

OFFICE OF CIVILIAN DEFENSE
WASHINGTON, D. C.

CIVIL AIR PATROL

TRAINING DIRECTIVE)
NO. 32)

NATIONAL HEADQUARTERS
WASHINGTON, FEBRUARY 15, 1943

RADIOTELEPHONIC COMMUNICATIONS PROCEDURE AND TECHNIQUE

1. General

In view of the fact that the Federal Communications Commission has now authorized certain bands of frequencies for Civil Air Patrol use, it is apparent that precautionary measures must be taken to prepare adequately all personnel who will be using this type of communication. Many of our pilots and radio men are not familiar with the radiotelephonic communications procedure and technique used in aviation communication from ship to ground; therefore, Communications Officers will take steps to inaugurate classes for instruction on the subject.

2. Text

U. S. Civil Aeronautics Administration's manual "Standard Airport Traffic Control Procedures" Part 1.

3. Distribution

Copies of this Directive and text will be distributed on the basis of 2 copies per headquarters.

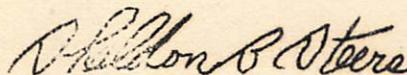
4. Type of Instruction

Class room instruction will consist of two instruction periods of two hours each, which will include actual operating practice through the medium of a small amplifier with two microphones, equipped in such a manner as to permit the students to take turns simulating a tower operator and a pilot operator actually conducting operations. All simulated transmissions will be in conformance with accepted radiotelephonic communication as it applies to aircraft.

5. Requirement

All Civil Air Patrol personnel are eligible to take the course. However, all personnel who are to make application for a WERS radio operator permit, must complete this course in procedures, and the Unit Communications Officer will certify, on the member's application for a WERS operator permit, the fact that the applicant has satisfactorily demonstrated his proficiency in radiotelephonic communication.

By direction of National Commander JOHNSON:



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