</i> <u>Maj Samuel M Huestis</u>
Communications Licensing Officer Maj Michael L Talley		Cadet Advisory Council Recorder <u>C/1st Lt Noah Booz</u>	
Wing Communications Engineer Capt Richard K Olsen		Pacific Region CAC Primary Rep <u>C/Col Bradley Gorham</u>	
Wing Communications Technician Capt Andrew J Noble		Pacific Region CAC Alternate Rep <u>C/Lt Col Caroline Shepherd</u>	Assistant Legal Officer <u>Capt Russell H Gilbert</u>
Communications Training Officer Vacant		Cadet Programs Development Officer <u>Lt Col Timothy Kelley</u>	Assistant Legal Officer <u>Capt Laura K Belino</u>
Asst Communications Logistics Officer Maj James E Johnston		Activities Officer Lt Col Kathy M Maxwell	Inspector General (IG) <i>Inspector General</i> Lt Col Randolph C Fish
READYOP Point of Contact Capt Richard K Olsen		Asst. Activities Officer Col David E Maxwell Lt Col Robert A Siau Capt Zachary Cobb 1st Lt Allison C Siau C/Col Bradley Gorham	
READYOP Ait. Point of Contact Lt Col Michael A Sinclair		Cadet Competition Director 1st Lt Cassidy Ratayczak	
	Spaatz Testing Coordinator Vacant		
		Asst Inspector General Lt Col Gregory D Gessell	
		Asst Inspector General - Compliance Lt Col John L Ralph	
		Asst Inspector General - Western WA Lt Col Karin Ralph	
		Asst Inspector General - Eastern WA Lt Col Edwin Keeney	
		Asst Inspector General - Eastern WA Lt Col Keith J Weber	
		IG Administrative Officer Lt Col Karen Ralph	
Wing Administrator (WAWA) <u>Mrs Theresa Brown</u>			

Unit Map



NW Group

- [Arlington](#)
- [Bellingham](#)
- [Dungeness](#)
- [Northshore](#)
- [Overlake](#)
- [Paine Field](#)
- [Peninsula](#)
- [Seattle](#)
- [Skagit](#)

Eastern Group

- [Columbia Basin](#)
- [Deer Park](#)
- [Fairchild](#)
- [Inter-State](#)
- [Northern Desert](#)
- [Pangborn](#)
- [Spokane](#)
- [Tri-Cities](#)
- [Twin W](#)
- [Yakima](#)

SW Group

- [Fort Vancouver](#)
- [Green River](#)
- [Lewis County](#)
- [McChord](#)
- [Mt. Rainier](#)
- [Renton](#)
- [South Sound](#)

APPENDIX III: Unit Staff - Data and Statistics

Logistics

Col Dave Maxwell

LG underwent the annual survey audit from PLR LG. It was done entirely by email and consisted of the selection of 10 equipment items which we had to provide pictures to PLR LG. Two units were audited also Real property was reviewed for the wing and the units. We also audited 2 vehicles records data sent pictures. Communications had to provide info on 10 items also.

Communications

Lt Col Michael A. Sinclair.

- Supported 17 missions in 2021
- 15 repairs and equipment requests sent to NTC in 2021
- The three communications vehicles made 157 trips totaling 1499-man hours and 8679 miles in support of communications for Washington Wing.
- Switched to the Communications Equipment Management System in June of 2021
- Baw Faw repeater first attempt at repair March of 2021, needed more parts from the damage of the lightning strike than first thought. Approvals through National took too long and we ran into weather conditions and scheduling issues. Hope to be able to schedule the repair as soon as weather permits this spring.
- New APX radios were distributed to message center stations, and ground team leaders.
- First active Ready-Op site in Washington wing up and running for R62 repeater 3/31/21.
- Passing of long time Alternate Net Control, Communications Admin officer, Ray Lantz 9/22/21.
- R37 repeater power taken out by falling tree 12/28/21. Is not economically repairable, will be down until our move to the BPA site in the Spring of 2022.
- Completed the 2021 Compliance inspection with no action items or write-ups.

Professional Development

Lt Col Edwin A. Keeney

2021 found many Wing personnel continued participating in the Volunteer University opportunities as well as receiving credit for attending the National Conference and numerous conferences from different Wings.

Administration/Personnel

Lt Col Keith Weber

Washington Wing maintains an inventory of numbered forms to assist with the various processes established within the Wing. All forms listed are maintained by the Administrative Section.

Recruiting and Retention

1st Lt Stacy Hulse

Nothing to report for the 2021 fiscal year due to COVID-19 restrictions.

Plans and Programs

**Capt Victoria Wonser
(Interim)**

2020 was a quiet year. During January & February the only events were training classes from wing, squadron & Cyber Patriot activities. By March everything had been shut down and went Virtual due to COVID-19 restrictions.

Public Affairs

2d Lt Josh DeWinter

The Public affairs officer published the quarterly "Evergreen" magazine.

Information Technology

Maj Mon Boonprohm

Nothing to report for the 2021 fiscal year due to COVID-19 restrictions.

Financial Statement

Lt Col Keith Weber

The year 2021 began in somewhat of a chaotic state, carried over from the issues that were faced in 2019. A new Wing Administrator began her duties in early January and quickly adapted to her new responsibilities. The two Wing Staff Members (Chief of Staff and Director of Administration & Personnel) continued to assist in a lesser capacity and increased efficiency was noted as the new Wing Administrator gained experience. The backlog of work began to decrease, and the Wing's financial obligations were being met within a reasonable amount of time. Toward the end of January, the Wing Administrator announced that she had been recruited by another employer and submitted her resignation. She agreed, however, to remain in her position on a part-time basis, working on Saturdays. National Headquarters agreed to this arrangement which was to be extended until a replacement could be hired. After several weeks, a replacement, was hired and was provided some initial training by the previous WA. The two Wing Staff members again stepped in to continue to help where needed.

In February, the Wing Chief of Staff requested to be relieved of her duties in all areas. She subsequently was granted a Leave of Absence. In March, the current Wing Finance Director, announced that he would be unable to fulfill his duties in a full-time duty assignment effective in May due to a civilian career change and limited time availability. The position was immediately posted but there were no applications received by the end of April. The position was temporarily filled by the Wing Director of Administration who agreed to accept the position as an additional duty and Lt. Col. Paul agreed to remain on board as his mentor and advisor for an indefinite period.

With a full-time Wing Administrator in-place and a reorganization of the Finance Department, we once again began recovering from the backlog of pending transactions. It was soon noted that our banking relationship with Wells Fargo Bank had been deteriorating over the past several years as well as the bank's customer service response. Lt. Col's Weber and Paul began to search for a new banking source. The unit Finance Officers were surveyed, and Chase Bank was selected as being the most convenient for all units and was determined to have the ability to provide a high degree of improved products and services. The transition from Wells Fargo to Chase began in May. During the month of June, services from both banks were being utilized with those from Wells Fargo decreasing and those from Chase increasing. Our association with Wells Fargo Bank was permanently terminated in August and remaining balances were transferred to the new Chase accounts.

With the assistance from our assigned Wing Financial Analyst, processes and procedures have been streamlined because of an unsuccessful audit. The audit addressed issues that were predominately carried over from 2019. The final assessment, though, included a positive statement from the WFA indicating that irregularities addressed were being corrected and it was anticipated that they would not reoccur in future audits.

Financial Statement (Continued)

During the month of November, both the Wing Finance Director and the Wing Administrator received between 30 and 40 hours of intensive training from a WFA who is not assigned to WAWG but who does live in Washington. One-on-one instruction was provided, and hands-on training was accomplished. This training resulted in a vast improvement in communication and provided us with the opportunity to revisit some of our processing procedures. Modifications and, in some cases, elimination of several procedures resulted in improved efficiency levels.

The COVID-19 Pandemic has not had a major adverse effect on the Wing's financial structure. Most payments to vendors are recurring. New memberships and many membership renewals decreased, however. This resulted in a reduction in revenue which is the primary source for operational expenses. Units that pay monthly rent for their meeting locations continued to meet their obligations. Some units received allowances from their landlords for reduced rental payments because of the restrictions placed for holding regular meetings by the State of Washington and CAP National Headquarters. Camp Robert L. Boucher, a Wing-owned facility in Ephrata, WA was most affected by the pandemic and restrictions for its use. The facility receives its income for operational expenses through the fees paid by members attending the Washington Wing All Mission Academy (WAMA) and the Desert Eagle (National) Flight Academy (DEFA). Operations for those activities were cancelled during 2020. The Columbia Basin Composite Squadron is also a user of the facility however the unit continued to pay its quarterly rent to the Wing. The reserve funds on hand for Camp Boucher were quickly reduced. A plan was developed by the WAMA/CRLB Executive Board to initiate a donation program known as the CRLB Relief Fund. Members and Units throughout the Wing were invited to make donations for the purpose of maintaining adequate funds to cover the routine expenses of maintaining the facility. The response was overwhelming and resulted in over \$12,000.00 being raised. Donations were also received from non-CAP, aviation-minded donors.

Quarterly meetings are held with all squadron finance officers. The purpose of these meetings is to share information and to assist with any issues being experienced at the local unit level or with the Wing Finance Section. A major concern was the distribution of monthly Wing Banker statements in a timely manner and in a simpler format. With the assistance of our WFA a simplified monthly statement was developed and began its production at the beginning of the new Fiscal Year on 1 October 2020. The response received from the wing units has been positive.

Chaplain

Lt Col William Adam III

The WA Wing Chaplain Corps has added 1 Chaplain and 2 Character Development Instructors.

Character and Leadership

- The WA Wing Chaplain Corps has presented 12 Case Studies on Applying Core Values to Senior Members at the WA Wing Staff teleconference meetings.
- Those case Studies were provided by members of the WA Wing Chaplain Core, Specifically, Chaplain Lt Col William Adam, Lt Col Edwin Keeney, and Chaplain Major Richard Olsen.
- WA Wing Chaplains were also called upon on numerous occasions to deal with sensitive issues throughout the wing.

Chaplain (Continued)

Wreaths Across America events

- The WA Wing either led, coordinated, or assisted with up to 14 WAA ceremonies in 2021. In 2021, the WA Wing Chaplain Corps coordinated and officiated the largest WAA ceremony in the Pacific NW, at the Tahoma National Cemetery, where the largest attendance on record for audience was over 2,500; and the largest ceremony participation was over 270, which included military personnel, high school choirs, government & military VIPs, veteran & civic groups, and WA Wing personnel.

The Wing added one Chaplain and two CDI's.

Historian

This report will cover the Wing's activities for 2021.

**Lt Col Edwin A. Keeney
(Acting)**

Health Services

The Wing Inspector General was a member of the Remobilization Team whose input helped the Wing get approved for CAP Phase 1.

Lt Col Roger Bailey

Inspector General

The Wing IG Department has a staff of six active and current IGA personnel and three active IA's handling all of the inspection duties. The past year was unusual, with the SARS-COVID 19 pandemic and lockdown, stopping all CAP activities including meetings. Permission was obtained from the Region Commander to conduct virtual inspections until further notice. Suggestions from the Region IG covered necessary changes to the inspection due to no meetings.

LT Col Randolph Fish

Since a lockdown situation existed, all subordinate unit inspections were conducted virtually, only reviewing uploaded paperwork and photographs. Once the lockdown ends, inspections will return to normal.

The IG program was changed substantially this past year by the creation of a National Investigation Team to handle all complaints. A Wing IG staff will no longer manage complaints but refer them to National Headquarters and the Inspection Team. The Wing IG may assist in an investigation, at the request of the National Team, but is no longer responsible for any complaint management. The primary role for IG is in inspections and acting as the eyes and ears of the Wing Commander.

The program added one new IGA in 2020, however there have been no inquiries from any other member about joining the IG team.

Safety

Most Wing in-person activities were on hold during the first part of the year due to the ongoing Covid-19 pandemic. Summer encampment was not held due to Covid-19. Later in the year in-person meetings resumed but there were requirements involving masks, spacing, and maximum number of participants.

Lt Col Philip Pearson

Flight Academy and Ground Search and Rescue Academy did occur later in the summer. WAWG experienced five cadet personal injury mishaps, one aircraft mishap, and two aircraft NMRE (Non-Mishap Reportable Events).

Safety (Continued)

During a Covid-19 vaccination site volunteer mission, a cadet suffered a pinched finger while moving a sign.

During squadron PT, a cadet fell and experienced a slight sprain to a wrist.

During Ground Search and Rescue Academy, a cadet's backpack slipped and caused the cadet some back discomfort.

A second mishap occurred at the Ground Search and Rescue Academy.

During a shelter building activity, a cadet experienced a cut thumb from improper technique with a pocketknife.

While participating in a team-building exercise at squadron PT, a cadet jumped up to catch a ball, slipped, and fell and experienced a head bump.

All five cadet injuries were minor.

While being pushed backwards into T-hangar parking, a CAP aircraft's horizontal stabilizer brushed against a roof support beam causing a scrape to the paint for about two inches. No structural damage occurred to the aircraft.

Two NMREs (Non-Mishap Reportable Event, CAPR 160-2, 5.5) occurred in 2021. The first occurred at flight academy when two CAP aircraft were headed towards each other in the traffic pattern. The pilots reacted appropriately long before a near miss could occur. Flight academy reviewed procedures and made appropriate changes to landing procedures to ensure this event would not occur again. The second NMRE occurred when a low voltage annunciator light illuminated causing the sortie to be terminated early. The faulty part was replaced which corrected the issue.

Government Relations

Col Ted Tax

Assistance was provided with Legislative Day in Washington, DC by coordinating meetings with a Congresswoman and Representatives while the Wing Commander was in DC prior to the COVID pandemic.

Legal

Maj Samuel Huestis

Nothing to report for the 2021 fiscal year due to COVID-19 restrictions.