

1116-T

HEADQUARTERS
32d AAF BASE UNIT
(CIVIL AIR PATROL)
500 Fifth Avenue
New York 18, N.Y.

GM-133

31 October 1944

SUBJECT: Reports to Training Liaison Officers

TO: All Wing Commanders

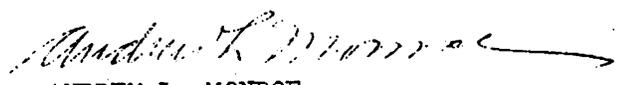
1. This Headquarters has been advised by the Commanding General, Army Air Forces, Assistant Chief of Air Staff, Training, under whose supervision this Headquarters operates, that Training Liaison Officers assigned to Areas indicated in "Training Liaison Officer's Information Guide", dated 18 September 1944, for the purpose therein also indicated, are experiencing some difficulty in securing from some Civil Air Patrol Wings, certain required reports either sufficiently complete or promptly enough to serve their intended purpose.

2. Certain information is extracted from the reports required from Wing Headquarters by these Liaison Officers, consolidated, and forwarded direct to Headquarters Army Air Forces where again, in part, it is used for the purpose of determining the effectiveness of the current program and the trend to be adopted for future programs.

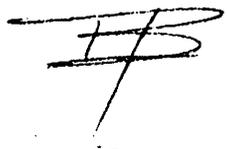
3. Incomplete and delayed data might have the effect of indicating a condition not actually existent and might, in turn, have an adverse effect on the whole program.

4. To the end that reports from Training Liaison Officers may reflect a true picture of the current situation in each Wing and to avoid the possibilities suggested in paragraph 3, each Wing is urged to secure from its lower echelons, in ample time, such information as is necessary to assure prompt and accurate reports as required.

By direction of Colonel JOHNSON, National Commander:



ANDREW L. MONROE
Lt. Colonel, Air Corps
Executive Officer



RECORDS MANAGEMENT DIVISION
CAP-USAF