

# **HISTORY OF OREGON WING**

Civil Air Patrol  
Auxiliary of the United States Air Force

1 January, 2020 – 31 December, 2020



*Prepared By*

*1st Lieutenant Karista Bradley, CAP*

*Oregon Wing Historian*

*Reviewed By*

*Colonel W. Nick Ham, CAP  
Oregon Wing Commander*



**HEADQUARTERS**  
**CIVIL AIR PATROL OREGON WING**  
**UNITED STATES AIR FORCE AUXILIARY**  
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MEMERANDOM FOR: PCR/HO  
CAP/HO

FROM: COL. WM. NICK HAM ORWG/CC  
SUBJECT: Approval of 2020 ORWG History

I approve the publication and forwarding of the 2020 ORWG History to PCR and to NHQ.

Thank you to the ORWG Historian 1<sup>st</sup> Lt. Karista Bradly for all her hard work and dedication to this product and the duties she performs.

Sincerely,

A handwritten signature in blue ink, appearing to read "W. Nick Ham".

Colonel W. Nick Ham  
Oregon Wing Commander Civil Air Patrol  
ORWG HQ Civil Air Patrol  
28735 Grumman Drive  
Eugene OR 97402-9542  
[William.ham@orwg.cap.gov](mailto:William.ham@orwg.cap.gov)

**In Memoriam**

Lieutenant Colonel John Stanley, Salem Composite Squadron  
Lieutenant Colonel Charles Jones, Metropolitan Senior Squadron  
Lieutenant Colonel Charles M Roesel, Medford Composite Squadron  
Lieutenant Colonel Alan Sandner, High Desert Squadron  
Cadet Second Lieutenant Gayvn Scott Sabin, Salem Composite Squadron  
Brigadier General Charles E. "Chuck" Yeager

# ANNUAL HISTORY

## INTRODUCTORY DOCUMENTS

TITLE PAGE

COMMANDER'S APPROVAL LETTER

*In Memoriam*

## INTRODUCTION OF UNIT STAFF

### **The Oregon Wing PCR-OR-001**

Wing Commander	1 Jan – 29 Aug, 2020 29 Aug – 31 Dec, 2020	Colonel William Ray Colonel W. Nick Ham
Vice Commander	1 Jan – 31 July, 2020 31 July – 31 Dec, 2020	Lieutenant Colonel Rogers Walker Lieutenant Colonel Ricky Koon
Chief of Staff	1 Jan – 29 Aug, 2020 29 Aug – 31 Dec, 2020	Lieutenant Colonel David Younce Colonel Virginia Thompson
Command NCO	1 Jan – 31 Dec, 2020	Senior Master Sergeant Patrick Dukes
Diversity Officer	1 Jan – 31 Dec, 2020	Lieutenant Colonel James Howell

## **SUMMARY NARRATIVE OF MAJOR ACTIVITIES**

### **Chapter I OPERATIONS**

#### **Search and Rescue**

The Oregon Wing of Civil Air Patrol was called on for five missing persons' situations, and one missing aircraft. Of the missing persons' missions, three were canceled before CAP aircraft were airborne, one was found by local authorities, and the other was called off by the Sheriff's department after a two-day search.

The missing aircraft search was started on 16 November, 2020, lasted two days, and involved several agencies—including an Air Force Reserves para-rescue team, a helicopter from the Navy, and Clackamas County Sheriff's Department. After locating the crash site, crews had to stop searching due to inclement weather. On the second day, bodies were recovered from the site. It was later confirmed that the pilot was Oregon Wing's own Cadet Second Lieutenant Gayvn Scott Sabin.

#### **Disaster Relief**

In the fall of 2020, twenty-one different identified fires broke out, burning roughly 1 million acres of the State of Oregon. This created a presidentially declared disaster, as well as a unique opportunity for Civil Air Patrol. For the nineteen-day mission, the Oregon Wing operated from its first ever entirely virtual command post. The virtual command post allowed resources from outside the wing to more easily integrate with the local incident management team; using photo processing units in northern Washington, and even Air Operations Branch Directors coordinating flights from outside the state.

#### **Homeland Security**

Despite the pandemic, the Oregon Wing continued to support the Oregon Air National Guard (ANG) 142nd Fighter Wing in over forty planned Felix Key Note missions.

#### **Counterdrug**

No activity to report in this category.

## **Chapter II AEROSPACE EDUCATION**

### **Internal Aerospace Education**

At the wing level, there were two events at which internal aerospace education occurred: Winter Raptor IV, and the annual Oregon Wing Conference. At Winter Raptor IV, in January, cadets participated in classroom didactic sessions as well as hands-on workshops. During the annual Oregon Wing Conference, in August, senior members and cadets attended virtual presentations by the Aerospace Education wing staff.

### **External Aerospace Education**

Due to the COVID 19 pandemic, all external aerospace education activities were canceled.

## **Chapter III CADET PROGRAMS**

### **Cadet Programs**

While most of the traditional programs were canceled, cadets and their senior members were able to adapt some events to virtual venues. Many squadron meetings transitioned to Microsoft TEAMS in March, and by April a coordinated wing-wide weekly “squadron” meeting was offered (also via TEAMS). On-line meetings created unique opportunities for everyone in the wing to easily participate in the same meetings, sharing a different kind of camaraderie, and hearing guest speakers they may have otherwise missed.

The major un-cancelled event of the year was the StellarXplorers National High School Space Competition by the Air Force Association. The Aurora Composite Squadron claimed second place at the national level.

By the end of the year, many cadets experienced what is now commonly known as “online fatigue” or “Zoom fatigue.” This was especially evident in meeting attendance and in the number of milestone achievements for the year. The McMinnville Composite Squadron had the most cadet milestones in 2020, coming in at a thirteen.

### **Cadet Activities**

In the aftermath of the wildfires, cadets from several squadrons participated in food drives for the fire victims. Individuals also volunteered in other relief capacities, though not as representatives of Civil Air Patrol due to restrictions from the ongoing pandemic.

Wreaths Across America Day arrived in December, in the middle of a series of two-week “freezes” mandated by the State of Oregon due to risk levels for Covid19 transmission. While much of the Oregon Wing was unable to participate, small groups of gloved and masked volunteers were allowed to assist in placing the wreaths.

No orientation rides (O-rides) were given in 2020 due to precautions taken during the Covid19 pandemic.

### **Drug Demand Reduction**

Nothing reported in this category.

APPENDIX I: Core Mission Data and Statistics (*Data in support of the Narrative*)

**Operations**

**Completed Missions of 2020**

Mission No	Miss	Mission Name	start	Mission Type	Air	Grd
<a href="#">20-M-0035A</a>	A1		28-Jan-20	ELT, at IA, UDF found parked on the ramp	<u>1</u>	<u>2</u>
<a href="#">20-M-0081A</a>	A1		25-Feb-20	ELT at TO, UDF found parked on the ramp	<u>1</u>	<u>1</u>
<a href="#">20-M-0158A</a>	A1		13-Apr-20	ELT, Bend, in Maintenance	<u>0</u>	<u>1</u>
<a href="#">20-M-0704</a>	A1		16-Nov-20	SAR/Missing Aircraft	<u>3</u>	<u>2</u>
<a href="#">20-M-0002A</a>	A1		02-Jan-20	SAR/Missing Person, Deschutes County Hiker	<u>3</u>	<u>0</u>
<a href="#">20-M-0050</a>	A1	canceled	09-Feb-20	SAR/Missing Person, Umatilla County, related to flooding	<u>2</u>	<u>0</u>
<a href="#">20-M-0421A</a>	A1	canceled	26-Jul-20	SAR/Missing Person, Harney County,	<u>2</u>	<u>0</u>
<a href="#">20-M-0463A</a>	A1		08-Aug-20	SAR/Missing Person, Harney County, missing motorists, located by local authorities	<u>0</u>	<u>0</u>
<a href="#">20-M-0512A</a>	A1		23-Aug-20	SAR/Missing Person, Umatilla County, assist sherrif's dept, no joy after two days	<u>15</u>	<u>0</u>
<a href="#">20-T-4800</a>	A5	Aircrew Training School II	20-Mar-20	GUIDED TRNG	<u>14</u>	<u>2</u>
<a href="#">20-01-10</a>	B10	OR Fire - FEMA (1)	16-Sep-20	DR	<u>38</u>	<u>7</u>
<a href="#">20-1-5610A</a>	B10	OR Fire Infrastructure	23-Sep-20	DR	<u>49</u>	<u>19</u>
<a href="#">21-1-5610B</a>	B10	OR Fire Infrastructure	01-Oct-20	DR	<u>4</u>	<u>3</u>
<a href="#">20-01-58</a>	B13	USACE DCCO Estuary Support	23-Apr-20	bird flight	<u>60</u>	<u>0</u>
<a href="#">21-C-4039</a>	C99	OR Wing Exercise Training	11-Dec-20	Other	<u>0</u>	<u>0</u>

**Aerospace Education**

Nothing to report.

**Internal Aerospace Education**

Nothing to report.

**External Aerospace Education**

Nothing to report.



# OREGON WING

## Wing Proud to Serve During Pandemic

The COVID-19 pandemic might have halted in-person activities, but that didn't stop the Oregon Wing and its Civil Air Patrol colleagues from serving its communities and state.

In late September and early October, members of the Oregon, California, Nevada and Washington wings came together to assist the state of Oregon in the wake of devastating wildfires. As thousands were being evacuated from their homes and people were advised not to travel due to dangerous conditions,

wing members set up a virtual incident command post, with members located at the state Emergency Operations Center or their homes and offices. They spent the next 19 days planning and conducting disaster relief operations at the behest of state and federal agencies.

Even though pandemic restrictions prevented most members from participating in the operation in person, the wing was able to work with federal and state emergency managers of critical infrastructure to develop a plan to carry

out aerial photography sorties and produce information on fire damage to communication sites and cell phone infrastructure.

Over the 19-day mission, wing members launched 63 flights, flew 113 hours, generated 6,703 photos, carried out 27 ground missions and totaled 424 volunteer days. It was the largest mission in Oregon Wing history as well as its first virtual disaster relief mission.



An Oregon Wing aircrew took this photo of cell phone towers threatened by the Archie Creek Fire. In total, Oregon wildfires burned over 1 million acres of land and destroyed thousands of structures.

# Oregon Wing 2020 Statistics

## Volunteer Members

292 adult members  
249 cadets  
85 aircrew personnel  
346 emergency responders

## Squadrons

10 locations statewide

## Aircraft

8 single engine

## Vehicles

19 vehicles

## Interoperable Communications

10 VHF/FM repeaters  
218 VHF/FM stations  
37 HF stations

## Missions

15 search and rescue missions  
    36 flight and 5 ground sorties  
    3 cell phone and radar forensics  
    7 lives saved  
    14 finds  
2 disaster relief missions  
    87 flight and 26 ground sorties  
32 air defense intercept training and  
    evaluation missions  
248 flight and 46 ground sorties  
1 CAP, AFROTC and AFJROTC cadet  
    orientation flight mission  
12 orientation sorties  
2 U.S. Army Corps of Engineers  
    missions  
72 flight sorties  
9 training missions  
286 flight and 15 ground sorties

## Significant Events Supported in Fiscal Year 2020

Homeland Defense Exercises; U.S. Army Corps of Engineers Double-Crested Cormorants (DCCO) Support; Oregon Fire Support

## Cadet Flying

36 CAP, AFROTC and AFJROTC  
    cadet orientation flights

## Total Hours Flown

670

## Financial

\$1,746,352 value of wing's volunteer  
    hours

## National Commander

Maj. Gen. Mark E. Smith  
msmith@cap.gov

## Region Commander

Col. George K. Ishikata  
gshikata@cap.gov

## Wing Commander

Col. William Ham  
503-851-4599  
william.ham@orwg.cap.gov

## Government Relations Advisor

Lt. Col. Thomas Flaherty  
503-648-6695  
flahertythomas@msn.com

## Wing Info

28732 Grumman Drive  
Eugene, OR 97402  
541-688-9408

## Website

orwg.cap.gov

## DID YOU KNOW?

- ✓ The Oregon Wing completed the largest – and first virtual – mission in its history in 2020 by taking photos of areas ravaged by wildfires.
- ✓ The wing partners with the Oregon National Guard to assist in fighter intercept training.
- ✓ The wing transitioned to fully virtual programs to provide members with cyber security, aerospace education and leadership training.



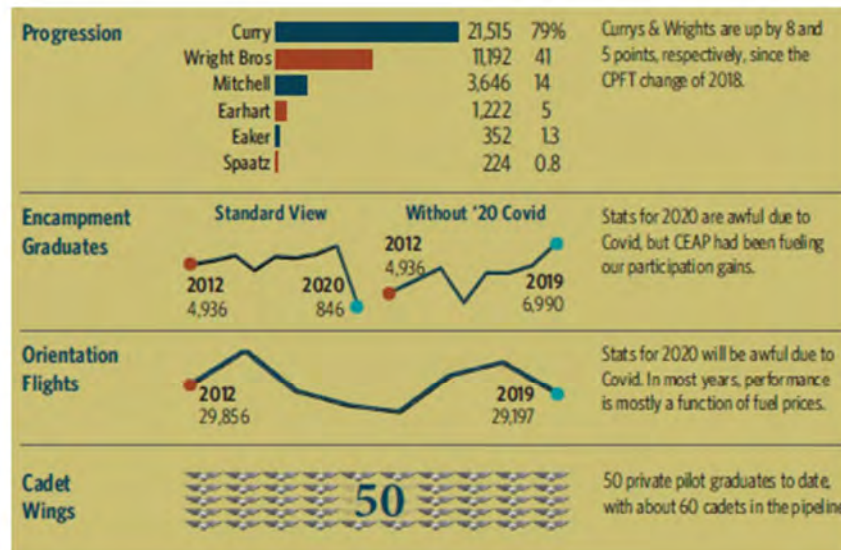
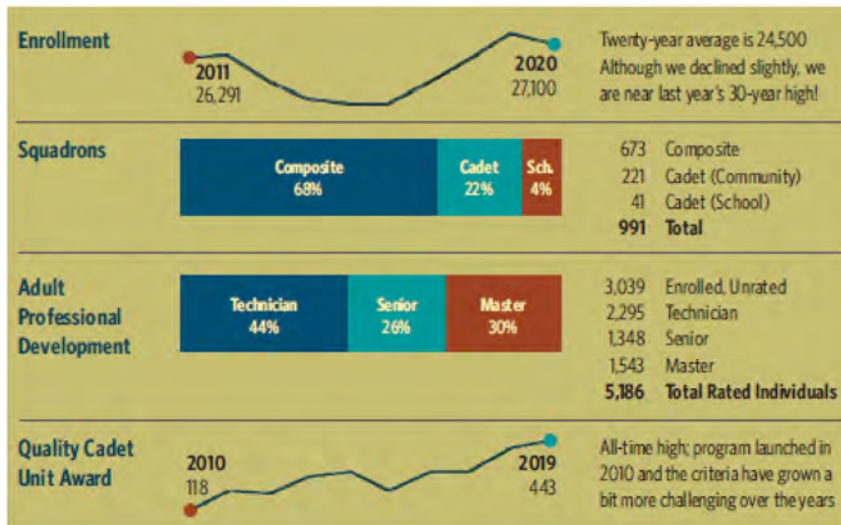


# Cadet Programs



## Oregon Wing Cadet Training and Promotions Milestone Awards from 01 Jan 2014 to 31 Dec 2020

	2014	2015	2016	2017	2018	2019	2020
Gen Carl A. Spatz Award	0	0	1	1	0	0	0
Gen Ira C. Eaker Award	0	1	0	2	0	1	0
Amelia Earhart Award	1	1	1	1	3	8	8
Billy Mitchell Award	1	1	1	6	8	13	15
Wright Brothers Award	2	4	15	17	25	48	31



Jacqueline Busch (No. 54), and Cadet Airmen Sadie Blace (No. 56) and Michael McCune (No. 58).

Cadet Wings is part of CAP's Air Force-funded Youth Aviation Initiative. The program provides funded training to cadets to earn their private pilot certificate in the airplane, glider or hot-air balloon categories and classes.

## ORWG Cadets Capture StellarXplorers National Runner-Up Spot



The Oregon Wing's Aurora Composite Squadron cadet team placed second nationally in the Air Force Association's national STEM competition, StellarXplorers, after reaching the national finals for the third time.

The Aurora unit has participated in the overall field four times in the six years the event has been held. This year's overall competition included 213 high school teams, with 13 consisting of Civil Air Patrol cadets.

The Aurora team members were Cadet Maj. Rhett Miller, Cadet 1st Lts. Colton Swift and Luke Van Sickle, and Cadet 2nd Lt. Joshua Vanrenterghem. Maj. Carl Knox is the team's adult director.

The National Finals Competition, originally planned for Houston Space Center, was changed to be a virtual event in March. Even then, nationwide shelter-in-place restrictions ultimately led to the decision to recognize the top teams from the semifinal round as the overall national winners.

Over four rounds of competition, the teams were required to define orbits, select spacecraft components, and choose a launch vehicle to meet a set of mission requirements. All competitors exhibited and sharpened their skills in analytics and problem-solving, while the more successful demonstrated exceptional teamwork and leadership.



The Aurora Composite Squadron team (from left) Cadet Maj. Rhett Miller, Cadet 2nd Lt. Joshua Vanrenterghem and Cadet 1st Lts. Luke Van Sickle and Colton Swift — finished second nationally in the Air Force Association's StellarXplorers STEM competition.

The Air Force's STEM Program provided \$19,000 in educational grants to each member of the first-place, runner-up and third-place teams.

StellarXplorers is an AFA program aimed at inspiring students to pursue education and careers in STEM fields using space system engineering.

## FLWG Cadets Take Second in CyberPatriot Competition



The cadet team from the Florida Wing's St. Augustine Composite Squadron finished second in the All Service Division and third in the Cisco NetAcad Challenge of the Air Force Association's CyberPatriot National Youth Cyber Defense Competition championship finals.

The team members — Cadet Capt. Harrison Keating, Cadet 2nd Lts. Kelsey Hall and Gavin Morton, Cadet Chief Master Sgt. Alex Bitzer, and Cadet Staff Sgts. Jocelyn Caraway and Stephen Parth — each received \$1,500 scholarships from Northrup-Grumman, the competition's presenting sponsor, for their second-place performance and \$1,000 from Cisco for their NetAcad achievement.



OREGON WING HEADQUARTERS  
CIVIL AIR PATROL  
UNITED STATES AIR FORCE AUXILIARY

1/11/20

MEMORANDUM FOR ORWG CAC

FROM: C/CMSgt Douglas, CAP  
ORWG CAC RECORDER

SUBJECT: IN-PERSON/TELE-CONFERENCE MEETING MINUTES 1/11/20

1. Listed below are the minutes for the ORWG Cadet Advisory Council In-Person/Tele-conference on 1/11/20; OPENING BUSINESS: C/1st Lt Peyton Reed called the council to order at 1103 hr

2. OPENING BUSINESS

i. Roll Call

- A) Chairperson - Present
- B) Vice-Chair - Present
- C) Recorder - Present
- D) Representative to Region - Present
- E) Assistant Representative to Region - Present
- F) Aurora - Primary Present
- G) Columbia - Primary/Alternate Present
- H) Gorge - Primary/Alternate Present
- I) Grants Pass - Absent
- J) High Desert - Primary Present
- K) Klamath Falls - Primary Present
- L) Mahlon Sweet - Alternate Present



- M) McMinnville - Primary/Alternative Present
- N) Medford - Primary Present
- O) Salem - Primary/Alternate Present
- P) Tillamook - Primary Present
- Q) Washington County - Primary Present
- R) Advisor - Present
- S) Guests - DCP, Deputy Commander of Mahlon Sweet composite, two cadet guests from McMinnville Squadron

## ii. Squadron Reports

### Aurora

- Senior Members - 20, Cadets - 34
- Active Senior Members - 9, Active Cadets - 18
- Promotions/Awards - unknown
- Recent Activities: \* WRIV, Wreaths Across America, Banquet, ELT
- Upcoming Activities: UTA JAN 25th, Visit Aircraft manufacturer

### Columbia

- Senior Members - 37, Cadets - 54
- Active Senior Members - 21, Active Cadets - 35
- Promotions - 10, Awards - 1
- Recent Activities: Sunshine Division Volunteering, WRIV (5 cadets, 3 staff, 3 SM), CyberPatriot State Round Competition
- Upcoming Activities: Squadron Potluck, CPC

### High Desert

- Senior Members - 21, Cadets - 17
- Active Senior Members - 7, Active Cadets - 9
- Promotions/Awards- None
- Recent Activities: Christmas Party, WRIV Encampment
- Upcoming Activities: CAWG CPC 2020, K-Falls March NCOS/ABS

### Gorge

- Senior Members - 12, Cadets - 27
- Active Senior Members - 10, Active Cadets - 20
- Promotions/Awards- 10
- Recent Activities: NCOS Aurora, 2 WRIV, Wreaths Across America
- Upcoming Activities: Open House Feb 4th

### Klamath Falls

- Senior Members - 18, Cadets - 16

- Active Senior Members - 8, Active Cadets - 10
- Promotions - 2, Awards - 1 (Earheart)
- Recent Activities: WRIV, Tour of Mechanical Shop on Base
- Upcoming Activities: Planning KFCS Spring ILP, CPC

#### Mahlon Sweet

- Senior Members - 14, Cadets - 12
- Active Senior Members - 12, Active Cadets - 10
- Promotions - 5, Awards - 1 (Honor Cadet)
- Recent Activities: 5 WRIV, End of Year Party, Wreaths Across America, Change of Command
- Upcoming Activities: 15th-16th ES Classes in Eugene, Ground Team Jan 25th

#### McMinnville

- Senior Members - 13, Cadets - 32
- Active Senior Members - 10, Active Cadets - 27
- Promotions - 11, Awards - 6
- Recent Activities: WRIV Encampment (18 members)
- Upcoming Activities: Oregon State House Color Guard and Honorary Pages, Evergreen Aviation and Space Museum volunteering, February 14-17 CAWG Cadet Programs Conference - May have 4-5 members in attendance, February 15-16 Ground Team /Aircrew school, 29 February Cadet Staff Seminar

#### Medford

- Senior Members - 31, Cadets - 22
- Active Senior Members - unknown, Active Cadets - 15
- Promotions/Awards - None
- Recent Activities: Wreaths Across America wreath laying and ceremony, a Christmas Party, and three cadets going to Winter Raptor IV (two as basics and one as staff)
- Upcoming Activities: A color guard for the polar plunge and possible recruiting days as well

#### Salem

- Senior Members - 28, Cadets - 42
- Active Senior Members - 18, Active Cadets - 30
- Promotions - 2, Awards - 0
- Recent Activities: Winter Raptor Encampment (12 cadets, 3 staff), Emergency Service Training, Aerospace Education, First Aid Training, Color Guard, and CyberPatriot Trainings and Competitions
- Upcoming Activities: Emergency Services Training Ongoing (at squadron bldg), AeroSpace Education-Ongoing (at squadron bldg), Color Guard Trainings Tuesday evenings 1700-1800 (at squadron bldg) and CyberPatriot Trainings-Monday evenings 1830-2100 (at squadron bldg)

#### Washington County

- Senior Members - 26, Cadets - 13

- Active Senior Members - 20, Active Cadets - 10
- Promotions - 1, Awards - 1
- Recent Activities: ATS WRIV, Wreaths Across America
- Upcoming Activities: Alaska Aviation Day, National guard tour, ATC tour, Squadron Tabletop Exercise Squadron GES/ES Training

#### Tillamook

- Senior Members - 5, Cadets - 7
- Active Senior Members - 4, Active Cadets - 6
- Promotions - 3, Awards - 0
- Recent Activities: Wreaths Across America at Fred Myers (6 members), Squadron Dining Out (11 members), WRIV Encampment (1 cadet)
- Upcoming Activities: None

### iii. Region Report

There was committee establishment; an outreach committee, and a DDR reamp committee. They came up with the idea that the GES could be a promotion requirement (which was tabled). There was progress in O-ride coordination committee

## 3. OLD BUSINESS

### i. Committees

A) Public Affairs Committee: C/SMSGt Caden McCall and teammates - objectives: provide a positive image for CAC, and a point of contact. Actions: created social media pages--overseen by CAC staff--in which they intend to take pictures at CAC meetings, detail different ORWG events, et cetera.

B) Cadet Programs Committee: C/1st Lt Josiah Bailey and teammates - objectives: identify things that can be improved upon in cadet program. ABS/NCOS, and other events like this will receive the same training across the Wing. Information was shared from people around the wing through polls, etc. However, most people want to change things in their squadron and not the Wing as a whole. Additionally, all information is kept confidential.

C) Wing Conference Planning Committee: needs a chairperson and team members. Possible members: Chief Spurlock (Columbia), Lt. Ojala (Washington County), Lt. Bailey (High Desert). COL. Thomson is running the conference this year--he should be contacted upon creation of this committee. This committee will also delegate a chair-person.

D) 2020 CAP Birthday Bash Planning Committee: Chief Smith and teammates - no report yet as things have not gone underway

ii. ORWG emails - squadrons' progress - Capt. Smith sent out an email to show how to create an ORWG email--meaning everyone should be actively using them

## 4. NEW BUSINESS



- i. January newsletter author: C/SMSGt Meien Shiomi from Tillamook
- ii. Conference call times - Poll was sent out to find the best times for everyone--from Capt. Smith.
- iii. From Capt Perkins: Wingspan writing opportunity about cadet life - CAC can send a letter to Wingspan (ORWG publication) to be in a segment entitled "cadet corner". The articles should be professional and 2-3 pages long--we need volunteers for this. For picture captions (photos are separate from the letter), name and grade from everyone in the picture should be from left to right--send these to Lt. Cook first. This will be continued every 3 months. CAC representatives should work with their Squadron PAO concerning this. There are some topics that these could be on: Encampment, Flight Scholarships, NCSAs, etc.
- iv. PJOC/APJOC Scholarships - An email was sent out last week regarding this. A fund was set up, and there are two scholarships available. A short essay is required for the scholarship. Col Ray sent the email out, and if CAC Reps did not get it, they should contact CAC staff or other people with this information
- v. NCSA applications end soon! Do not forget to apply before the 15th of January - if you apply after January 15th, you will be a secondary choice. CAC reps should send out emails to Cadet Commanders/Squadron Commanders to teach cadets about this. Only 21 cadets in the Oregon Wing have applied for NCSAs.
- vi. Recent and Upcoming Wing Events

A) Recent: Oregon/Alaska/Washington JWE Winter Raptor IV - A plethora of people were sent--with many sick. Especially for Officers, write up an AAR for Encampment for SDA. There were 137 basic students, 36 ATF graduates, 52 staff cadre, and 54 senior members (around 280 people in total). For the second year in a row, this was one of the largest--if not the largest--Encampments (west of the rockies). However, it still need improvement.

B) Upcoming: CAWG Cadet Programs Conference (14-17 FEB at Camp SLO) - Early bird registration ends 17 JAN, general deadline is 31 JAN - Event is hosted in California. High Desert/Klamath has Transportation to the event. Major Buchanan is driving a max of 9 cadets from willamette valley region to the event, there are only 4 slots left, and he will most likely leave at 0500 to head to California--if that nine people limit is surpassed, there needs to be another means of transportation

C) Cadet Staff Seminar North (29 FEB 2020) - Location TBA

D) ILP South (28-29 MAR in KFalls) - More details to be released

E) Cadet Officer Retreat (25-26 APR) - Location TBA

F) Oregon Women Veterans' Conference (30-31 MAY in Bend) - Female cadets encouraged to come! Help the AFA table and recruit for CAP - Reps should pass this on to their Squadrons

G) FEMA Youth Preparedness Camp (26-31 JUL near Anchorage, AK) - 40 teens ages 14-17 from WA, OR, ID, and AK complete CERT training, build leadership skills, and create action plans for their communities. Apply NLT 19 JAN. Apply and see more information on their website: [www.fema.gov/youthprep](http://www.fema.gov/youthprep) -

H) 23 May: Color Guard Seminar at Salem Squadron.

I) Major Buchanan is looking for a Cadet Project Officer for the Officer Retreat. If your squadron lacks cadet officers, a CAC representative is eligible to attend.

J) Alaska Wing Encampment (13-21 June). Applications close the 15th. Again, an email was sent out concerning this

K) Feb 15-16th Ground Team Training in Eugene, Air Photographer training as well if cadets are old enough. If there is bad weather, it will be hosted the next week

5. OPEN FLOOR

6. GUEST PRESENTATION

i. Awards Writing Slideshow by Lt Col Timothy Paquin - a copy of this powerpoint will be available through CAC channels. Lt. Col Paquin is currently serving as Squadron Commander for the McMinnville squadron. All CAC reps/those recommending awards should read CAPM 39-3, and CAPP 39-3. CAP awards are designed to recognize achievement, and should be awarded as quickly as possible. Awards have to be written up within two years of the act. Any CAP member can write up an award/write a recommendation (except for commander awards). To be awarded, the cadet/SM has to be in good standing, and meet the criteria for the award. There are 4 types of awards: Decorations, Achievements, Activity/Service Ribbons, Development (senior). List of individual decorations are on the powerpoint (CAP Achievement, Medal of Valor, etc. are on this list on the powerpoint). Again, most information can be found in CAPM 39-3. A written CAPF 120 is used for an award, and personnel are not accepting electronic 120s at the Wing level. After an award is reviewed by the Squadron Review Board, there will be feedback on the award. After this, a recommendation may be made to the Squadron Commander--he may either accept, decline, or upgrade/downgrade it. Forms are again checked for mistakes/criteria, and forwarded to awards review board (5 members at Wing level). The feedback is presented to wing commander--he can accept/decline or upgrade/downgrade it. Then awards are made/signed and presented. Be conscious of what award the person deserves, and aim high. The Air Force Excellence Award is not a CAP Award, so don't put it on the past awards portion on form 120. Justification is the most important part on the forms, so be specific (use times/dates/etc.)--use pamphlet 39-3, it gives guides for the review board. Make sure that you sign and fill in the bottom on form 120. Form 2A is not for Activity Ribbons--as most will be processed by people in charge of events. Service Ribbons are made using a 2A. You or the unit personal can add decorations into your record, only you can add activity/service ribbons to your record. From National Headquarters Director of Personnel: don't try to put unit citations into eservices. Do not attempt to make recommendations for new awards through eservices. Consult 39-1 for how to wear such awards. Some awards are

due the 15th as well.

7. CLOSING

i. Next meeting: DotW, \*\* FEB 2020 at 0000 (TBA)

ii. Summary

iii. Adjourn--Meeting adjourned at 1226

//SIGNED//  
Benjamin Douglas C/CMSgt CAP  
ORWG CAC RECORDER



OREGON WING HEADQUARTERS  
CIVIL AIR PATROL  
UNITED STATES AIR FORCE AUXILIARY

2/8/20

MEMORANDUM FOR ORWG CAC

FROM: C/CMSgt Douglas, CAP  
ORWG CAC RECORDER

SUBJECT: TELE-CONFERENCE MEETING MINUTES 2/8/20

1. Listed below are the minutes for the ORWG Cadet Advisory Council Tele-conference on 2/8/20;  
OPENING BUSINESS: C/Capt. Hannah Smith called the council to order at 1800 hr
  
2. OPENING BUSINESS
  - i. Roll Call
    - A) Chairperson - Present
    - B) Vice-Chair - Present
    - C) Recorder - Present
    - D) Representative to Region - Absent
    - E) Assistant Representative to Region - Present
    - F) Aurora - Absent
    - G) Columbia - Primary Present
    - H) Gorge - Absent
    - I) Grants Pass - Absent
    - J) High Desert - Primary Present
    - K) Klamath Falls - Absent

- L) Mahlon Sweet - Absent
- M) McMinnville - Primary/Secondary Present
- N) Medford - Primary/Secondary Present
- O) Salem - Absent
- P) Tillamook - Absent
- Q) Washington County - Absent
- R) Advisor - Present
- S) Guests - Capt. Gonzales from Columbia squadron, Major Buchanan (ORWG Director of Cadet Programs)

## ii. Squadron Reports

### Aurora

- Senior Members - N/A, Cadets - N/A
- Active Senior Members - N/A, Active Cadets - N/A
- Promotions/Awards - N/A
- Recent Activities: N/A
- Upcoming Activities: N/A

### Columbia

- Senior Members -36 , Cadets - 50
- Active Senior Members -21 , Active Cadets - 30
- Promotions/Awards - 6 promotions
- Recent Activities: Safety Down Day, Color Guard practice x 3, Annual Awards banquet - Change of Command
- Upcoming Activities: Squadron Panera Fundraiser 2/24, CPC Participation coming up: 5 Min

### High Desert

- Senior Members - 22, Cadets - 17
- Active Senior Members - 7, Active Cadets - 9
- Promotions/Awards - 1 Promotion
- Recent Activities: None
- Upcoming Activities: CAWG CPC 2020, K-Falls NCOS/ABS March 2020

### Gorge

- Senior Members - N/A, Cadets - N/A
- Active Senior Members - N/A, Active Cadets - N/A
- Promotions/Awards - N/A
- Recent Activities: N/A
- Upcoming Activities: N/A

#### Grants Pass

- Senior Members - 11, Cadets - 10
- Active Senior Members - 5, Active Cadets - 6
- Promotions/Awards - 3 promotions, 1 milestone (Mitchell)
- Recent Activities: On January 29th, the squadron performed an honor guard ceremony in Brookings to commemorate an Air Force officer at his funeral
- Upcoming Activities: None

#### Klamath Falls

- Senior Members - 18, Cadets - 17
- Active Senior Members - 6, Active Cadets - 10
- Promotions/Awards - None
- Recent Activities: None
- Upcoming Activities: CPC (2 cadets/2 senior members), ILP South (2-4 cadets/1 SM), ASA Conference

#### Mahlon Sweet

- Senior Members - 15, Cadets - 14
- Active Senior Members - N/A, Active Cadets - 12
- Promotions/Awards - 1 GTM III, 1 milestone (Earheart), 5 promotions
- Recent Activities: Introduction to Emergency Services
- Upcoming Activities: Cadets plan to attend the Great Start / N.C.O. School, Cadets and Senior Members plan to attend an E.S. Activity at Wing Headquarters

#### McMinnville

- Senior Members - 12, Cadets - 33
- Active Senior Members - 10, Active Cadets - 28
- Promotions/Awards - 9 promotions
- Recent Activities: Portland Joint Service Academy workshop, 8 members in attendance
- Upcoming Activities: Oregon State House Color Guard and Honorary Pages - Details TBA, Evergreen Aviation and Space Museum volunteering - ongoing changing of seasonal decorations, February 14-17 CAWG Cadet Programs Conference - May have 2-3 members in attendance, February 22-23 ORWG Emergency Services Academy - 5 members planning to attend, February 22-23 Cascade Falcon XXV Encampment Cadre Selection Exercise, 1 member planning to attend, 29 Feb. - 1 Mar. McMinnville Great Start / NCOS - 20 members planning to attend, March 27-29 ABS/NCOS South - 5 members planning to attend

#### Medford

- Senior Members - 31, Cadets - 24
- Active Senior Members - unknown, Active Cadets - 15
- Promotions/Awards - 3 Promotions
- Recent Activities: CyberPatriot training and competition
- Upcoming Activities: Polar Plunge color guard, and a potential open house

#### Salem

- Senior Members - 28, Cadets - 45
- Active Senior Members - 15, Active Cadets - 35
- Promotions/Awards - 4, 2 awards (red service ribbons)
- Recent Activities: Safety Down Day
- Upcoming Activities: PT Testing Day, sending cadets to McMinnville NCOS/ABS

#### Washington County

- Senior Members - N/A, Cadets - N/A
- Active Senior Members - N/A, Active Cadets - N/A
- Promotions/Awards - N/A
- Recent Activities: N/A
- Upcoming Activities: N/A

#### Tillamook

- Senior Members - 5, Cadets - 9
- Active Senior Members - 4, Active Cadets - 6
- Promotions/Awards - 1 Promotion
- Recent Activities: Service Academy Workshop: 3 cadets, 1 senior member
- Upcoming Activities: ES Training Academy in Eugene, Cadet Great Start/NCOS in McMinnville

### iii. Region Report

The established committees gave their specialized reports; committees such as the community outreach, and the committee focused on drill testing were present

## 3. OLD BUSINESS

### i. Committees

A) Public Affairs Committee: C/SMSGt Caden McCall and teammates - objectives: provide a positive image for CAC, and a point of contact. Actions: created social media pages--overseen by CAC staff--in which they intend to take pictures at CAC meetings, detail different ORWG events, et cetera. The committee is also working on creating a Cadet Programs schedule posted on Oregon Wing website. In addition, the committee could post biographies of CAC members possibly onto social media pages

B) Cadet Programs Committee: C/1stLt Josiah Bailey and teammates - objectives: identify things that can be improved upon in the cadet program, such as having ABS/NCOS, and other events like this will receive the same training across the Wing. Not much was done since last meeting

C) Wing Conference Planning Committee: C/1st Lt Mika Ojala and teammates - objectives: get in touch with the coordinator of this upcoming Wing Conference, as well as get to know each other within the committee, and prepare classes for the event. Actions: The committee got in touch with each other, and are currently preparing classes and getting instructors, and got in touch with the coordinator

D) 2020 CAP Birthday Bash Planning Committee: Needs new chairperson - Capt. Landauer is Chairperson; however, this committee needs a new third member, and Capt. Landauer is in the process of getting in touch with Sgt. Bloomfeldt (another member of this group)

ii. ORWG emails - High Desert composite: Most senior members have their ORWG emails, not most cadets however; Columbia composite: Most cadets have their ORWG email, and all Senior Members do; McMinnville composite: 15/38 cadets have their ORWG emails, and all Senior Members; Medford composite: Most of the squadron has their ORWG emails; Klamath Falls: Most of the squadron has their ORWG emails.

iii. Conference Call Times - most CAC members filled it out. Saturdays are the best days for meetings--evenings work best too.

#### 4. NEW BUSINESS

i. January newsletter author: C/MSgt Connor McKibben from Gorge

ii. CAC Representative Participation - Participation is not that well from CAC representatives. All squadrons should have at least one representative call in or attend each meeting

iii. Upcoming Wing Events

A) McMinnville's Cadet School (29 FEB – 01 MAR) BCS and NCOS: Staff applications open! Registration ends 15 FEB, cost is \$35

B) Klamath Falls' ILP South II (27-29 MAR): BCS and NCOS: Staff applications open! Executive Staff: SAT, 08 FEB at 2359; Squadron CC's/Safety Officer: WED, 19 FEB at 2359; All other positions/Instructors: SUN, 01 MAR at 2359. Cost TBA

C) Cadet Officer Retreat (25-26 APR) - Location TBA; C/CC needed. A Cadet Project Officer is needed as well; this event is open to all cadet officers in the wing--if a squadron does not have an officer, a CAC rep can be used as a substitute

D) Oregon Women Veterans' Conference (30-31 MAY in Bend) - Female cadets encouraged to come! Help the AFA table and recruit for CAP. This event is mainly only for female cadets. Registration for the event has been sent out and is open. However, there are some costs for the Conference

#### 5. OPEN FLOOR

McMinnville squadron - a detailed list of problems/concerns from the cadets will be brought up



next time, as there was a variety of topics brought up when asked

Klamath: Some topics that were brought up were having the Blue Beret worn with the ABU uniform, and possibly adding a Squadron Commander to the Cadet Staff Handbook

6. CLOSING

i. Next meeting: SAT, 07 MAR 2020 at 1800

ii. Summary

iii. Adjourn--Meeting adjourned at 1833

//SIGNED//

Benjamin Douglas C/CMSgt CAP  
ORWG CAC RECORDER



OREGON WING HEADQUARTERS  
CIVIL AIR PATROL  
UNITED STATES AIR FORCE AUXILIARY

3/7/20

MEMORANDUM FOR ORWG CAC

FROM: C/2d LT. Douglas, CAP  
ORWG CAC RECORDER

SUBJECT: TELE-CONFERENCE MEETING MINUTES 3/7/20

1. Listed below are the minutes for the ORWG Cadet Advisory Council Tele-conference on 3/7/20;  
OPENING BUSINESS: C/Capt. Hannah Smith called the council to order at 1810 hr

2. OPENING BUSINESS

i. Roll Call

- A) Chairperson - Present
- B) Vice-Chair - Absent
- C) Recorder - Present
- D) Representative to Region - Present
- E) Assistant Representative to Region - Absent
- F) Aurora - Absent
- G) Columbia - Absent
- H) Gorge - Absent
- I) Grants Pass - Absent
- J) High Desert - Primary
- K) Klamath Falls - Secondary Present

- L) Mahlon Sweet - Absent
- M) McMinnville - Primary/Secondary Present
- N) Medford - Absent
- O) Salem - Primary
- P) Tillamook - Secondary Present
- Q) Washington County - Absent
- R) Advisor - Present
- S) Guests - Major Buchanan, Lt. Daniel

## ii. Squadron Reports

### Aurora

- Senior Members - N/A, Cadets - N/A
- Active Senior Members - N/A, Active Cadets - N/A
- Promotions/Awards - N/A
- Recent Activities: N/A
- Upcoming Activities: N/A

### Columbia

- Senior Members - N/A, Cadets - N/A
- Active Senior Members - N/A, Active Cadets - N/A
- Promotions/Awards - N/A
- Recent Activities: N/A
- Upcoming Activities: N/A

### High Desert

- Senior Members - 22, Cadets - 15
- Active Senior Members - 7, Active Cadets - 9
- Promotions/Awards - 5 Promotions
- Recent Activities: McMinnville BCS/NCOS
- Upcoming Activities: May 30, 2020. Obstacle, and endurance course, K-Falls ABS/NCOS South, March 2020 (attending: 7)

### Gorge

- Senior Members - N/A, Cadets - N/A
- Active Senior Members - N/A, Active Cadets - N/A
- Promotions/Awards - N/A
- Recent Activities: N/A
- Upcoming Activities: N/A

### Grants Pass

- Senior Members - N/A, Cadets - N/A

- Active Senior Members - N/A, Active Cadets - N/A
- Promotions/Awards - N/A
- Recent Activities: N/A
- Upcoming Activities: N/A

#### Klamath Falls

- Senior Members - 15, Cadets - 18
- Active Senior Members - 10, Active Cadets - 8
- Promotions/Awards - No promotions (3 new members joined however)
- Recent Activities: CPC in St. Lois Abispo Feb. 14-17, Life Skills Course Feb 22
- Upcoming Activities: OWLS South planning on 3 senior members, 3 cadet staff and 2 ABS attendees

#### Mahlon Sweet

- Senior Members - N/A, Cadets - N/A
- Active Senior Members - N/A, Active Cadets - N/A
- Promotions/Awards - N/A
- Recent Activities: N/A
- Upcoming Activities: N/A

#### McMinnville

- Senior Members - 12, Cadets - 34
- Active Senior Members - 10, Active Cadets - 29
- Promotions/Awards - 4 Promotions, 2 Awards (AFA NCO Award/ Grover Loening Aerospace Award)
- Recent Activities: ORWG ES Academy, 15 members in attendance, Cascade Falcon XXV cadre selections, 2 members in attendance, OR House of Representatives Colors presentation, 9 members in attendance, OWLS North, 23 members in attendance
- Upcoming Activities: Evergreen Aviation and Space Museum volunteering - ongoing caretaking of aircraft, March 27-29 OWLS South II - 6 members planning to attend, Date TBA WAWG Spring Conference - 5 members planning to attend

#### Medford

- Senior Members - 33, Cadets - 22
- Active Senior Members - N/A, Active Cadets - 16
- Promotions/Awards - 1 Promotion
- Recent Activities: : Color Guard for the southern Oregon Polar Plunge
- Upcoming Activities: ORWG ILP South II, hosted by Klamath Falls Composite Squadron on 27-29 March 2020 and an Aerospace Class taught by Mr. Rob Hill, designer of the internal antenna inside the iPhones (dates not confirmed yet).

#### Salem

- Senior Members - 26, Cadets - 46
- Active Senior Members - 10, Active Cadets - 30

- Promotions/Awards - 7 promotions, 2 awards (Billy Mitchell/VFW NCO)
- Recent Activities: PT Testing day, sent cadets to McMinnville ABS (5)
- Upcoming Activities: Sending cadets to Cascade Falcon, Alaska Aviation Day.

#### Washington County

- Senior Members - 23, Cadets - 12
- Active Senior Members - 16, Active Cadets - 11
- Promotions/Awards - 2 Promotions
- Recent Activities: ES Training to prepare for upcoming SAREXs
- Upcoming Activities: EAA Pancake Fly-Ins at Twin Oaks Airpark participation will resume 4/4/2020, where we protect pedestrians along the active runway. Other squadrons MAY be invited depending on our own squadron's activity level

#### Tillamook

- Senior Members - 5, Cadets - 12
- Active Senior Members - 3, Active Cadets - 11
- Promotions/Awards - 4 Promotions
- Recent Activities: Cascade Falcon XXV cadre selections, 1 member in attendance, ORWG ES academy, 1 member in attendance, OWLS North, 7 members in attendance
- Upcoming Activities: March 27-29 OWLS South II - 3 members planning to attend, Date TBA Tillamook Truck Wash

### iii. Region Report

In the recent region CAC meeting, a hazing down day was briefly touched on--with the idea that squadrons would be required to discuss hazing, as if it was a safety down day. Additionally, one committee is currently working on making drill tests more effective, efficient, and modernized

## 3. OLD BUSINESS

### i. Committees

A) Public Affairs Committee: C/CMSgt Caden McCall and teammates - (New CP Calendar: <https://sites.google.com/view/orwg-cadet-programs-calendar/home>) - **Objectives:** Provide an outlet to showcase CAC information and content as necessary to achieve CAC goals in accordance with CAC leadership. **Actions:** Created Facebook and Instagram pages for the Oregon Wing Cadet Advisory Council. We are currently planning a series of posts on our CAC members, similarly to those the NCAC recently released on their social media outlets. **Planning:** In conjunction with the Cadet Programs committee, we have discussed the created a Cadet Programs schedule, which will likely be hosted in some way on the ORWG website. This relates to the Public Affairs committee as the CAC having a web page is a matter of Public Affairs. The intended purpose of said page is currently, but not limited to, storing the ORWG Cadet Programs

calendar. This is likely to improve ease of access to event details for all members of the ORWG

B) Cadet Programs Committee: C/1stLt Josiah Bailey and teammates - **Objectives:** Identify things that can be improved upon in the ORWG Cadet Program, and update it to help the next generation of Cadets. **Goals for March:** Start creating a pool of documents, and information relating to Cadet Program events, then start standardizing the training, and plans, this will require input from multiple sources, so it will not come from one source. **Completed:** Creating a Cadet Programs Schedule, still needs to be approved and sent out. Web access has been given to the committee to update the ORWG website concerning Cadet events, but the works are still in the process. Additionally, the name “BCS/NCOS” has been changed to “OWLS”

C) Wing Conference Planning Committee: C/1st Lt Mika Ojala and teammates - The committee had a conference call within the previous month; they are planning on improving things from last year--and finding out what those problems were--while planning classes, and preparing the event. The committee contacted the Event Director “Col. Thompson”. On top of that, a Cadet Lounge needs to be prepared, and the committee needs to find a free place for cadets to stay who won’t be at the main venue for the event

D) 2020 CAP Birthday Bash Planning Committee: C/Capt Elisha Landauer and teammates - Not many objectives were set for the committee; they also got new members, and have a survey ready to be sent out to others--to determine what to improve in the event. The committee will get starting planning in the next month

ii. ORWG emails - **High Desert** - The Cadets are stumped, as there is 1 point in the login process where they cannot attain their emails. The link to get the emails, however, has been sent out. **Klamath Falls** - All cadets and SM have their emails. **McMinnville** - Some parents don't want the cadets to have ORWG emails--causing some cadets to not have their emails. The previous problems in High Desert with the website will be referred to others. **Salem** - Most Senior Members, but less than half of the cadets have their ORWG emails. **Tillamook** - All cadets and SM have their emails

CAWG’s secret: Stating that “if you don’t have wing emails, you won’t get most of the important information” will encourage the cadets to get their emails. Additionally, helping them set it up would be a good idea.

#### 4. NEW BUSINESS

i. February newsletter author: C/CMSgt Elijah Buswell from the Salem Composite Squadron

ii. CAC Representative Participation - Participation is not that great from CAC representatives;

all squadrons should have at least one representative call in or attend each meeting. All squadrons/squadron representatives have been contacted concerning CAC participation.

### iii. Upcoming Wing Events

A) OWLS South II (27-29 MAR at Kingsley Field) Registration is now open, cost is \$45 (includes food, lodging, an extra day, a banquet, and 2 tours.) Students needed! - Squadrons are invited to recruit, and bring as many cadets as they can. Squadron reps are also told to send an estimate of how many cadets from their squadrons to Lt. Douglas and Capt. Smith

B) Alaska Aviation Day (16 MAY at PDX)

C) Cadet Officer Retreat (25-26 APR) - Location TBA; C/CC needed

D) Oregon Women Veterans' Conference (30-31 MAY in Bend) - Female cadets encouraged to come! Help the AFA table and recruit for CAP

E) CAWG's 49th Cadet Training Group (03-10 JUL at Camp San Luis Obispo) Student Registration Deadline is 15 MAY. ATS Registration Deadline is 31 MAY

F) Century Eagle July 16-19 Kingsley Field - May 1st is the deadline--Tanker rides will be offered as well

G) Encampments are coming up, and cadets are needed - All dates and further information of upcoming encampments can be found at:

<https://www.gocivilairpatrol.com/programs/cadets/activities/encampment>

## 5. OPEN FLOOR

McMinnville Squadron's main points will be brought up next time--as hopefully there will be more participation in the next meeting

High Desert will be hosting an obstacle course on May 30; other squadrons may be invited--the course consists of either a 3 mile or 7 mile course, contact Lt. Bailey for other info. However, this conflicts with other events (such as the Officer Retreat)

The new and improved PT guide was posted on Microsoft Teams to the CAC--it gives some description of activities

CAPM 39-1 is now titled as "CAPR 39-1". A lot of changes are made to the regulations: The Blue beret is going to be phased out next year, old service jackets are being taken off the list in August, all hair devices must be black, etc. Most of these changes will go into effect next year however.

June 1st is the deadline for the other “of the year” awards

The upcoming Encampment needs a commander; however, Major Buchanan will most likely fill the slot.

6. CLOSING

i. Next meeting: Tele-Conference – TBA

ii. Summary

iii. Adjourn--Meeting adjourned at 1907

//SIGNED//

Benjamin Douglas C/2d LT. CAP  
ORWG CAC RECORDER





OREGON WING HEADQUARTERS  
CIVIL AIR PATROL  
UNITED STATES AIR FORCE AUXILIARY

04/03/2021

MEMORANDUM FOR ORWG CAC

FROM: C/2d Lt. Shiomi, CAP  
ORWG CAC Recorder

SUBJECT: TELE-CONFERENCE MEETING MINUTES 04/03/2021

1. Listed below are the minutes for the ORWG Cadet Advisory Council Tele-conference on 04/03/2021: OPENING BUSINESS: C/Capt. Caden McCall called the council to order at 1830 hr.
2. OPENING BUSINESS
  - a. **Roll Call**
    - i. Chairperson – Present
    - ii. Vice-Chair – Absent
    - iii. Recorder – Absent
    - iv. Representative to Region – Present
    - v. Aurora – Absent
    - vi. Columbia – Present
    - vii. Gorge – Present
    - viii. Grants Pass - Absent
    - ix. High Desert – Present
    - x. Mahlon Sweet – Present
    - xi. McMinnville/Tillamook – Absent
    - xii. Medford – Present
    - xiii. Salem – Absent
    - xiv. Washington County – Absent
    - xv. Advisor – Lt. Col Buchanan Fill-in
    - xvi. Guests – C/CMSgt Rossi (WAWG)
  - b. **Squadron Reports**
    - i. **Aurora**
      1. Senior Members -N/A, Cadets - N/A

2. Active Senior Members - N/A, Active Cadets - N/A
  3. Promotions/Awards - N/A
  4. Recent Activities: N/A
  5. Upcoming Activities: N/A
- ii. Columbia**
1. Senior Members - 44, Cadets - 32
  2. Active Senior Members - 6, Active Cadets - 20
  3. Promotions/Awards: N/A
  4. Recent Activities: Weekly Squadron Meetings
  5. Upcoming Activities: In-person meetings
- iii. Gorge**
1. Senior Members - 7, Cadets - 13
  2. Active Senior Members - 7, Active Cadets - 13
  3. Promotions/Awards: 1 Cadet promotion
  4. Recent Activities: In-person meetings
  5. Upcoming Activities: In-person meetings, Cadet Competition, SUPT-FC TX, NESA
- iv. Grants Pass**
1. Senior Members – N/A, Cadets – N/A
  2. Active Senior members – N/A, Active Cadets – N/A
  3. Promotions/Awards: N/A
  4. Recent Activities: N/A
  5. Upcoming Activities: N/A
- v. High Desert**
1. Senior Members - 27, Cadets - 14
  2. Active Senior Members - 10, Active Cadets - 6
  3. Promotions/Awards: 2 Cadet promotions
  4. Recent Activities: In-person meetings
  5. Upcoming Activities: Madras Air show
- vi. Mahlon Sweet**
1. Senior Members - 15, Cadets - 18
  2. Active Senior Members - 9, Cadets - 9
  3. Promotions/Awards - 1 Cadet promotion
  4. Recent Activities: Weekly virtual meetings, Bi-weekly meetings
  5. Upcoming Activities: In-person meeting, Weekend Squadron meeting
- vii. McMinnville**
1. Senior Members - 13, Cadets - 21
  2. Active Senior Members - 10, Active Cadets - 16

3. Promotions/Awards - N/A
4. Recent Activities: In-person meeting
5. Upcoming Activities: Weekly In-person/Virtual meeting, NBB, Hawk Mountain Ranger School, Wisconsin Wing Encampment, Awards Banquet

**viii. Medford**

1. Senior Members - 27, Cadets - 18
2. Active Senior Members - 16, Active Cadets - 9
3. Promotions/Awards - 5 Cadet promotions
4. Recent Activities: In-person PT, In-person Drill & Ceremony, Orientation Flights
5. Upcoming Activities: Desert Eagle Flight Academy, Bottle Drive, Orientation Flights

**ix. Salem**

1. Senior Members - 24, Cadets - 25
2. Active Senior Members - 5, Active Cadets - 16
3. Promotions/Awards - N/A
4. Recent Activities: In-person meeting
5. Upcoming Activities: N/A

**x. Washington County**

1. Senior Members - N/A, Cadets - N/A
2. Active Senior Members - N/A, Active Cadets - N/A
3. Promotions/Awards - N/A
4. Recent Activities: N/A
5. Upcoming Activities: N/A

**c. Region Report**

- i. Reviewed Committees
- ii. New Committee focusing on creating an fact sheet/packet for information about what encampment is
- iii. PT Committee finished. To be voted on
- iv. Public Relations Committee will be soon presenting things
- v. Flight Officer Utilization Committee creating more clarity about the role of the Flight Officer
- vi. Quiz Bowl Committee will soon be presenting things
- vii. California Wing will be starting up their Legislative day, similarly structure to Oregon Wing's Legislative day

**d. Old Business:**

- i. Public Affairs Committee: C/2d Lt Nice and Teammates
  1. Brainstorming for content posting. Hopeful to add more content

which will include virtual and in-person squadrons.

2. Hoping to keep other members engaged in order to focus on individual productivity for the Committee.
  3. Soon to take administration of Oregon Wing social media platforms.
  4. Will be focusing on cadet retention by creating a list of what types of media output should be focused on presenting to the wing/national.
  5. Possibly putting out polls on platforms for what types of content cadets would want to see.
- ii. ORWG 39-1 Review Committee: C/2d Lt. Walker and teammates
    1. Committee is disbanded due to the fulfillment of the purpose
    2. No recent activity, no upcoming activity.
    3. Col. Ham would like to make updates to revision of 39-1
  - iii. Wing Conference Planning Committee: C/Capt. Camron McCall
    1. Discussion of different classes to have at conference, coordinating with possible instructors
    2. 3 new members were added to the committee
    3. Lt. Col Buchanan: “Take action on what 8 topics to cover at conference. Despite not having a set date for the conference, it is best to have a structured outline of classes and instructors who will be teaching, in order to present it to the director-to-be”
    4. Trying for in-person
  - iv. Mental Health Committee: **Chair needed**
    1. Going off the original idea that was presented by region CAC.
    2. Purpose of this committee is to focus on the mental health of cadets within the wing/region, making sure all cadets have the necessities during this pandemic.
- e. **New Business:**
- i. **Lt. Col Buchanan brief:**
    1. Last week’s ABS, was not able to happen, squadrons are being given time to train their cadets. Asking if there is reason to have an ABS soon, needs to be resolved. This will be done by asking squadrons what the need is. Asked council members if they can go back to squadrons and get feedback on if there is a need.
    2. CAWG event, asked Chair/region rep to scan webpage periodically.

3. Alaska aviation day, TBD.
4. c/NCOS, California Wing? 23-24 May
5. STEM Academy, people who were not placed for AFA national Stem academy. ORWG possibly planning to run the event at Camp Rilea
6. McMinnville Rocketry Camp - will De-conflict with STEM academy. 23-26 July
7. Medford hosting weekend of Awesome (Ground team, Bivouac, and astronomy) 6-8 August
8. National Conference; **Hybrid**. 26-28 August
9. SEP Drill and Ceremony Academy. 25-26 September
10. Wing Cadet Competition. 2 October, possibly moving to Wing Conference
11. NCOS/Great Start, Aurora Composite. 22-24 October; 0800(Sat.) - 1200(Sun.)
12. Cadet Staff Seminar; **Virtual**. 20 November
13. ORWG pre-encampment. 26-28 December, Cadet Staff apps open late April - early May. Col Ray CC, Commandant of Cadets Capt. Zach Cobb.
14. Encampment: 28 December - 4 January.
15. LT Col Buchanan will be out oc comms until late April - July. (Col. Ray to take over for time-being)
16. Brief for the growing up transition 17-18, 20-21, Cadets welcome to attend, 8 April. OPD.
17. C/Capt. Caden McCall, C/Capt. Josiah Bailey, C/CMSgt Olivia Froehlich recognized for Commander's Commendation for NLD time.
18. WAMA, April 10th weekend. Registration deadline by April 5th.

**f. Open Floor:**

- i. CAC Officer positions open for application for next term. Wing-level positions that are available: Chair, Vice-Chair, Recorder. Resume and Cover Letter to be sent to Lt. Col Buchanan and Lt. Cook. Region-level positions that are available: Representative to Region for ORWG, Assistant Representative to Region for ORWG.
- ii. Lt. Walker: SAR working in area with not much space, talking about planning a Ground School, similar to NESAs but on a Wing level.
  1. High Desert is also thinking about a similar event, but with R/C flight academy.

2. Col. Ham: If assistance is needed, ask Lt. Col Paquin and coordinate with him on that.
3. Determine the purpose for the activity and what activities we will be using for these. Ask Maj. Trujillo.
4. Contact a drone factory near Gorge - INSITU - to coordinate getting drones, etc...

**g. Closing:**

- i. Next Meeting: 01 May 2021, 1830.
- ii. Add-ons:
  1. N/A
- iii. Adjourn: The meeting was adjourned by C/Capt. Caden McCall at 1936.

*//Signed//*  
Meien Shiomi C/2d Lt. CAP  
ORWG CAC Recorder



OREGON WING HEADQUARTERS  
CIVIL AIR PATROL  
UNITED STATES AIR FORCE AUXILIARY

10/03/2020

MEMORANDUM FOR ORWG CAC

FROM: C/2d Lt. Shiomi, CAP  
ORWG CAC Recorder

SUBJECT: TELE-CONFERENCE MEETING MINUTES 10/03/2020

1. Listed below are the minutes for the ORWG Cadet Advisory Council Tele-conference on 10/03/2020: OPENING BUSINESS: C/1<sup>st</sup> Lt. Caden McCall called the council to order at 1830 hr.

2. OPENING BUSINESS

**a. Roll Call**

- i. Chairperson – Present
- ii. Vice-Chair – Present
- iii. Recorder – Present
- iv. Representative to Region – Present
- v. Aurora – Absent
- vi. Columbia – Absent
- vii. Gorge – Primary Present
- viii. High Desert – Primary Present
- ix. Klamath Falls – High Desert Fill-in
- x. Mahlon Sweet – Primary Present
- xi. McMinnville – Chair Fill-in
- xii. Medford – Absent
- xiii. Salem – Primary Present



OREGON WING HEADQUARTERS  
CIVIL AIR PATROL  
UNITED STATES AIR FORCE AUXILIARY

- xiv. Washington County – Absent
- xv. Advisor – Present
- xvi. Guests – Lt. Col Buchanan (Director of Cadet Programs), C/MSgt  
Priya Hasham (CAWG Group 4 CAC Chair), C/2d Lt. Elka Barragan  
(CAWG Group 4 CAC Secretary).

**b. Squadron Reports**

i. Aurora

- 1. Senior Members – N/A, Cadets – N/A
- 2. Active Senior members – N/A, Active Cadets – N/A
- 3. Promotions/Awards - N/A
- 4. Recent Activities: N/A
- 5. Upcoming Activities: N/A

ii. Columbia

- 1. Senior members – N/A, Cadets – N/A
- 2. Active Senior Members – N/A, Active Cadets – N/A
- 3. Promotions/Awards - N/A
- 4. Recent Activities: N/A
- 5. Upcoming Activities: N/A

iii. Gorge

- 1. Senior Members – 11, Cadets – 25
- 2. Active Senior Members – 7, Active Cadets – 10
- 3. Promotions/Awards - N/A
- 4. Recent Activities - Open House
- 5. Upcoming Activities – N/A

iv. High Desert

- 1. Senior Members – 20, Cadets – 17
- 2. Active Senior Members – 12, Active Cadets – 8
- 3. Promotions/Awards - 1 promotion





OREGON WING HEADQUARTERS  
CIVIL AIR PATROL  
UNITED STATES AIR FORCE AUXILIARY

4. Recent Activities: Executing full transition for CAC Representatives; primary – C/2d Lt. J. Nice, alternative – C/CMSgt G. Favia
  5. Upcoming Activities – MARC Flight Academy (postponed), OWLS South 2020 (postponed)
- v. Klamath Falls
1. Senior members - 14, Cadets - 5
  2. Active Senior members – 2 to 4, Active Cadets - 1
  3. Promotions/Awards - N/A
  4. Recent Activities: Communication upkeep between staff and cadets, full transition for new primary and alternative CAC representatives (C/2d Lt. J. Nice, C/CMSgt. G. Favia)
  5. Upcoming Activities: MARC Flight Academy (postponed), Madres Airshow (cancelled), OWLS South 2020 (postponed), WRV (cancelled), PCRCLS 2020
- vi. Mahlon Sweet
1. Senior Members – 16, Cadets – 21
  2. Active Senior Members – 11, Active Cadets – 16
  3. Promotions/Awards, 2 promotions, 1 milestone
  4. Recent Activities: Weekly Virtual Squadron Meetings, Weekly Thursday Night Tech Program Meetings
  5. Upcoming Activities: Virtual Squadron Meeting, Tech Program Meeting
- vii. McMinnville
1. Senior Members – 13, Cadets – 35
  2. Active Senior Members – 8, Active Cadets – 10
  3. Promotions/Awards - 5 promotions
  4. Recent Activities: One Cadet Attended RCLS
  5. Upcoming Activities: Birthday Bash
- viii. Medford
1. Senior Members – N/A, Cadets – N/A



OREGON WING HEADQUARTERS  
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2. Active Senior Members – N/A, Active Cadets – N/A
3. Promotions/Awards - N/A
4. Recent Activities: N/A
5. Upcoming Activities: N/A

ix. Salem

1. Senior Members – 23, Cadets 34
2. Active Senior Members - 3 or more, Active Cadets - 10
3. Promotions/Awards - 1 promotion
4. Recent Activities: N/A
5. Upcoming Activities: N/A

x. Washington County

1. Senior members – N/A, Cadets – N/A
2. Active SM – N/A, Active Cadets – N/A
3. Promotions/Awards - N/A
4. Recent Activities: N/A
5. Upcoming Activities: N/A

**c. Region Report**

i. Recent Meeting:

1. A full transition of staff and representatives was made. They began by pushing for old and new committees, one in mind being an Active Drill Test Update Committee. They would be involved in updating tests from drill book. The idea of creating a promotion forms for cadets to be able to look over when promoting.
2. Community Outreach: Template made for PA staff to make a press release to the public.

ii. Old Business:

1. O-rides to be made possible for all squadrons.
2. DDR Revamp: Updating the program to fit certain standards. Make it more applicable for curry uniform, those who haven't achieved 1<sup>st</sup> rank.



OREGON WING HEADQUARTERS  
CIVIL AIR PATROL  
UNITED STATES AIR FORCE AUXILIARY

3. Continuity Committee: Transitioning to new staff
- iii. New Business:
    1. Bring ideas for more committees to Captain Bailey to relay to region.
- d. Old Business:**
- i. Public Affairs Committee: C/2d Lt Beyer and teammates –  
**Objectives:** Provide an outlet to showcase CAC information and content as necessary to achieve CAC goals in accordance with CAC leadership. Provide a point of contact for interaction with and information about the CAC for interested parties while maintaining a proper level of operational security. **Goals:** Plan a series of posts on our CAC members, similarly to those the NCAC recently released on their social media outlets.
  - ii. Cadet Programs Committee: In need of chairman. No report.
  - iii. Wing Conference Planning Committee/Birthday Bash Committee: C/CMSgt W. McCullough and teammates. **Objectives** - Outreach to other squadrons regarding the birthday bash. **Goals:** To decide décor for birthday bash.
- e. New Business:**
- i. WRV has been cancelled due to COVID-19 restrictions.
  - ii. Pacific RCLS will be virtual, hosted by Washington wing. Link to application has not been sent out to the public yet, but the dates are as follows 26 December – 31 December. Looking for RCLS graduates to be seminar leaders. Cost will be free. No new updates until the new cadet commander is appointed.
  - iii. Military Entrance Readiness Program (MERP), aimed at cadets who are interested in enlisting/commissioning into combat. Program is inspired by PJOC and CCOC courses. **Goals:** To aid cadets in training for combat. To bridge the gap in programs offered by CAP. **Location:** Set to be either Camp San Luis Obispo or Vandenberg Air Force Base. **Criteria:** Cadets of NCO or above, may be waived by encampment



OREGON WING HEADQUARTERS  
CIVIL AIR PATROL  
UNITED STATES AIR FORCE AUXILIARY

letter of recommendation. No age limit, however there is a possible veto for 12 to 13-year olds. **Dates:** 4 June – 11 June 2021.

1. Notes: Will not be held unless California is in phase 3 due to overnight restrictions. Mask mandate may still be in place. You are not guaranteed to receive a marksmanship badge.

**f. Open Floor:**

- i. Possible authorization to weak rank insignia on Blue Beret in accordance to 39-1.
- ii. Possible creations of new committees.
- iii. Food Drive deadline has been extended to the end of October.
  1. The purpose is to gather food for those affected by the wildfires. Deliveries will be made by convenience per squadron.
- iv. AE Essay Committee: N/A

**g. Closing:**

- i. Next meeting: Tele-conference meeting, 7 November 2020, at 1830.
- ii. Add-ons: N/A
- iii. Adjourn: Meeting adjourned at 1911.

//Signed//

Meien Shiomi C/2d Lt. CAP  
ORWG CAC Recorder



OREGON WING HEADQUARTERS  
CIVIL AIR PATROL  
UNITED STATES AIR FORCE AUXILIARY

11/07/2020

MEMORANDUM FOR ORWG CAC

FROM: C/2d. Lt. Shiomi, CAP  
ORWG CAC Recorder

SUBJECT: TELE-CONFERENCE MEETING MINUTES 11/07/2020

1. Listed below are the minutes for the ORWG Cadet Advisory Council Tele-conference on 11/07/2020: OPENING BUSINESS: C/Capt. Caden McCall called the council to order at 1830 hr.
2. OPENING BUSINESS
  - a. **Roll Call**
    - i. Chairperson – Present
    - ii. Vice-Chair – Present
    - iii. Recorder – Present
    - iv. Representative to Region – Primary Present
    - v. Aurora – Primary Present, Secondary Present
    - vi. Columbia – CDC covered
    - vii. Gorge – Primary Present
    - viii. Grants Pass - Absent
    - ix. High Desert – Primary Present, Alternate Present
    - x. Klamath Falls – High Desert Covering
    - xi. Mahlon Sweet – Primary Present
    - xii. McMinnville – Chair Covering
    - xiii. Medford – Primary Present
    - xiv. Salem – Primary Present
    - xv. Washington County – No Representative

- xvi. Advisor – Present
- xvii. Guests – Lt Col. Bradley Nass, Lt. Col Harold Buchanan, C/2d Lt. Elka Barragan (CAWG CAP), 2d Lt. Evelyn Ayers (OR-073)

**b. Squadron Reports**

**i. Aurora**

- 1. Senior Members - 21, Cadets - 22
- 2. Active Senior Members - N/A, Active Cadets - 11
- 3. Promotions/Awards - 2 Promotions
- 4. Recent Activities: N/A
- 5. Upcoming Activities: N/A

**ii. Columbia**

- 1. Senior Members - 29, Cadets - 32
- 2. Active Senior Members - 8 to 10, Active Cadets - 12
- 3. Promotions/Awards: 3 Cadet Promotions
- 4. Recent Activities: Meetings 1st and 3rd tuesday of each month. Participating in Cyber competition. Restructuring new leadership.
- 5. Upcoming Activities: N/A

**iii. Gorge**

- 1. Senior Members -11 , Cadets - 25
- 2. Active Senior Members - 7 , Active Cadets -10
- 3. Promotions/Awards: 1 Cadet Promotion
- 4. Recent Activities: Open House
- 5. Upcoming Activities: N/A

**iv. Grants Pass**

- 1. Senior Members - N/A, Cadets - N/A
- 2. Active Senior members - N/A, Active Cadets - N/A
- 3. Promotions/Awards: N/A
- 4. Recent Activities:
- 5. Upcoming Activities:

**v. High Desert**

- 1. Senior Members - 20 , Cadets - 17
- 2. Active Senior Members - 12, Active Cadets - 8
- 3. Promotions/Awards: 1 Cadet Promotion
- 4. Recent Activities: Keeping communication via zoom meetings
- 5. Upcoming Activities: MARC Flight Academy (postponed), Madras Airshow (Cancelled), OWLS South 2020 (Postponed), Winter Raptor V (Cancelled).

**vi. Klamath Falls**

1. Senior Members - 14, Cadets - 5
2. Active Senior Members - 2 to 4, Active Cadets - 1
3. Promotions/Awards - N/A
4. Recent Activities: Attending High Desert Meetings, Upkeep of communication, Full transition of CAC representatives.
5. Upcoming Activities: MARC Flight Academy (postponed), Madras Airshow (Cancelled), OWLS South II (Cancelled), MARC Flight Academy (Postponed), Winter Raptor V (Cancelled), PCRCLS 2020

**vii. Mahlon Sweet**

1. Senior Members - 17, Cadets - 19
2. Active Senior Members - 11, Cadets - 14
3. Promotions/Awards - N/A
4. Recent Activities: Weekly meetings, ORWG Food Drive (50 lbs of food), Weekly Virtual Senior Member Meetings.
5. Upcoming Activities: Squadron Meeting 10th, Senior Member meeting 11th

**viii. McMinnville**

1. Senior Members - 13 , Cadets - 29
2. Active Senior Members - 10 , Active Cadets - 20
3. Promotions/Awards - 2 Cadet Promotions, 2 Milestone Awards
4. Recent Activities: Minnesota Leadership Academy (RCLS)
5. Upcoming Activities: PCRCLS, FLWG Encampment (Cancelled), Virtual WAMA, PCR CoC/CAWG Conference.

**ix. Medford**

1. Senior Members - 41, Cadets - 12
2. Active Senior Members - N/A , Active Cadets - 8
3. Promotions/Awards - 1 Cadet Promotion
4. Recent Activities: Weekly meetings, Monthly Wing meetings, Flight Simulator Activity
5. Upcoming Activities: WRV (Cancelled)

**x. Salem**

1. Senior Members - 24, Cadets - 32
2. Active Senior Members - N/A, Active Cadets - 20
3. Promotions/Awards - 1 Recruit, 1 Cadet Promotion
4. Recent Activities: N/A
5. Upcoming Activities: N/A

**xi. Washington County**

1. Senior Members - N/A, Cadets - N/A

2. Active Senior Members - N/A, Active Cadets - N/A
3. Promotions/Awards - N/A
4. Recent Activities: N/A
5. Upcoming Activities: N/A

**c. Region Report**

**i. Objectives:**

- a. Focus on lower levels of CAC, support the growth of Group/Wing levels. Build CAC based off of set standards by Region.

**ii. Committees:**

- a. Public Relations: Set up a podcast or social media sites for Region CAC, make helpful videos for Cadets to reference via youtube (PT, Drill, Customs and Courtesies, etc.)
- b. Staff Handbook: Updating the handbook, passing for review.
- c. Promotions form: Voted to keep the committee (passed 6-0). Up for reevaluation, prepping for beta testing.
- d. Continuity: Voted to keep (passed 6-0), implementing things that have already been on Region level.
- e. DDR: Voted to keep (passed 0-6).
- f. Drill test update: Vote postponed for next meeting.

**d. Old Business:**

- i. Public Affairs Committee: C/2d Lt. Beyer and teammates.
  1. N/A
  2. New Chair needed
- ii. Cadet Programs Committee: No Chair
- iii. Food Drive Committee: C/2d Lt. Fichera and teammates.
  1. Mahlon Sweet (49.5 lbs)
  2. McMinnville (Over 250 lbs)
  3. Aurora (25 lbs)
- iv. Birthday Bash Planning Committee: C/CMSgt McCullough and teammates.
  1. Cancelled. Email sent by McMinnville Composite.
- v. AE Essay Committee: C/MSgt Blumhardt and teammates.
  1. Received no Essay submissions. No activity. Push to have awareness.

**e. New Business:**

- i. PCRCLS Student Applications are open. Cadre Applications are closed. Phase 4 cadets email Lt. Buchanan if still interested.



- ii. Cadet Invest open until the end of december.
- iii. CEAP is still available for summer encampments. **Add-on:** Lt Col Buchanan - Do not apply unless you intend to attend winter encampment, do not apply for CEAP yet.
- iv. WAMA: ES related topics, Cadet related topics. Going virtual.
- v. PCR COC Ceremony is being hosted by California Wing at the California Wing Conference
- vi. Florida Wing encampment in the winter, still not cancelled.
- vii. Possibly creating a wing-wide social media communication channel. Discord, Instagram, Facebook, etc.
- viii. CAWG CAC meeting: PCR Chief Furniss. CAWG Council proposed that we send a letter to Chief Furniss for recognition of his efforts and support with the PCR Cadet Program.
- ix. Cadet Staff Seminar: November 21st. To send email about classes and times. Interest in teaching class: Email C/Capt. Bailey. Most of the classes are still available to fill slots. 0900-1500.
  - 1. Possible attendees: Cadets that are going into staff position, or are currently in a staff position. Phase II and III.

**f. Open Floor:**

- i. PCR CAC, attempting to use parliamentary procedures for the next meeting. Proposing ORWG CAC to use those procedures as well.

**g. Closing:**

- i. Next Meeting: 05 December 2020, 1830.
- ii. Add-ons: The links to the virtual conferences are posted below.
  - 1. WAMA: <https://wama.wawg.cap.gov/>
  - 2. PCR CoC/CAWG Conference: <https://conference.cawgcap.org/>
  - 3. PCRCLS: [https://sites.google.com/a/wawg.cap.gov/2012\\_www/wing-staff/cadetprograms/rcls-2020](https://sites.google.com/a/wawg.cap.gov/2012_www/wing-staff/cadetprograms/rcls-2020)
- iii. Adjourn: The meeting was adjourned by C/Capt. Caden McCall at 1930.

//Signed//

Meien Shiomi C/2d Lt. CAP  
ORWG CAC Recorder

OREGON WING HEADQUARTERS  
CIVIL AIR PATROL  
UNITED STATES AIR FORCE AUXILIARY

12/05/2020

MEMORANDUM FOR ORWG CAC

FROM: C/2d. Lt. Shiomi, CAP  
ORWG CAC Recorder

SUBJECT: TELE-CONFERENCE MEETING MINUTES 11/07/2020

1. Listed below are the minutes for the ORWG Cadet Advisory Council Tele-conference on 12/05/2020: OPENING BUSINESS: C/Capt. Caden McCall called the council to order at 1830 hr.
2. OPENING BUSINESS
  - a. **Roll Call**
    - i. Chairperson – Present
    - ii. Vice-Chair – Absent
    - iii. Recorder – Present
    - iv. Representative to Region – Primary Present
    - v. Aurora – Vanrenterghm
    - vi. Columbia – No Representative
    - vii. Gorge – Primary Present
    - viii. Grants Pass - Absent
    - ix. High Desert/Klamath Falls – Primary Present, Alternate Present
    - x. Mahlon Sweet – Primary Present
    - xi. McMinnville/Tillamook – Chair Fill-in
    - xii. Medford – Primary Present
    - xiii. Salem – Primary Present
    - xiv. Washington County – Primary Present
    - xv. Advisor – Present

- xvi. Guests – Col N. Ham (ORWG CC), Lt Col H. Buchanan (ORWG DCP), C/Lt Col I. Altunin (NVWG), C/Lt Col B. Di Mascio (CAWG), C/Capt Caldwell (CAWG), C/2d Lt L.Sandoval (NVWG), C/Capt, C/2d Lt S. Neal (MEWG), C/Capt J. James (CAWG), C/Capt M. Kousiry (FLWG), Cadet/Lt Col M. Miller (KYWG), , Maj D. King (ORWG).

**b. Squadron Reports**

**i. Aurora**

1. Senior Members - 22, Cadets - 21
2. Active Senior Members - N/A, Active Cadets - 12
3. Promotions/Awards - 2 Cadet Promotions
4. Recent Activities: Stellar Xplorers, Cyber Patriot
5. Upcoming Activities: Both have competitions

**ii. Columbia**

1. Senior Members - N/A, Cadets - N/A
2. Active Senior Members - N/A, Active Cadets - N/A
3. Promotions/Awards: N/A
4. Recent Activities: N/A
5. Upcoming Activities: N/A

**iii. Gorge**

1. Senior Members - 8, Cadets - 16
2. Active Senior Members - , Active Cadets -10
3. Promotions/Awards: N/A
4. Recent Activities: N/A
5. Upcoming Activities: Wreaths Across America (TBD)

**iv. Grants Pass**

1. Senior Members - N/A, Cadets - N/A
2. Active Senior members - N/A, Active Cadets - N/A
3. Promotions/Awards: N/A
4. Recent Activities: N/A
5. Upcoming Activities: N/A

**v. High Desert**

1. Senior Members - 18, Cadets - 11
2. Active Senior Members - 12, Active Cadets - 8
3. Promotions/Awards: 1 Cadet Promotion
4. Recent Activities: Maintaining Communication, 1st and 3rd tuesdays for cadet meetings, senior meetings prior. PT program development

5. Upcoming Activities: MARC Flight Academy Postponed, WRV (Cancelled), OWLS South (Cancelled)

**vi. Klamath Falls**

1. Senior Members - 15, Cadets - 5
2. Active Senior Members - N/A, Active Cadets - 1
3. Promotions/Awards - N/A
4. Recent Activities: Attending High Desert Meetings.
5. Upcoming Activities: WRV (Cancelled), OWLS South (Cancelled), MARC Flight Academy (Postponed)

**vii. Mahlon Sweet**

1. Senior Members - 17, Cadets - 18
2. Active Senior Members - 11, Cadets - 13
3. Promotions/Awards - 3 Cadet Promotions, 5 SM Awards
4. Recent Activities: Weekly meetings
5. Upcoming Activities: 8th for squadron meeting, 9th for SM meeting.

**viii. McMinnville**

1. Senior Members - 13 , Cadets - 29
2. Active Senior Members - 10, Active Cadets - 10
3. Promotions/Awards - 1 Cadet Promotion
4. Recent Activities: 1 Cadet attended WAMA, Cadet Staff Seminar, CoC Ceremony/CAWG Conference
5. Upcoming Activities: WAMA December, PCR RCLS

**ix. Medford**

1. Senior Members - 27, Cadets - 14
2. Active Senior Members - 12 to 14, Active Cadets - 5 to 6
3. Promotions/Awards - N/A
4. Recent Activities: Christmas Food drive
5. Upcoming Activities: Christmas Food drive

**x. Salem**

1. Senior Members - 24, Cadets - 32
2. Active Senior Members - N/A, Active Cadets - 10 to 15
3. Promotions/Awards - 1 Cadet promotion
4. Recent Activities: N/A
5. Upcoming Activities: PCR RCLS

**xi. Washington County**

1. Senior Members - 23, Cadets - 11
2. Active Senior Members - 17, Active Cadets - 7
3. Promotions/Awards - 1 Cadet Promotion

4. Recent Activities: Squadron Meeting
5. Upcoming Activities: N/A

**c. Region Report**

**i. Committees:**

- a. Staff Handbook Committee: Template completed, working to condense information.
- b. Public Relations Committee: Talked about starting work on platforms. Going to decide specifically what platforms to use, then advance with decisions. Social Media is in full processing.
2. STEM Opportunity expansion:
  - a. Working on creating more opportunities within CAP for STEM (i.e. Partnering with other organizations), unanimously passed with (6-0-0).
3. Post COVID Drill:
  - a. Setting Standard Operating Procedure (SOP) for post “Lock Down”.
  - b. Decisions about implementing Drill are up to Wing’s on how they would like to perform post-Lock Down.
4. Open Floor Brief
  - a. Invited other Wings to attend cadet Staff Seminar.
  - b. Creating of CAP App for cadets, discussion held at NCAC level.
  - c. Increasing participation in meetings, decisions left to Wings/Groups/Squadrons.

**d. Old Business:**

- i. Public Affairs Committee: C/2d Lt Nice and Teammates
  1. Recently placed chair: C/2d Lt Nice
  2. Recently Placed Vice-chair: C/CMSgt Walker
  3. Running Instagram and facebook, become more active
  4. Running Discord
  5. Virtual Open Houses for the wing, Cadet Retention
- ii. ORWG 39-1 Review Committee: C/CMSgt Walker and teammates
  1. Proposal Document for changes to the 39-1, supplemental.
  2. Supplemental revolved around Blue Beret Wear
  3. Authorize claiming a Blue Beret without a crest, Requirements;
    - a. Committed part of D&C teams, Ground Team qualifications
  4. Flash; Beret Patch that can be sewn on, putting rank on it
  5. For Proposal, email C/CMSgt Walker

- iii. AE Essay Committee: Chair resigned, members needed
  - 1. Ran AE Essay Competition for ORWG
  - 2. Get Cadets more involved with Aerospace
  - 3. Aerospace essays would be published in wing magazine
- iv. Cadet Assistant CDI Course - Major King
  - 1. Portion of Character Development courses should be led by Phase III cadets
  - 2. Many opportunities for cadets to lead discussions/activities regarding Character Development courses
  - 3. Lt. Cook has sent the link out to CAC, for further instructions please email
- v. ORWG Condolences Letter to CMSgt Noel Furniss - C/Capt Bailey
  - 1. Form will be sent to all individuals of the wing
  - 2. Individuals can submit the form that includes a message for CMSgt Furniss
  - 3. All submissions will be put into a small book that will be mailed to Chief Furniss
  - 4. Submission deadline 18 December 2020
- vi. New/Revised CAC policies: Uniforms, CAC Committee membership rules, memorandum format, (CAPP 1-2) - C/Capt McCall and C/2d Lt Fichera
  - 1. UoD will be regularly sent per meeting
  - 2. Uniform wear is greatly encouraged, but is optional for those who are unable to.
  - 3. Lacking membership of CAC, Committees are not producing the work that they could.
  - 4. Dividing cadets to Committees, will receive mentorship from C/Capt. McCall and C/2d Lt. Fichera
  - 5. Review CAPP 1-2 for memorandum format. Memorandums are not formally created per Pamphlet 1-2.

**e. New Business:**

- i. Washington All Missions Academy (WAMA)
  - 1. 12.12.2020, <https://wawgcap.regfox.com/washington-all-mission-academy-dec-2020>
  - 2. Registration deadline: December 06, 2020 at 2300 PST
  - 3. Subjects include NCSAs, an airman leadership class, and topographical maps.

**f. Open Floor:**

- i. Creation of audiobooks for the aerospace modules and leadership books
  - 1. Learn to Lead chapter 1 through chapter 5 has audio files.

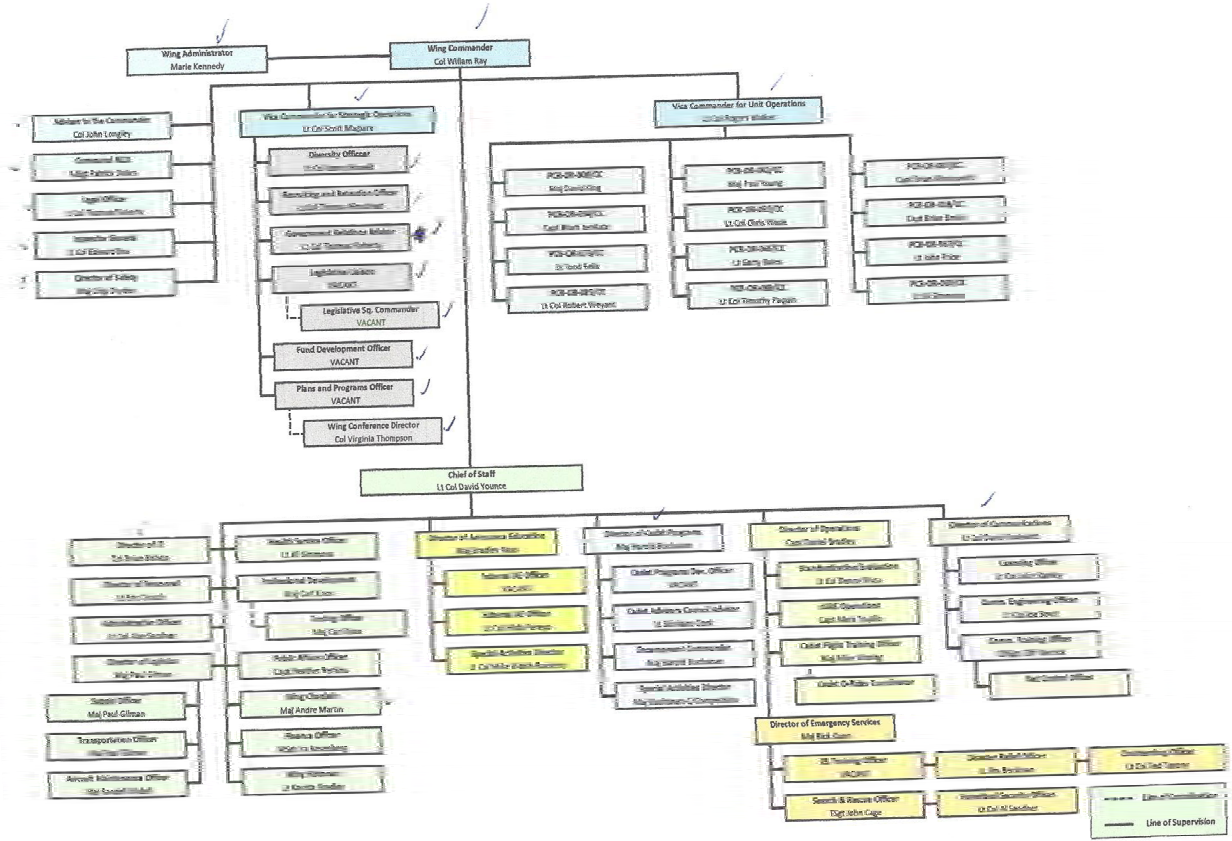
2. Most documents will allow for text-to-speech options.
  - ii. Col. Ham:
    1. Wreaths Across America is being approved by requests. Gorge, Medford, Mahlon Sweet have all been approved to lay wreaths. No more than 6 people at any location at any time for gatherings.
    2. Wing is also working on bringing a cadet specialist robotics engineering instructor. Bringing to Oregon and Washington.
  - iii. ORWG 39-1 Supplement Recommendation - C/CMSgt Walker
    1. Proposition: Approval for the following
    2. Voting: unanimously passed (9-0), will be advancing.
- g. Closing:**
- i. Next Meeting: 02 January 2020, 1830.
  - ii. Add-ons:
    1. 8 December 2020: Virtual Memorial for Gavyn Sabin, hosted by Salem Composite Squadron.
  - iii. Adjourn: The meeting was adjourned by C/Capt. Caden McCall at 1930.

*//Signed//*  
Meien Shiomi C/2d Lt. CAP  
ORWG CAC Recorder

## APPENDIX II: Unit Staff - Data and Statistics

### Unit Organization Chart

Proposed Oregon Wing Headquarters Organization





Unit Command and Staff Listing as of 1 January 2020 (Cont)

<b>COMMAND SECTION</b>				
Vice Commander	Lt Col	Rogers Walker		
Chief of Staff	Lt Col	David Younce		
Deputy Chief of Staff – Mission Support	Lt Col	James Howell		
Diversity Officer	Lt Col	James Howell		
Command NCO	MSgt	Patrick Dukes		
<b>COMMAND ADVISORS</b>				
Advisor to the Commander	Col	John Longley		
Government Relations Advisor	Lt Col	Thomas Flaherty		
Legislative Liaison Officer		VACANT		
<b>COMPLIANCE</b>				
Compliance Officer	Col	John Longley		
<b>GENERAL COUNSEL</b>				
Legal Officer		VACANT		
<b>INSPECTOR GENERAL</b>				
Inspector General	Lt Col	Edward Bos		
Asst Inspector General	Lt Col	John Barringer		
	1st Lt	Jeremy Landauer		
<b>SAFETY</b>				
Director of Safety	Maj	Earl Dryden		
Asst Directors of Safety	Lt Col	Dennis Wyza		
	Lt Col	Gregory Frick		
	Maj	Max McHatton		
<b>FINANCE</b>				
Director of Finance	MSgt	Ira Rosenberg		
<b>CHAPLAIN</b>				
Wing Chaplain	Capt	Andre Martin		
Asst Wing Chaplain	Lt Col	Robert Ledden		
<b>HEALTH SERVICES</b>				
Health Services Officer	1st Lt	Jill Simmons		
<b>CIVIL AIR PATROL MISSION SUPPORT</b>				
<b>AEROSPACE EDUCATION</b>				
Director of Aerospace Education	Maj	Bradley Naas		
Asst Director of Aerospace Education	Col	Virginia Thompson		
Internal AE Officer		VACANT		
External AE Officer	Maj	Hilda Pereyo		
<b>CADET PROGRAMS</b>				
Director of Cadet Programs	Maj	Harold Buchanan		
Asst Directors of Cadet Programs	Col	Virginia Thompson		
	Lt Col	Joseph Boyd		
	Lt Col	Margaret Martin		
	Capt	Brian Monasmith		
Drug Demand Reduction Officer	Capt	Teresa Gray		
Cadet Activities Officer		VACANT		
Cadet Programs Development Officer		VACANT		

Unit Command and Staff Listing as of 1 January, 2020 (Cont)

OPERATIONS				
Director of Operations	Capt	Daniel Bradley		
Asst Directors of Operations	Col	Brian Bishop		
	Lt Col	Rogers Walker		
	Maj	Ricky Koon		
Alerting Officers	Lt Col	Alan Sandner		
	Lt Col	Rogers Walker		
	Lt Col	David Rudawitz		
	Lt Col	Edward Bos		
	Col	Brian bishop		
	Col	John Longley		
	Maj	Ricky Koon		
	Maj	Donnel Lang		
	MSgt	Ira Rosenberg		
Small UAS Operations Officer	Capt	Mark Trujillo		
Homeland Security Officer	Lt Col	Al Sandner		
Standardization / Evaluation Officer	Lt Col	Dennis Wyza		
Asst Stan / Eval Officer	Maj	Jeffrey Witters		
Critical Incident Stress Officer	Lt Col	Robert Grist		
Emergency Services Officer	Maj	Ricky Koon		
Asst Emergency Services Officers	Col	John Longley		
	Lt Col	David Rudawitz		
	Lt Col	Rogers Walker		
	Capt	Mark Tenkate		
Emergency Services Training Officer	MSgt	Ira Rosenberg		
Asst ES Training Officer	Maj	Donnel Lee Lang		
	Lt Col	Timothy Paquin		
	Maj	James Hctches		
Disaster Relief Officer	Capt	John Cage		
Asst Disaster Relief Officer	Capt	Scott Bakker		

Unit Command and Staff Listing as of 1 January, 2020 (Cont)

<b>COUNTERDRUG</b>				
Counterdrug Officer	Lt Col	Ted Tanory	██████	██████
Asst Counterdrug Officer	Col	William Ray	██████	██████
	Lt Col	Rogers Walker	██████	██████
<b>COMMUNICATIONS</b>				
Director of Communications	Lt Col	David Rudawitz	██████	██████
Asst Directors of Communications	Lt Col	John Stanley	██████	██████
	2d Lt	James Gadsby	██████	██████
Communications Engineering Officer	Lt Col	Joseph Boyd	██████	██████
Communications Licensing Officer	Lt Col	John Stanley	██████	██████
Communications Training Officer	CMSgt	Clifford Warrick	██████	██████
<b>ADMINISTRATION</b>				
Director of Administration	Lt Col	Alan Sandner	██████	██████
Assistant Director of Administration	Lt Col	James Howell	██████	██████
	SM	Deborah Maynard	██████	██████
<b>HISTORIAN</b>				
Historian	1st Lt	Karista Bradley	██████	██████
<b>INFORMATION TECHNOLOGY (IT)</b>				
Director of Information Technology	Col	Brian Bishop	██████	██████
Asst Director of IT	MSgt	Ira Rosenberg	██████	██████
	Maj	Carl Knox	██████	██████
	1st Lt	Gene Frye	██████	██████
Web Security Administrator	MSgt	Ira Rosenberg	██████	██████
Asst Web Security Administrators	Col	Brian Bishop	██████	██████
	Maj	Carl Knox	██████	██████
<b>LOGISTICS</b>				
Director of Logistics	Maj	Paul Gilman	██████	██████
Asst Directors of Logistics	Lt Col	David Rudawitz	██████	██████
	Lt Col	David Younce	██████	██████
Maintenance Officer	Maj	Randy Widell	██████	██████
Asst Maintenance Officer	Capt	Daniel Bradley	██████	██████
Supply Officer	Lt Col	Joseph Boyd	██████	██████
Asst Supply Officer	Lt Col	David Rudawitz	██████	██████
Transportation Officer	Maj	Paul Gilman	██████	██████
Asst Transportation Officer	Lt Col	David Rudawitz	██████	██████
Headquarters Commandant		VACANT		
<b>PERSONNEL</b>				
Director of Personnel	Lt Col	Timothy Paquin	██████	██████
Asst Director of Personnel	Lt Col	James Howell	██████	██████
	1st Lt	Eric Church	██████	██████
	SM	Deborah Maynard	██████	██████
<b>PLANS AND PROGRAMS</b>				
Plans and Programs Officer	Lt Col	Theresa Longley	██████	██████
2020 Wing Conference Director	1st Lt	Jill D Simmons	██████	██████
<b>PROFESSIONAL DEVELOPMENT</b>				
Director of Professional Development	Maj	Carl Knox	██████	██████
Asst Director Professional Developmnt	Lt	Jeremy Landauer	██████	██████
Testing Officer	Maj	Carl Knox	██████	██████

Unit Command and Staff Listing as of 1 January, 2020 (Cont)

<b>PUBLIC AFFAIRS</b>				
Public Affairs Officer	Capt	Heather Perkins	█	█
Asst Public Affairs Officers	Lt Col	Scott Maguire	█	█
	Lt Col	Thomas Traver	█	█
	1st Lt	Catherine Frederic	█	█
	2d Lt	Faye Phillips	█	█
Cadet Public Affairs Assistant	c/2d Lt	Alana Rising	█	█
<b>RECRUITING AND RETENTION</b>				
Director of Recruiting and Retention	Lt Col	Thomas Himstreet	█	█

# COMMANDERS ROLL CALL

OR-007 Capt Brian Monasmith

OR-008 Maj David King - Capt "Mo" Donahue Revier\*

OR-016 Capt Brian Smith

OR-034 Capt Mark Tenkate

OR-037 Lt John Price

OR-042 Maj Paul Young

OR-050 Lt Jill Simmons

OR-055 Lt Col Chris Wade

OR-065 Lt Garry Bales

OR-073 Lt Todd Felix

OR-085 Lt Col Bob Weyant

OR-099 Lt Col Tim Paquin



## New Oregon Wing Commander

Col Jon Stokes, CAP <[REDACTED]>

Thu 6/25/2020 4:23 PM

To:

DL-ORWG - All <[REDACTED]>;

[additional recipients redacted for privacy]

### Members of the Oregon Wing and Pacific Region Staff

I am pleased to announce the selection of Lt Col Nick Ham as the next Oregon Wing Commander. Col (sel) Ham has been a member of CAP for 16 years, having joined Salem Composite Squadron in March 2004. Col (sel) Ham has served in a number of key leadership roles including Deputy Commander for Cadets, Deputy Commander for Seniors, Squadron Commander, Wing Director of Aerospace Education, Wing Deputy Chief of Staff and Region Deputy Chief of Staff, Aerospace Education for Pacific Region. Col (sel) Ham has served on staff for several National Staff Colleges and is currently serving as a seminar advisor for the 2020 National Staff College. He received the Gil Robb Wilson Level V Professional Development Award in July 2015 and holds a Master Rating in Aerospace Education and a Senior Rating in Command. Col (sel) Ham will assume command following Col Ray's very successful term at the virtual wing conference in August. Please join me in congratulating Col (sel) Ham on his appointment and wish his good luck for a successful term.

I also want to take this opportunity to thank those that applied for this important position. Applying for wing commander takes courage and vision and I am proud to say that all four candidates did exceptionally well throughout the process and they are indicative of the talent that Oregon Wing possesses. I also want to thank the selection board for their hard work in helping me with this decision. Their guidance was key to making the best choice possible.

Regards,

**Col Jon Stokes, CAP**

Pacific Region Commander

(C) 310.292.1165

U.S. Air Force Auxiliary [gocivilairpatrol.com](http://gocivilairpatrol.com)

[pcr.cap.gov](http://pcr.cap.gov)

*"Nothing is gained during times of change without challenge."*

**ORWG Staffing - Col (s) Wm. Nick Ham**

**7-Jul-20**

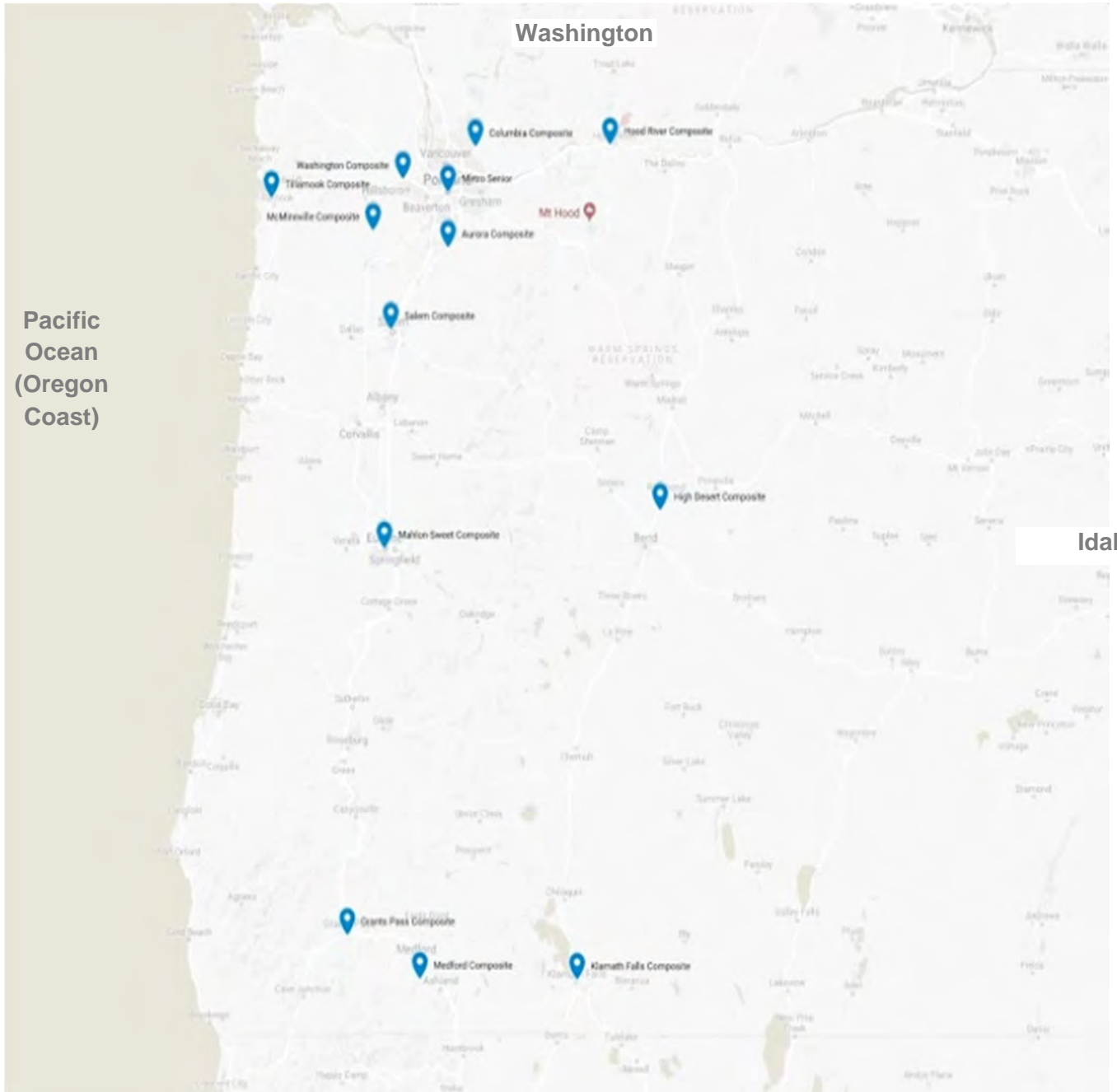
Commander	William Ham
Vice Commander	Rick Koon
Chief of Staff	Virginia Thompson
Command NCO	Patrick T Dukes
NCO Advisor	<b>VACANT</b>
Inspector General	Edward A Bos
Assistant IG	John Barringer
Assistant IG	Jeremy Landauer
Director of Safety	John Barringer
<b>Legal Officer</b>	
Legal Officer	Thomas J Flaherty
<b>Funding and Government Relations</b>	
Director of Government Relations	Scott Maguire
Legislative Liaison	Jamie Hutches
Director of Development-Funding	Ronald Ray McCall
Asst Government Relations Advisor	Thomas Flaherty
<b>Diversity Officer</b>	
Diversity Officer	James M Howell
Assistant Diversity Officer	<b>VACANT</b>
<b>Aerospace Education</b>	
Director of Aerospace Education	Bradley J Naas
External AEO	Hilda Pereyo
<b>Cadet Programs</b>	
Director of Cadet Programs	Harold L Buchanan
CAC Senior Advisor	2d Lt Shirliann G Cook
WCAC Chair	C/Capt Hannah Smith
WCAC Vice Chair	C/CM Sgt Peyton Reed
WCAC Recorder	C/CM Sgt Ben Douglass
RCAC Representative	C/Capt Jacob Groux
RCAC Representative Assistant	C/Capt Peyton Reed
<b>EMERGENCY SERVICES</b>	
Director of Operations	Brian L Bishop
Asst Director of Operations	Dan Bradley
Assitant Director of Operations for sUAS	Mark A Trujillo
Balloon Program Director	Mark A Trujillo
Standardization/Evaluation Officer	Dennis Wyza
Asst Standardization/Evaluations Officer	<b>VACANT</b>
Aircraft Maintenance Officer	Randall Widell
<b>Emergency Services Officer</b>	
Emergency Services Officer	David A Rudawitz
FELIX Keynote Project Officer	Don Lang
Assistant project officer	Al Sandner
CISM Officer	Robert Grist
Emergency Services Training Officer	<b>VACANT</b>

Search & Rescue Officer	John Cage
Counter Drug	Theodore Tanory
Wing Alerting Officer	
Alerting Officers	David Ayers
Alerting Officers	Edward A Bos
Alerting Officers	Larry Kendrick
Alerting Officers	Ricky M Koon
Alerting Officers	Donnel Lee Lang
Alerting Officers	Tim Paquin
Alerting Officers	David A Rudawitz
Alerting Officers	Roger Walker
Communications	
Director of Communications	David A Rudawitz
Communications Training Officer	Clifford J Warrick
Communications Engineering Officer	Joseph Boyd
Assistant Director of Communications	James Gadsby
Finance	
Finance Manager	Henry A Miller
Assistant Finance Manager	Ira Rosenberg
Finance Committee	CC, CV, CS
Finance Committee	DAE, DCP, DO & FM
Administration & Personnel	
Director of Administration	VACANT
Director of Personnel	Eric Church
Chaplain	
Chaplain	Andre A Martin
Assitant Chaplain	Robert A Ledden
Health Services	
Health Services Officer	Jill D Simmons
Historian	
Historian	Karista L Bradley
Information Technology	
Director of IT	VACANT
WEB Security Administrator	Ira Rosenberg
Logistics & Transportation	
Director of Logistics	Paul D Gilman
Transportation Officer	Paul D Gilman
Supply Officer	Paul D Gilman
Public Affairs	
Public Affairs Officer	Heather A Perkins
Wing Development	
Plans and Programs Officer	VACANT
Director of Recruiting & Retention	VACANT



Professional Development	
Director of Professional Development	William Ray
Testing Officer	Maj Carl E Knox
<b>WING ADMINISTRATOR</b>	
	Marie Kennedy
<b>OREGON WING SQUADRON COMMANDERS LISTING</b>	
Medford Composite Squadron-PCR-OR-007	Capt Brian Monasmith
Gorge Composite Squadron-PCR-OR-008	Capt Mo Donahue Revier
Klamath Falls Composite Squadron-OR-016	Capt Brian Smith
Washington County Comp.Squadron-OR-034	Capt Mark tenKate
Grants Pass Composite Squadron-PCR-OR-037	1st Lt John Price
Salem Composite Squadron-PCR-OR-042	Maj Paul Young
High Desert Composite Squadron-PCR-OR-050	1st Lt Jill Simmons
Mahlon Sweet Composite Squadron-OR-055	Lt Col Christopher Wade
Aurora Composite Squadron-PCR-OR-065	1st Lt Garry Bales
Columbia Composite Squadron-PCR-OR-073	1st Lt Todd Felix
Metropolitan Senior Squadron-PCR-OR-085	Lt Col Robert Weyant
McMinnville Comp Squadron-PCR-OR-099	Lt Col Timothy F Paquin
ORWG Legislative Squadron-PCR-OR-999	<b>VACANT</b>

# Unit Map



Pacific Ocean (Oregon Coast)

Idaho

California

## APPENDIX III: Unit Data & Statistics

### Logistics

No data available

### Communications

No data available

### Professional Development



#### SENIOR MEMBERS ACHIEVING CAP LEVEL 4 AND 5

1 January 2020 to 31 December 2020

			Award/Level	Completed Date
PCR-OR-001	Lt Col	Ricky M Koon	GARBER	25 Apr 2020
	Lt Col	Ricky M Koon	LV4	25 Apr 2020
	Lt Col	Ricky M Koon	LV5	14 Jun 2020
	Lt Col	Ricky M Koon	WILSON	14 Jun 2020
PCR-OR-034	Lt Col	Andrew J Lucas	LV5	08 Aug 2020
	Lt Col	Andrew J Lucas	WILSON	08 Aug 2020
PCR-OR-042	MSgt	Richard S Anderson	LOENING	08 Jul 2020
	MSgt	Richard S Anderson	LV3	08 Jul 2020
PCR-OR-065	Maj	Carl E Knox	GARBER	25 Jun 2020
	Maj	Carl E Knox	LV4	25 Jun 2020
PCR-OR-099	1st Lt	Shirliann G Cook	GARBER	16 Sep 2020
PCR-OR-099	1st Lt	Shirliann G Cook	LOENING	25 Jan 2020
PCR-OR-099	1st Lt	Shirliann G Cook	LV3	25 Jan 2020
PCR-OR-099	1st Lt	Shirliann G Cook	LV4	16 Sep 2020

### Administration

No data available

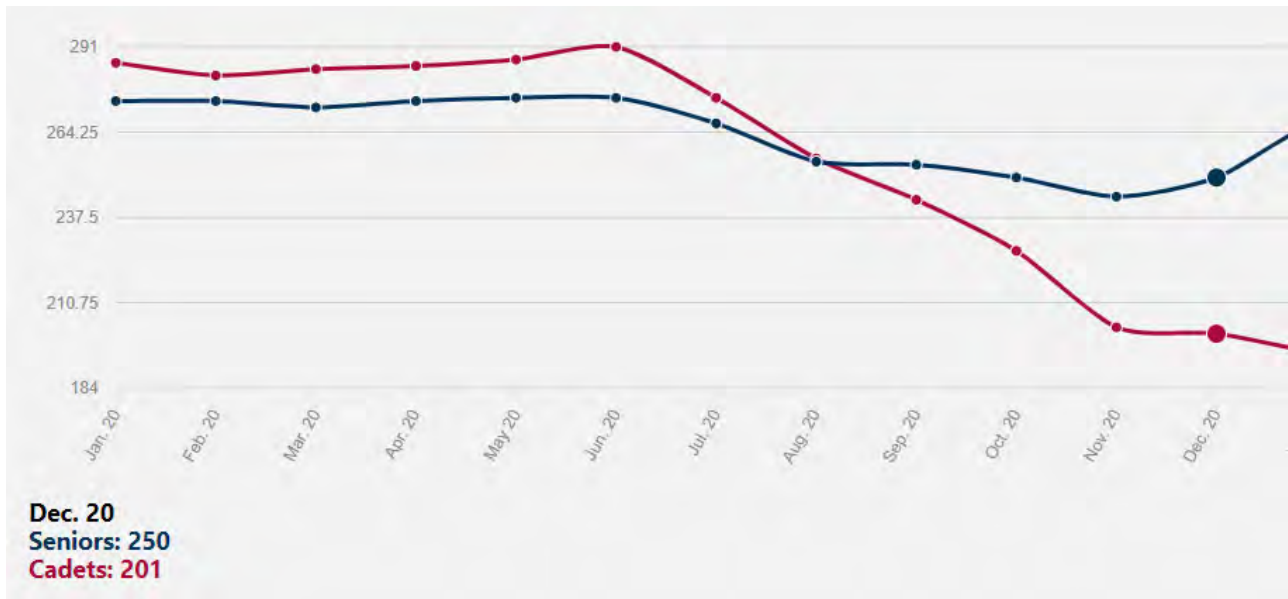
### Personnel

No data available

APPENDIX III: Unit Data & Statistics (Continued)

Recruiting and Retention

Membership Numbers Trend, Calendar Year 2020



Membership Numbers Trend, 2000-2020



By the end of 2020, Oregon Wing senior membership was greater than cadet membership for the first time in twenty years.

**Plans and Programs**

The first ever virtual Oregon Wing Conference and change of command was held in August, 2020. Over 225 members attended, with 28 wings and all eight regions represented.

OREGON WING CIVIL AIR PATROL

VIRTUAL

WING CONFERENCE 2020

PROGRAM

**2020 CONFERENCE**



**Dear Conference Attendees,**

Welcome to the 2020 Virtual Oregon Wing Conference.

The Oregon Wing Conferences are always my favorite wing activity of the year. Of course, this year is special for two reasons. This is the very first and hopefully the last virtual ORWG conference. Second but by far the most important is, this year is the Oregon Wing Change of Command. We welcome Col Nick Ham as our new Wing Commander.

Although we cannot be together live this year, we can still be together virtually, to celebrate the outstanding efforts that you, the members of the wing have done throughout the year to move our programs forward and to accomplish our missions. It is also a time to recognize those that have performed in superior service to their units, communities and to Civil Air Patrol. This year you have once again excelled and completed some amazing accomplishments.

This year we are honored to have many special guests joining us, including our national commander, Major General Mark E Smith. He is CAP's chief executive officer and the 24<sup>th</sup> national commander. He is responsible for all aspects of CAP in conducting its three congressionally assigned missions. He is a retired Air Force Colonel, and is a relative newcomer to CAP, joining in 2005.

Thank you for joining us for this historic virtual conference to learn more about your chosen volunteer roles, catch up with old friends, and welcome our new wing commander!

Respectfully,

William G. Ray Col, CAP  
Oregon Wing Commander



**Greetings Attendees,**

**28 August 2020**

We are pleased that you will be joining us on 29 August for the Oregon Wing Conference. We are only a few hours away from the 1030am PDT Townhall Meeting. Currently over 260 personnel from across the nation registered for the conference.

**Our opening session has been pre-recorded and will be broadcast live. You have the link to access the program below. This event will be broadcast at 8am PDT.** The opening session includes a welcome, invocation, and honoring of the colors. It will include briefings by Major General Mark Smith, our National Commander, Lt Col Melvin Korsmo, Pacific Liaison Region Commander, Col Jon Stokes, Pacific Coast Region Commander, and Col William Ray, Oregon Wing outgoing Commander. You can find the program for the conference, the schedule, session descriptions and a link to the attendance form to complete after the conference by using this link – <https://orwg.cap.gov/wing-conference-sessions>.

Sessions has an extra s.

You cannot find it on the web site without this link. It is not on any menu.  
The info is also in Teams.

- **Join the Townhall Meeting at 10:30am PDT on Saturday with the link provided above.** Our panel for the Townhall Meeting will include Major General Mark Smith, our National Commander, Lt Col Melvin Korsmo, Pacific Liaison Region Commander, Pacific Coast Region Commander- Col Jon Stokes, Outgoing Wing Commander- Col William Ray, and incoming Oregon Wing Commander – Col W. Nick Ham. See additional info on next page for etiquette in accessing this meeting.
- **The description for all sessions is found on the conference website – see above and in Teams.** We have some excellent breakout sessions planned.
- **Our conference will be hosted on Microsoft Office Teams Live Event, a few sessions will be in Teams.** The schedule will indicate if Teams or Teams Live. You may join via the MS Teams application from your desk top or your web browser.
- **Please use your name, grade and unit for your display name** so the moderators know who is asking questions in the chat room. That also allows other attendees to see the geographic diversity in our sessions.



- **We will be asking those that wish to fill out a form for attendance purposes at the end of the event.** The form can be accessed with the above link information.
- **Our closing session has been pre-recorded and will be available with a link as indicated earlier in this letter.** The session will be made available after the afternoon sessions are completed. It will include our Awards and Recognition Program as well as our change of command.
- IMPORTANT INFORMATION
- Uniform of the Day: USAF Service Dress, Short sleeve open collar blues, Corporate Service Dress, CAP Aviator Shirt Uniform, CAP Corporate Working Uniform

#### **Meeting etiquette for Teams sessions**

- Please join session with your microphone and video off.
- Respect is a core value.
- You will need to join the breakout session by clicking the Teams room links on the conference webpage. All sessions in the same column on the schedule are in the same “room”.
- If you wish to switch rooms, close Teams and click on a new meeting room to join that session.
- Please enter your name, grade and unit when Teams asks for your display name. This will help everyone appreciate the diversity in our sessions.
- When you wish to interact with others, you can use the chat box or raise your hand. Each session will have a moderator assigned to assist the presenters with questions.

#### **Meeting etiquette for Teams Live sessions**

To ask questions please use the Q&A chat session.

Please enter your name and unit.

The moderator will take questions and give them to the presenter

Remember our conference is in Pacific Daylight Time, that is 1 hour behind Mountain Time, 2 hours behind Central Time, 3 hours behind Eastern Time, 1 hour ahead of Alaska and 2 hours ahead of Hawaii.

## AT A GLANCE SCHEDULE – all times PDT

Opening Session: 0800 PDT to 1000 PDT – pre recorded

- Welcome, Col William Ray, Oregon Wing Commander
- Honoring the Colors – *Old Glory*, Columbia Composite Squadron Color Guard
- Invocation, Chap (Maj) Andre Martin
- Final Salute, Chap (Maj) Andre Martin
- Safety Briefing - Lt Col John Barringer
- National Briefing – Maj Gen Mark Smith, National Commander
- Philanthropy Briefing – Mrs Kristina Jones, Chief of Philanthropy
- Pacific Liaison Region Briefing - Lt Col Mel Korsmo, Commander,
- Pacific Coast Region Briefing, Col Jon Stokes, Commander
- Oregon Wing Briefing, Col William Ray, Oregon Wing Commander
- Staff Awards, Col William Ray
- 
- Event 1030 to 1130

10:30 – 1130 PDT Town hall Meeting with Leaders – Major General Mark Smith, Lt Col Korsmo, Col Stokes, Col Ray, Col (s) Ham moderated by Lt Col Ed Bos

11:30 Lunch on your own

12:00 Breakout Session 1 (there will be 5 live tracks guests can select from at all times)

1:00 Breakout Session 2

2:00 Breakout Session 3

3:00 Breakout Session 4

4:00 Breakout Session 5

-Closing Session 5:00 – pre- recorded – will be streamed at 5pm PDT after sessions end

Introduction

-Invocation –

-Awards and Recognition –

-Senior Program Awards

-Annual Awards

-Award for Col Ray by Col Stokes

- Award for Col Ray
- Col Ray speech
- Promotion of Col (s) Ham
- Change of Command – Col Stokes
- Closing Comments – Col Nick Ham
- Benediction, Chap (Maj) Andre Martin

#### IMPORTANT INFORMATION

To receive credit for this conference, you will need to participate in or view five sessions and complete a survey. Once you have participated and want to do the survey.

This is the link to take the attendance form.

[https://forms.office.com/Pages/ResponsePage.aspx?id=TPVqpEORbE--kJE8D1TiTBvSGehMCztIuhqG2z\\_i54ZUODJMODk3RFFYQUQ0SVNNUjk2T0FESEE4WS4u](https://forms.office.com/Pages/ResponsePage.aspx?id=TPVqpEORbE--kJE8D1TiTBvSGehMCztIuhqG2z_i54ZUODJMODk3RFFYQUQ0SVNNUjk2T0FESEE4WS4u)

You will need to fill out the survey with your name and CAP ID and answer the questions about what you learned, what you will use or share and a question you have. After you submit your responses, due by Sept 2, 2020, we will process the surveys. You will be emailed a document that shows you attended a week or two after the conference.

## **BIOGRAPHY**

### **Colonel William G Ray**

Col Ray has served a four-year term as the Oregon Wing Commander, assuming command at the conclusion of the Oregon Wing Conference held in Lebanon Oregon on Sept. 10, 2016.

Before his selection as Oregon Wing Commander, Col Ray served as the Oregon Wing Chief of Staff.

Col Ray had served as the Oregon Wing Director of Cadet Programs from May 2014 to January 2016.

Col Ray joined the Oregon Wing in September of 2011 as a member of the McMinnville Composite Squadron. He quickly took on responsibility as the Deputy Commander of Cadets as well as the director of the 2012 Oregon Wing SLS and CLC courses within his first six months of membership.

He has served at multiple Oregon Wing Cadet Winter encampments and the NCSA, MKS Aviation Business Academies 2012-2015. Col Ray attended 2019 NESAs for Aircrew training and the Aerial Photography schools. He currently serves on the National Awards Review Committee.

Before moving to Oregon in 1990, Col Ray was a senior member of the Idaho Wing from 1982 through 1990. He joined the Boise Cadet Squadron in Sept. 1982 as a senior member. The squadron at that time had fallen to one active senior member and seven cadets. He assumed command of the squadron in 1983, concentrating on two goals: 1) to give equal emphasis to all three missions in the training of his cadets. 2) to develop a sense of pride within the unit by insisting on the proper wear of the uniform and compliance to the core values of the Civil Air Patrol. In less than a year the squadron had tripled in size. The Boise Cadet Squadron was rated the best comm-team in the Idaho Wing, had given more orientation rides than any other squadron in the wing and had developed an outstanding model rocketry program. The Squadron was the recipient of the 1984 Idaho Wing Squadron of the Year. By 1986, the Boise Cadet Squadron was awarded the best prepared ground team in the Rocky Mountain

Region at the Rocky Mountain High Competition held in Logan Utah. Col Ray served on the Idaho Wing Staff as the wing Supply/Logistics Officer from 1987-1989 during which time he was instrumental in getting the Idaho Wing removed from a lengthy logistics freeze.

Col Ray was first introduced to the Civil Air Patrol in Ohio as a cadet in 1970 at the age of fourteen. His three-year experience as a cadet of the Licking County Cadet Squadron of the Ohio Wing proved to be a great experience that taught him to be sensitive to the needs of people under his command and has guided him in setting priorities for all units that he has since served.

Col Ray has a master rating in Cadet Programs and Command specialty tracks. He holds a technician rating in Emergency Services specialty track and is rated as a Mission Scanner, Aerial Photographer, Ground Branch Director and Ground Team Leader.

His awards and decorations include: Level I-1983, Level II – 1985, Level III- Grover Loening Award- 1985, Level IV- Paul E Garber Award- 1988, Level V- Gill Robb Wilson Award- 2014, Brig Gen Charles E. Yeager Aerospace Achievement Award- 1985, Unit Citation Award- IDWG Squadron of the Year-1984, Regional Staff College- Rocky Mountain Region- USAF Academy-1987, National Staff College- Maxwell AFB- 2014, MTWG Encampment- TAC Officer-1984, IDWG Encampment Commander- Mountain Home AFB, 1986,

ORWG Winter Encampment-Training Officer-2012, 2013, 2014 and Deputy Commander-2015, IDWG Senior Member of the Year-1986, IDWG-Nomination for National Senior Member of the year 1987, Rocky Mountain Region Supply Officer of the Year- 1987, National Cadet Special Activity- 2013, 2014, 2015, 5-Commanders Commendation Award-1983, 1984, 1986, 2013, 2015, ORWG Commanders Trophy Eagle Award-2015 and 2-Exceptional Service awards in 2016 and 2019.

Col William G Ray was born in Newark Ohio and is a graduate of the Newark Senior High School class of 1975. He enlisted in the U.S. Air Force in 1975 and served until 1977. He graduated from Boise State University in 1981 with a vocational degree in Auto Body Collision Repair. He was an auto body refinisher until 2000. He now has over 15 years' experience as a production manager.

Col Ray is retired and now lives in Banks Oregon, close to his son, daughter, and his grandchildren.

## **ANNUAL AWARD WINNERS**

### **Frank Brewer Memorial Award, Senior Member Category-**

Maj Michael Wissing, High Desert Composite Squadron

### **Aircrew Member of the Year-**

1Lt John Ritchie, Washington County Composite Squadron

### **Cadet NCO of the Year –**

C/CMsgt Mei Shiomi, McMinnville Composite Squadron

### **Squadron Chaplain of the Year-**

Chap (LtCol) Robert Ledden, McMinnville Composite Squadron

### **Character Development Instructor of the Year-**

1Lt Jon Foreman, Columbia Composite Squadron

### **Communicator of the Year-**

Lt Col David Rudawitz, Oregon Wing

### **Emergency Services Officer of the Year-**

Lt Col Scott Maguire, Columbia Composite Squadron

### **Finance Officer of the Year –**

Lt Col David Shoemaker, Metro Senior Squadron

**Homeland Security Officer of the Year-**

2Lt Ricky Flowers, Klamath Falls Composite Squadron

**Incident Staff Member of the Year-**

Maj Donnel Lang, High Desert Composite Squadron

**Operations Staff Officer of the Year**

Maj Randall Widell

**Personnel Officer of the Year-**

Capt Michelle Hall, Columbia Composite Squadron

**Oregon Wing Squadron of the Year**

McMinnville Composite Squadron, commanded by Lt Col Timothy Paquin

**Unit Commander of the Year-**

Maj David King, Gorge Composite Squadron

**Cadet of the Year –**

C/Capt Mika Ojala, McMinnville Composite Squadron

**Senior Member of the Year -**

Lt Col Jim Howell, Oregon Wing

The Gill Rob Wilson Award is presented to individuals who complete all five levels of professional development within the senior program. This award was established in 1964 and since that time fewer than 4,000 have been presented. Tonight, we recognize two members with this award –

Lt Col Ricky Koon is the recipient of Gill Rob Wilson Award number 3739

MSgt Andrew Lucas is the recipient of Gill Rob Wilson Award number 3841

Col Ray will be presenting Lt Col Teresa Longley with her retirement papers this evening as well. She has been an active member of CAP for many years. We wish her well in her new endeavors.

Congratulations to all of our award winners. Job well done.



## A Special Thank you

Thank you to the conference committee, for making this Teams meeting possible. The organizers, producers and presenters. Let's not forget our Oregon Wing outgoing and incoming Commanders.

Maj Gen Mark Smith- Presenter

C/Capt David Gonzales - Producer

Mrs Kristina Jones - Presenter

C/Capt Mika Ojala – Producer/Presenter

Col Regena Aye - Presenter

C/Capt Jaylan Palmer – Producer

Col Brian Bishop -Producer/Presenter

C/1Lt Cameron McCall - Presenter

Col Nick Ham – Incoming Commander

C/1Lt Joshua Vanreenterghem -Producer/Presenter

Col Virginia Nelson - Presenter

C/1Lt Luke VanSickle - Presenter

Col Bill Ray – Outgoing Commander

C/2Lt Samuel Beyer - Presenter

Col Jon Stokes - Presenter

C/MSgt Kaylee Spurlock - Presenter

Col Virginia Thompson - Coordinator

C/TSgt Olivia Froelich – Presenter

Lt Col John Barringer - Presenter

Lt Col Ed Bos – Producer/Presenter

Thank you also to our active duty and Oregon Army Guard Personnel for taking time out of their busy days to share their experiences with our members.

Lt Col Harold Buchanan- Presenter

Lt Col Melvin Korsmo, USAF - Presenter

Lt Col Jim Howell - Presenter

Capt Shannon Young, USAF - Presenter

Lt Col Rick Koon - Organizer

1Lt Tristan Briggs, USAF - Presenter

Lt Col Scott Maguire – Producer

CW4 Devin Wickenhagen, ORANG - Presenter

Lt Col David Rudawitz -Producer/Presenter

Maj James Hutches - Videographer

Ch (Maj) David King - Presenter

Maj Carl Knox - Organizer

Thank you to the Columbia Composite Squadron, Oregon Wing, Color Guard who completed a memorable performance of *Old Glory*.

Ch (Maj) Andre Martin - Presenter

C/Maj David Gonzales

Maj Brad Naas – Presenter

Capt Dan Bradley, Presenter

C/Capt Avalon Gonzales

Capt Heather Perkins - Presenter

C/Capt Jaylen Palmer

1Lt Karista Bradley - Presenter

C/2Lt Nathaniel Bone

1Lt Jill Simmons - Presenter

C/2Lt Eli Lofgren

2Lt Yukon Vinecki- Organizer

MSgt Ira Rosenberg – Producer

C/CMSgt Jadon Santarpio

SMSgt Patrick Dukes - Presenter

C/SrA Lilongji Rice

C/Maj Nicholas Vaz - Producer

C/Capt Josiah Bailey -Producer/Presenter

APPENDIX III: Unit Data & Statistics (Continued)

**Public Affairs**

No data available.

**Information Technology**

No data available.

**Financial Statement**

No data received to report.

**Chaplain**

No data received to report.

**Historian**

Nothing to report.

**Health Services**

No data received for report.

**Inspector General**

No data available.

**Safety**

No data available.

**Government Relations**

No data available.