

OFFICE OF CIVILIAN DEFENSE  
Washington, D. C.

CIVIL AIR PATROL

OPERATIONS DIRECTIVE)  
NO. 30)

NATIONAL HEADQUARTERS  
WASHINGTON, OCTOBER 3, 1942

SAFEGUARDING MILITARY INFORMATION

1. Commanding Officers of all Civil Air Patrol Bases and Stations are responsible that all personnel under their control are properly instructed in the following:

- a. The provisions of excerpts from Army Regulations No. 380-5, presented in Training Directive No. 14, this headquarters, February 28, 1942.
- b. What is included in the term "Military Information."
- c. To refrain from discussing any military information in public or with civilians, including members of their families, without proper authority.
- d. To refer all persons, whether military or civilian, seeking or suspected of seeking information to the commanding officer.

2. Commanding Officers are responsible that severe disciplinary action is taken against all personnel guilty of violating the provisions of AR 380-5, quoted in Training Directive No. 14.

3. Commanding Officers shall cause an inspection to be made at least every thirty days of all offices and other places where classified documents or material is kept to insure that:

- a. All documents and material are properly secured against unauthorized persons when not in use.
- b. All classified documents bear the proper classification stamp on each sheet.
- c. Classified documents are not filed in an open file.
- d. All personnel handling classified matter are fully instructed in the provisions of AR 380-5, quoted in Training Directive No. 14.

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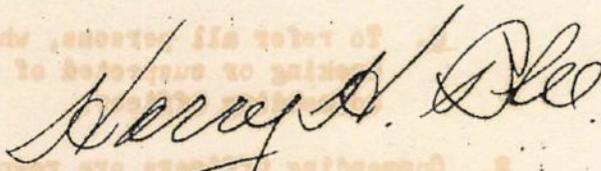
e. All personnel handling classified matter have been properly investigated to determine their loyalty and trustworthiness.

4. Reports of deficiencies found under paragraph 3 above shall be reported by letter to the National Commander, Civil Air Patrol, together with a report of the action taken to correct the deficiencies and the disciplinary action taken against the offending personnel.

5. A daily inspection shall be made at each headquarters immediately before the close of business to see that all documents pertaining to military information of a secret, confidential or restricted nature have been properly stored for the night.

6. Copies of this directive shall be conspicuously posted on bulletin boards at all CAP Bases and Stations. Commanding Officers of said Bases and Stations are responsible that the provisions of this directive are brought to the attention of all personnel at least every three months.

By direction of National Commander JOHNSON:



HARRY H. BLEE  
Colonel, Air Corps  
Operations Officer