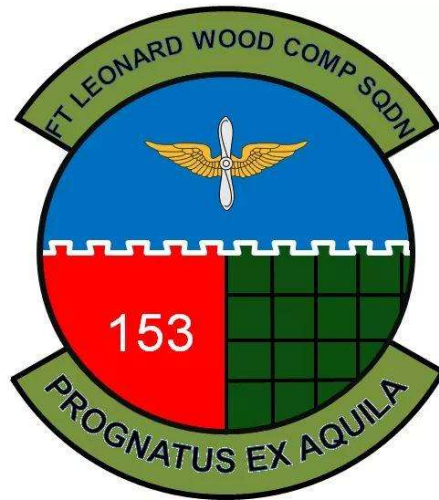


**A Historical Compendium of the Activities of the  
CIVIL AIR PATROL  
UNITED STATES AIR FORCE AUXILIARY**

**FT. LEONARD WOOD COMPOSITE SQUADRON  
NCR-MO 153**

**1 January 2021 – 31 December 2021**



**Prepared by: Capt Michelle V. Spurgeon, Squadron Commander MO-153**

**Reviewed by: Lt. Col John Greenwald III, Group Commander MO-102**



25 Mar 2021

I approve the MO-153 Fort Leonard Wood Composite Squadron History report done by Maj Nelson Colon and Capt Michelle Spurgeon for January 2021 - December 2021. The information provided and the dates provided are to the best of my knowledge. I affirm that this History report will be provided to Missouri Wing and to National Headquarters.

Thank you,

Michelle Spurgeon, Captain, CAP

Squadron Commander NCR-MO-153 Fort Leonard Wood Composite Squadron

## INTRODUCTION TO UNIT STAFF

NAME	RANK	POSITION	DATE(S)
Michelle V. Spurgeon	Capt	Commander	1 Jan – 31 Dec
Nelson Colón	Capt	Deputy Commander	1 Jan – 31 Dec
		Dep. Commander for Cadets	1 Jan – 31 Dec
		Aerospace Education Officer	1 Jan – 31 Dec
Charlene O’Neill	CMSgt	Dep. Commander for Seniors	1 Jan – 31 Dec
Charles R. Gordon	1 <sup>st</sup> Lt	Dep. Commander for Cadets	22 Jun- 31 Dec
		Administration Officer	1 Jan- 27 Jun
Robert F. Danner	Lt Col	Aerospace Education Officer	1 Jan – 31 Dec
Rochelle C. Jarrett	Maj	Emergency Services Officer	1 Jan – 31 Dec
James E. Miller	2 <sup>nd</sup> Lt	No position	
Lester C. Mitchell	1 <sup>st</sup> Lt	Communications Officer	1 Jan – 31 Dec
		Transportation Officer	1 Jan – 31 Dec
Lawrence Reyes, Jr	Maj	Logistics Officer	1 Jan- 31 31 Dec
		Information Technology Officer	31 Mar- 31 Dec
Daniel R. Saltzman	Capt	Health Officer	19 Oct- 31 Dec
Edward B. Tenes	Capt	Safety Officer	1 Jan- 31 Dec
William J. Westfall	Capt	Drug Demand Reduction Officer	1 Jan- 31 Dec
Paul N. Lutzke	SM	No Position	
Gerry D. Mitchell	SM	No Position	
Susan J. Mitchell	SM	No Position	
Roberto G. Nicanor	SM	No Position	
Justin T. Reed	SM	Personnel Officer	27 Jul- 31 Dec
Jacob R. Restemayer	SM	No Position	
Rexanna L. Shackelford	Capt	No Position	

# **OPERATIONS**

## **Emergency Services**

Due to the impact of COVID -19 and its variants, training has been limited. The reason for this was mainly due to the restrictions imposed on us by the military base where the unit is located. The surrounding areas outside the military base had their own guidelines regarding public gatherings that further disrupted the freedom of movement. Transportation of cadets and/or Senior Members in corporate-owned vehicles was not optimal under the circumstances. Considering the restrictions imposed by Civil Air Patrol, the military, and the local government, the unit scaled back in hands-on training.

In order to make up for this deficiency, the unit Senior Staff conducted online training, this too had some obstacles of its own, as many rural areas do not have reliable internet service. Nevertheless, all Senior Members were instructed to keep at least a twenty-four-hour pack in their vehicles at all times. Telephonic alert drills were conducted to verify the response of each member in case of disaster. Limited numbers of Senior Members met at the unit and conducted radio checks and performed preventive maintenance on the vehicle(s) and equipment.

Once proper restrictions were lifted, hands-on training was conducted in the field of community first aid and qualifications/certifications on cardio-pulmonary training. This event was conducted by authorized American Red Cross personnel at the unit's building. The training was also conducted on specialty qualification training aiming at advancing cadets and Senior Members from Ground Team Level three to Ground Team Leader.

## **Disaster Response**

None Required

## **Homeland Security**

None Required

## **Counterdrug Operations**

None Required

## **AEROSPACE EDUCATION**

### **Internal Aerospace Education**

Numerous Aerospace sessions were conducted through online meetings by the Aerospace Education Officer, (Capt Colón). Orientation Flights, although limited according to regulations and directives, were still conducted. The unit commander (Spurgeon) oversaw the operations while the Transportation Officer (Mitchell) provided marshaling for the aircraft(s). Aerospace Special Activities (ASA) was not conducted in Ft. Leonard Wood during this time frame.

**External Aerospace Education** The squadron helped build an Aerospace Education room at the Children's Museum located in Newburg, Missouri. The same remained closed during the year due to the pandemic. No other activities were scheduled due to concerning health issues.

## **CADET PROGRAMS**

### **Cadet Programs**

The unit focus on Cadet Programs has remained constant, cadets are progressing in rank and position, although at a slower pace. This is understandable due to the prevailing conditions at the time. We assisted Lt Col Greenwald (Group 3 Commander) with placing flags on each headstone in the Fort Leonard Cemetery on May 27th. We then went to the Veteran's Cemetery on May 28th and assisted that personnel with placing flags on selected headstones as directed. On October 9th, we assisted the Combat Veterans Motorcycle Association at the Veteran's Cemetery for Sunset Salute. December 18th, we were at the Veteran's Cemetery to help the cemetery personnel with their program Wreaths Across America.

### **Cadet Activities**

Most of the planned cadet activities were not able to happen with the safety guidelines this year. Cadet O-rides continue to be a top priority for the program. We have once a month scheduling of O-Rides for cadets, putting the emphasis on the new cadets and getting their first ride within the first few months of membership. We try to fill the planes to maximize the experience for each cadet even if it is from the back seat. Extra-curricular activities have not been as often as in past years, an effort has been made to modify the meeting place in order to keep the cadets interested in the program.

Other cadet activities included two Cadet of the Quarter boards (CoB), the squadron leadership used this to select cadet personnel that would be awarded the Cadet Of the Year (CoY) for the squadron.

### **Drug Demand Reduction**

Drug Demand Reduction activities have taken place every month either in in-person meetings or via online meetings.

## **APPENDIX I: Core Mission Data and Statistics (Data in support of the Narrative)**

### **Operations**

None

### **Aerospace Education**

Because of the restrictions that we had and weather interfering, our Cadets were able to go up one month for o'rides. We had three Cadets willing and able to fly.

### **Internal Aerospace Education**

One special activity took place, as cadets were given the opportunity to use high-power telescopes to look at the moon and the planets Venus and Jupiter.

### **External Aerospace Education**

None conducted

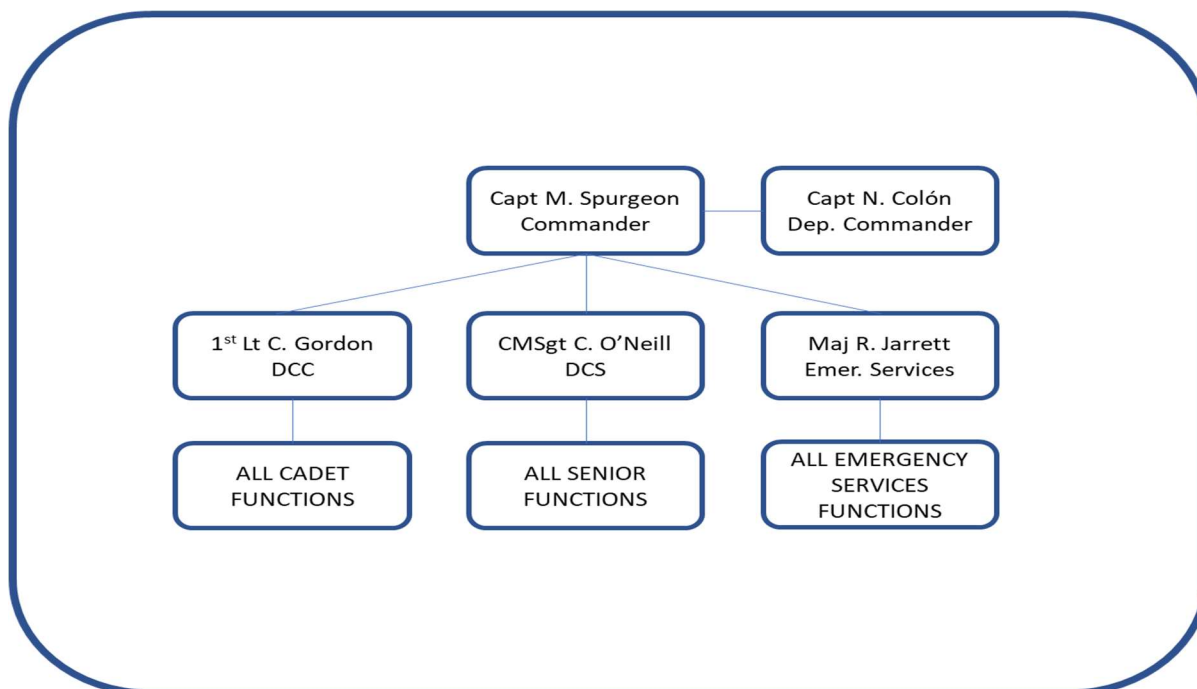
### **Cadet Programs**

We had 2 milestones completed during the year; Wright Brothers and Amelia Earhart.

We had 4 cadets go to Encampment and 2 of them helped in Staff Positions.

## APPENDIX II: Unit Staff - Data and Statistics

### Unit Organizational Chart



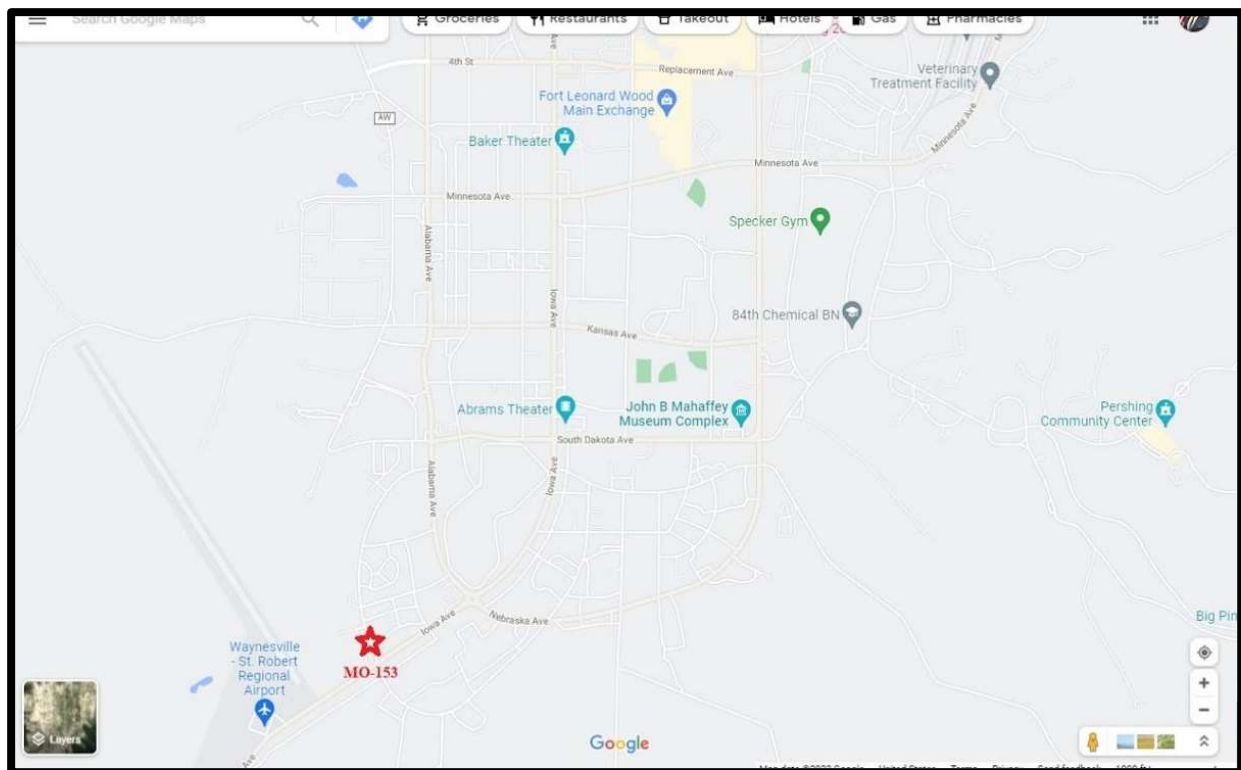
### Unit Command and Staff Listing

<b>Unit Commander</b>	<b>Michelle V. Spurgeon</b>	<b>Capt</b>
<b>Unit Deputy Commander</b>	<b>Nelson Colón</b>	<b>Capt</b>
<b>Deputy Commander for Seniors</b>	<b>CMSgt Charlene O'Neill</b>	<b>CMSgt</b>
<b>Deputy Commander for Cadets</b>	<b>Charles R. Gordon</b>	<b>1st Lt</b>

**Unit Map:**

**Unit is located inside Fort Leonard Wood, Missouri.**

**(Entry is restricted to military-affiliated or military-sponsored personnel only)**





## APPENDIX III: Unit Staff - Data and Statistics

As of December 31<sup>st</sup>, 2021

POSITION	NAME	RANK
Administration	Charles Gordon	1st Lt
Aerospace Education	Robert F. Danner Nelson Colón	Lt Col Capt
Cadet Programs	Charles R. Gordon	1 <sup>st</sup> Lt
Chaplain	Not Available	
Commander	Michelle V. Spurgeon	Capt
Communications	Lester C. Mitchell	1 <sup>st</sup> Lt
Emergency Services	Rochelle C. Jarrett	Maj
Finance	Nelson Colón Charlene O’Neill Charles R. Gordon Lester C. Mitchell Michelle V. Spurgeon	Capt CMSgt 1 <sup>st</sup> Lt 1 <sup>st</sup> Lt Capt
Health Services	Rochelle C. Jarrett	Maj
Historian	Nelson Colón	Capt
Information Technology	Lawrence Reyes	Maj
Logistics	Lawrence Reyes, Jr	Maj
Personnel	Charles R. Gordon	1 <sup>st</sup> Lt
Professional Development	Charlene O’Neill	CMSgt
Public Affairs	Michelle Spurgeon	Capt
Recruiting And Retention	Michelle Spurgeon	Capt
Safety	Ed Tenes	Capt

### Administration

We obtained a new Senior Member as a Flight Officer and he took over as Admin for 1st Lt Charles Gordon.

## **Chaplain**

None available

## **Commander**

During the year of 2021, we did experience a decline in our membership, which I was told was “normal”, because of the obstacles that we had to overcome. Through it all, I had some Senior Members and Cadet Staff that willingly and happily assisted in trying to keep our numbers up. I believe that we did well and that we will continue to grow, however slow it may be.

## **Communications**

In Communication, it was a good test of our equipment both in house and in vehicle. We made sure to make it a point with our Squadron Members to get their ICUT and to proceed their training in Ground Team.

## **Finance**

During the year of 2021, we conducted our Finance Meetings a couple of times over Zoom and then in person.

## **Health Services**

None

## **Historian**

An extensive study was made by the squadron historian (Capt Colón). His research includes the impact of the Missouri Wing Civil Air Patrol on the State of Missouri, including this squadron. His research is planned to be public in the near future.

## **Information Technology**

None

## **Logistics**

None

## **Personnel**

None

## **Professional Development**

As Professional Development, all Senior Members were on board with the training of the new Senior Members and Flight Officers that signed up during 2021.

### **Public Affairs**

Beginning in October a monthly, color, 2-page newsletter, named “*The Eagle’s Nest*” is being published. This newsletter covers comments from personnel in charge of the following areas:

- The Commander
- Deputy Commander for Cadets
- Senior NCO of the Wing
- Aerospace Education Officer
- Historian
- Emergency Services
- Cadet Commander

The Newsletter also has articles on safety, history, photos, and random Civil Air Patrol knowledge.

A Facebook page by the name “*Civil Air Patrol. FT. Leonard Wood Composite SQDN MO-153*” is also kept updated. On this page information about our activities, as well as photos are currently posted. Under current Facebook rules, the page is public, but commenting on it is restricted to only members.

### **Recruiting And Retention**

COVID restrictions have affected membership in this squadron. The squadron membership in cadets has dropped about seventy-six percent of cadets. While Senior Member's numbers were not affected. Cadets were contacted by phone and email in an attempt to retain the numbers, but this proved to have limited results. We had a presence at the local Farmer’s Market in March which resulted in three new Cadets interested in the Civil Air Patrol program. During this time, the squadron displayed one of the flight simulators which proved effective in gaining the attention of the youth.

### **Safety**

During the period of January 1st, 2020 to December 31st, 2021, there were no incidents or accidents taken place at the Ft. Leonard Wood Squadron. Every month a safety briefing was conducted and recorded. Proper maintenance was kept and recorded to the assigned vehicle to mitigate any potential risk.