

OFFICE OF CIVILIAN DEFENSE  
CIVIL AIR PATROL

OPERATIONS DIRECTIVE)  
NO. 9 )

NATIONAL HEADQUARTERS  
WASHINGTON, MARCH 16, 1942

SQUADRON OPERATIONS RECORDS

1. The Squadron Operations Officer will keep complete records on the following:

- a. All Flying operations.
- b. Status of training of flight crews.
- c. Number and types of airplanes available and the equipment installed on each.

2. Such information will be needed for periodic reports. The file of Squadron Operations Orders, together with the records of flying time, (squadron operations board, log books, and operations reports) will enable the Squadron Operations Officer to compile a monthly summary of the number of hours flown by the Squadron on various types of operations and missions.

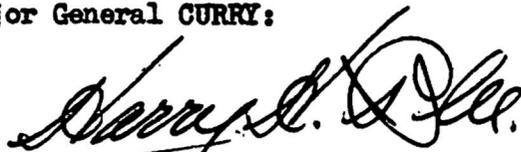
3. When reconnaissance missions are flown, a Pilot-Observer Report will be made out by the observer and countersigned by the pilot. Except when specifically ordered, such reports will not contain information regarding movements or installations of friendly military troops or naval units or their location. When such information is officially ordered, extreme care will be exercised by all concerned to see that it is properly safeguarded and that it is not permitted to fall into unauthorized hands. Pilot-Observer Reports are ordinarily filed with the Intelligence Officer.

4. When so directed by proper authority, pilots will make out Operations Reports covering flight missions.

5. Training Mission reports need not be retained in the files unless so directed by proper authority.

6. Suggested forms for the Pilot-Observer Report and for the Operations Report accompany this Directive.

By Command of Major General CURRY:



HARRY H. BLEE  
Colonel, Air Corps  
Training & Operations Officer



