

# **Civil Air Patrol National Board Minutes**



**2 - 3 March 2007  
Washington DC**

# 2 - 3 March 2007

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### OPEN SESSION

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CIVIL AIR PATROL  
 NATIONAL BOARD MEETING MINUTES  
 2 - 3 March 2007  
 Washington DC

# OPEN SESSION

CALL TO ORDER ..... Maj Gen Antonio J. Pineda, CAP  
 INVOCATION..... Ch, Col Charles E. Sharp, CAP  
 PLEDGE OF ALLEGIANCE ..... Brig Gen Amy S. Courter, CAP  
 ROLL CALL..... Mr. Don R. Rowland, HQ CAP/EX

NATIONAL COMMANDER REMARKS..... Maj Gen Antonio J. Pineda, CAP  
 EXECUTIVE DIRECTOR REMARKS..... Mr. Don R. Rowland, HQ CAP/EX  
 CAP-USAF COMMANDER REMARKS..... Col Russell D. Hodgkins, Jr., USAF

## NATIONAL BOARD

The National Board is comprised of the National Commander, CAP-USAF Commander, National Vice Commander, National Chief of Staff, National Finance Officer, National Legal Officer, National Controller, National Inspector General, National Chief of Chaplains Services, the 8 region commanders, and 52 wing commanders.

### NATIONAL OFFICERS

*Maj Gen Antonio J. Pineda, CAP	National Commander
*Brig Gen Amy S. Courter, CAP	Nat'l Vice Commander
*Col Russell D. Hodgkins, Jr., USAF	CAP-USAF Commander
*Brig Gen Amy S. Courter, CAP	Nat'l Chief of Staff
*Col Fredric K. Weiss, CAP	Nat'l Finance Officer
*Col Andrew K. Worek, CAP	National Legal Officer
*Col Rodney F. Moody, CAP	National Controller
**Col James F. Linker, CAP	National Insp. General
**Ch, Col Charles E. Sharp, CAP	Chief Chap. Services

### MIDDLE EAST REGION

*Col Kathryn J. Walling, CAP	Region Commander
Col Russell M. Opland, CAP	Delaware
Col Gerard W. Weiss, CAP	Maryland
Col Jane E. Davies, CAP	National Capital
Lt Col Weenis E. Surratt, CAP (Proxy)	North Carolina
Col Aurel E. Smith, CAP	South Carolina
Col Eric R. Litt, CAP	Virginia
Col Rodney A. Moore, CAP	West Virginia

### NORTHEAST REGION

*Col Robert Diduch, CAP	Region Commander
Col Peter Jensen, CAP	Connecticut
Col Christopher J. Hayden, CAP	Maine
Col David A. Belcher, CAP	Massachusetts
Col Donald C. Davidson, CAP	New Hampshire
Lt Col Joseph V. Sirois, CAP (Proxy)	New Jersey
Col Kenneth Andreu, CAP	New York
Col M. Allen Applebaum, CAP	Pennsylvania
Col Anthony L. Vessella, CAP (Acting)	Rhode Island
Col Ann B. Clark, CAP	Vermont

### GREAT LAKES REGION

*Col Charles L. Carr, CAP	Region Commander
Col Maurice Givens, CAP	Illinois
Maj Warren M. Reeves, CAP (Interim)	Indiana
Col Henry L. Heaberlin, CAP	Kentucky
Col Michael A. Saile, CAP	Michigan
Col David M. Winters, CAP (Interim)	Ohio
Col Donald J. Haffner, CAP	Wisconsin

### **SOUTHEAST REGION**

*Col Daniel J. Levitch, CAP	Region Commander
Col Michael A. Oakman, CAP	Alabama
Col Patrick S. O'Key, CAP	Florida
Col Lyle E. Letteer, CAP	Georgia
Col John B. Wilkes, CAP	Mississippi
Col Herman Liboy, CAP	Puerto Rico
Col James M. Rushing, CAP	Tennessee

### **ROCKY MOUNTAIN REGION**

*Col Russell E. Chazell, CAP	Region Commander
Col Donald G. Cortum, CAP	Colorado
Col James E. Fletcher, CAP	Idaho
Col Robert M. Hoffman, CAP	Montana
Col Robert M. Bost, CAP	Utah
Col Robert E. Cook, CAP	Wyoming

### **NORTH CENTRAL REGION**

*Col Sean P. Fagan, CAP	Region Commander
Col Ralph F. Tomlinson, CAP	Iowa
Col Bernard F. King, CAP	Kansas
Col Stephen G. Miller, CAP	Minnesota
Col John A. Mais, CAP	Missouri
Col Robert K. Todd, CAP	Nebraska
Col Karl R. Altenburg, CAP	North Dakota
Col Michael A. Beason, CAP	South Dakota

### **PACIFIC REGION**

*Col Ernest C. Pearson, CAP	Region Commander
Col Carl L. Brown, CAP	Alaska
Col Virginia M. Nelson, CAP	California
Col Larry Myrick, CAP (Proxy)	Hawaii
Col Dion E. DeCamp, CAP	Nevada
Col Theodore S. Kyle, CAP	Oregon
Col David E. Maxwell, CAP	Washington

### **SOUTHWEST REGION**

*Col Reggie Chitwood, CAP	Region Commander
Col William R. Lynch, CAP	Arizona
Col Robert B. Britton, CAP	Arkansas
Col Rodney W. Ammons, CAP	Louisiana
Col Frank A. Buehe, CAP	New Mexico
Col Joe R. Smith, CAP	Oklahoma
Col Robert F. Eldridge, CAP	Texas

\*Voting Members of National Executive Committee 15

\*\* Non voting members of National Executive Committee 2

### **OTHER CORPORATE OFFICIALS**

Mr. Don R. Rowland  
Mr. Mark H. Richardson, III  
Ms. Susan K. Easter  
Mr. John A. Salvador  
Mr. John F. Dean, Jr.  
Mr. Marc Huchette  
Mr. Gordon Odell Jr.

Executive Director  
Senior Director and Director, Plans & Programs  
Chief Financial Officer  
Director, Mission Directorate  
Director, Logistics & Mission Support  
Director, Program Development  
General Counsel

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**AGENDA ITEM 1**

**XP**

**Action**

**SUBJECT: Approval of the August 2006 National Board Minutes  
CAP/CV – Gen Courter**

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**INFORMATION BACKGROUND:**

The minutes of the August 2006 National Board meeting were distributed in draft form. This allowed the National Board members a chance to review the minutes for any discrepancies.

**PROPOSED NATIONAL BOARD ACTION:**

That the National Board votes to approve the August 2006 National Board Meeting minutes.

**ESTIMATED FUNDING IMPACT:**

None.

**CAP NATIONAL HEADQUARTERS' COMMENTS:**

None.

**CAP-USAF HEADQUARTERS' COMMENTS:**

None.

**DCS / NATIONAL STAFF COMMENTS:**

None.

**REGULATIONS AND FORMS AFFECTED:**

None

**NATIONAL BOARD ACTION**

**BRIG GEN COURTER MOVED AND COL OPLAND/DE SECONDED the proposed National Board action.**

**MOTION CARRIED WITH NO DISSENTING VOTES**

**FOLLOW-ON ACTION:** The word "DRAFT" removed from the 10-11 August 2006 National Board Minutes and the approved minutes posted on the web.

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**AGENDA ITEM 2**

**GC**

**Action**

**SUBJECT: Provision for Mid-Term Election (Constitution Change)  
DE WG/CC – Col Opland**

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**INFORMATION BACKGROUND:**

Our organization recently experienced a situation where a newly-elected National Vice Commander (CV) resigned relatively soon after taking office. While there would have been time to arrange an election at the subsequent Winter National Board (WNB) meeting (the “business meeting,” in the language of the CAP Bylaws), the current Bylaws stipulate that the election shall only take place at the Summer NB (SNB) meeting (the “general membership meeting,” in the language of the Bylaws). This places the organization in the position of potentially being without a National CV for almost a full year. By the same token, in the event of the resignation, removal, or incapacity of the National Commander (CC) prior to the WNB meeting, the organization would be without this duly elected officer for an extended period (the National CV would serve as the Acting CC without having been elected to that position). This proposed amendment to the Bylaws would allow for an election of either the CC or the CV at the WNB meeting, should that be necessary.

This election would only occur if the National CC or CV resigned, was removed, or became incapacitated prior to the WNB meeting.

**PROPOSED NATIONAL BOARD ACTION:**

That the National Board votes to approve a request that the Board of Governors (BoG) amend the CAP Bylaws to include provision for the election of a National CC or CV at the WNB meeting (“business meeting”) only in the event of the resignation, removal, or incapacity of either incumbent prior to that meeting.

**ESTIMATED FUNDING IMPACT:**

None.

**CAP NATIONAL HEADQUARTERS’ COMMENTS:**

Concur with comment. The issue would require one or more amendments to the Constitution and prompts weighing of policy and review of issues created. For example: *Why was the SNB chosen? (Presumably to maximize visibility and involvement of the general membership – those who would not likely attend the WNB.) How does that policy compare with the desire for succession by a duly elected CV? If elected mid-term, does the CV hold office only until the SNB? Or perhaps for a full year to stand election at the next WNB? Or perhaps until the second SNB so as to reset the cycle?* Recommend the matter be submitted to the Constitution & Bylaws Committee to identify and analyze issues created and identify and recommend options to the SNB for amendments to Constitution & Bylaws Committee.

**CAP-USAF COMMENTS:**

No Comment.

**DCS / NATIONAL STAFF COMMENTS:**

None.

**REGULATIONS AND FORMS AFFECTED:**

CAP Constitution and Bylaws

**NATIONAL BOARD ACTION:**

**COL OPLAND/DE MOVED AND COL MILLER/MN SECONDED** the proposed National Board action amended to delete the National Commander and provide for a 6-month election of the CV. The amended motion reads:

**“That the National Board votes to approve a request that the Board of Governors (BoG) amend the CAP Bylaws to include provision for the election of a National Vice Commander for a 6-month term at the Winter National Board (“business meeting”) only in the event of his or her resignation, removal, or incapacity prior to that meeting.**

**MOTION CARRIED**

FOLLOW-ON ACTION: Referral to Constitution and Bylaws Committee for proposed changes to the Constitution and Bylaws and inclusion in the Jun 07 BoG agenda for action.

**SUBJECT: CAP-USAF/CC Designated a “Non-Voting” Member  
CAP-USAF/CC - Col Hodgkins**

**INFORMATION BACKGROUND:**

The following are suggested changes to the CAP Constitution:

**1. Membership of the National Board**

Proposed change to CAP Constitution, Article X para 1(j), National Board.

**ARTICLE X - NATIONAL BOARD**

1. The members of the National Board shall be as follows:
  - a. The National Commander
  - b. The National Vice Commander
  - c. The National Chief of Staff
  - d. The National Legal Officer
  - e. The National Finance Officer
  - f. The National Controller
  - g. The National Inspector General as a non-voting member
  - h. The commander of each CAP region
  - i. The commander of each CAP wing
  - j. The Commander, Civil Air Patrol-United States Air Force (CAP-USAF) as a non-voting member
  - k. The National Chief of Chaplain Service as a non-voting member

Summary: The proposed change would make the CAP-USAF commander a non-voting member of the National Board, as opposed to a voting member.

**2. Membership of the National Executive Committee**

Proposed change to CAP Constitution, Article XI para 3(i), The National Executive Committee.

**ARTICLE XI - THE NATIONAL EXECUTIVE COMMITTEE**

- 3. The members of the National Executive Committee shall be as follows:
  - a. The National Commander
  - b. The National Vice Commander
  - c. The National Chief of Staff
  - d. The National Legal Officer
  - e. The National Finance Officer
  - f. The National Controller
  - g. The National Inspector General as a non-voting member
  - h. The commander of each CAP region
  - i. The Commander, Civil Air Patrol-United States Air Force (CAP-USAF) as a non-voting member
  - j. The National Chief of Chaplain Service as a non-voting member

Summary: The proposed change would make the CAP-USAF commander a non-voting member of the National Executive Committee, as opposed to a voting member.

**PROPOSED NATIONAL BOARD ACTION:**

That the National Board votes to approve the above changes. If approved, they will be forwarded to the CAP Board of Governors for their review and action at the next scheduled BoG meeting.

**ESTIMATED FUNDING IMPACT:**

None.

**CAP NATIONAL HEADQUARTERS COMMENTS:**

None.

**CAP-USAF COMMENTS:**

Because the CAP-USAF commander may not participate in his official capacity in the management of CAP activities based upon restrictions found at 10 U.S.C. 2601 and DoD 5500.7-R, Joint Ethics Regulation, section 3-202, this change is required. By becoming a non-voting member, the CAP-USAF commander will sit on the National Board and NEC in his liaison role.

**DCS / NATIONAL STAFF COMMENTS:**

None.

**REGULATIONS AND FORMS AFFECTED:**

CAP Constitution & Bylaws.

**NATIONAL BOARD ACTION:**

**COL HODGKINS/CAP-USAF/CC MOVED AND COL MOODY/Nat Cont SECONDED the proposed National Board action.**

**MOTION CARRIED**

FOLLOW-ON ACTION: Referral to Constitution and Bylaws Committee for proposed changes to the Constitution and Bylaws to indicate that the CAP-USAF Commander is a non-voting member of the National Executive Committee and National Board, and inclusion in the Jun 07 BoG agenda for action.

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<b>AGENDA ITEM 4</b>	<b>MD</b>	<b>Action</b>
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**SUBJECT: Drug Demand Reduction (DDR) Program Specialty Track  
CAP/CV – Gen Courter**

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DCS Sponsor: Col David Mikelson, DCS/Training

**INFORMATION BACKGROUND:**

Since 1994, the CAP DDR program has assisted regions, wings, groups, and squadrons instill an aggressive, positive, drug-free attitude in CAP members, Air Force families, DoD civilians, and school-aged children. To help ensure mission accomplishment for this Air Force Surgeon General-sponsored program, a specialty track is needed to develop committed and well-qualified CAP members to perform DDR program leadership responsibilities.

**PROPOSED NATIONAL BOARD ACTION:**

That the National Board votes to approve the development of a specialty track for the DDR program.

**ESTIMATED FUNDING IMPACT:**

No change to the current distribution of DDR funds.

**CAP NATIONAL HEADQUARTERS' COMMENTS:**

Concur.

**CAP-USAF HEADQUARTERS' COMMENTS:**

Concur.

**DCS / NATIONAL STAFF COMMENTS:**

DCS/Training (Col David Mikelson): Concur

Director, DDR Program (Lt Col Jett Mayhew): Concur

**REGULATIONS AND FORMS AFFECTED:**

*CAPR 51-1*, Drug Demand Reduction Program

**NATIONAL BOARD ACTION:**

**BRIG GEN COURTER/CV MOVED AND COL WALLING/MER SECONDED the proposed National Board action.**

**MOTION CARRIED WITH NO DISSENTING VOTES**

FOLLOW-ON ACTION: Referral to Committee/NHQ staff to develop specialty track for the DDR program.

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**AGENDA ITEM 5**

**MD**

**Action**

**SUBJECT: Air Force Testing  
CAP/CV – Gen Courter**

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DCS Sponsor: Col David Mikelson, DCS/Training

**INFORMATION BACKGROUND:**

CAP members are eligible to participate in many of the United States Air Force's online and correspondence courses through the Air Force Institute of Advanced Distributed Learning (AFIADL).

A few CAP courses are also hosted by AFIADL, like the CAP Senior Officer Course (formally known as the ECI-13 course).

The Air Force manages this program. In the event of a test compromise, AFIADL might have to suspend all work on that course throughout the Air Force, which would be both costly to the Air Force and embarrassing to CAP.

Currently, our members request testing materials through the AFIADL Customer Help Desk (<http://afiadl.custhelp.com>). AFIADL then mails the testing materials to your Wing Headquarters Test Control Officer, where it is typically forwarded to your unit Test Control Officer to proctor.

A change is needed to our AFIADL course test proctoring procedures to ensure no potential compromises occur which might put the Air Force tests at risk.

Under this proposal, our members would still request testing materials through the AFIADL Customer Help Desk. AFIADL then mails the testing materials to your state director. Members would contact the state director, or his/her designee, to determine the best test control facility.

- a. The first priority is to use the nearest Air Force installation testing facilities available (other DoD installations may be available; the state directors will know).
- b. If a member is not able to travel to the closest testing facility, then the AFIADL tests will be proctored by the state director or CAP-USAF reservists that the state director selects.
- c. If CAP-USAF proctoring is impractical, then under exceptional circumstances, the state director will coordinate with the wing commander to assign two CAP members to proctor the AFIADL tests. These CAP members will sign a statement attesting to the integrity of the testing.

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### **PROPOSED NATIONAL BOARD ACTION:**

That the National Board votes to approve the recommended modifications to CAP's test control of AFIADL courses.

### **ESTIMATED FUNDING IMPACT:**

Individual members will incur some out-of-pocket travel costs.

### **CAP NATIONAL HEADQUARTERS' COMMENTS:**

Concur.

### **CAP-USAF HEADQUARTERS' COMMENTS:**

Concur with spirit and intent of the proposal. However, recent discussion between CAP-USAF, the CAP NHQ staff, and the Air University Registrar's Office will impact the mechanics of where the tests are actually mailed. CAP-USAF will update the NB on this agenda item during the meeting. Non-concur with DCS/Training proposal.

### **DCS / NATIONAL STAFF COMMENTS:**

DCS/Training - Col David Mikelson: Concur. We might also consider FAA testing centers operated by independent firms if the costs are not prohibitive or local Community College Testing Centers.

Director, Officer Programs - Lt Col Peggy Myrick: Concur. As we rewrite CAPR 50-4, we may need to adjust some of the main responsibilities of the Test Control Officer (TCO) and re-evaluate the position. We may want to consider being more proactive in the selection of TCOs.

### **REGULATIONS AND FORMS AFFECTED:**

CAPR 50-4, *Test Administration and Security*  
CAPR 50-17, *CAP Senior Member Professional Development Program*  
CAPR 52-16, *Cadet Program Management*

### **NATIONAL BOARD ACTION:**

**BRIG GEN COURTER/CV MOVED AND COL WOREK/NLO SECONDED the proposed National Board action amended to only apply to those tests for CAP that are Air Force Professional Military Education courses.**

### **MOTION DID NOT PASS**

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**AGENDA ITEM 6**

**MD**

**Action**

**SUBJECT: School Enrichment Program Strategic Plan  
CAP/CV – Gen Courter**

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DCS Sponsor: Col David Mikelson, DCS/Training

**INFORMATION BACKGROUND:**

The August 2006 National Board voted to strengthen CAP's School Enrichment Program (SEP) for America's schools. Accordingly, the National Board tasked the National Headquarters to partner with CAP leaders associated with the SEP to develop a Strategic Plan. On 16 - 18 November 2006 Col Dave Mikelson, CAP, convened a SEP Strategic Planning Committee at National Headquarters. From that meeting evolved a FY 2007-2012 SEP Strategic Plan, which is attached for National Board approval.

**PROPOSED NATIONAL BOARD ACTION:**

That the National Board votes to approve the FY 2007-2012 School Enrichment Program Strategic Plan.

**ESTIMATED FUNDING IMPACT:**

Minimal: FY07 funding for the SEP can be accommodated by reallocating some funds currently programmed for the Missions Directorate. Program cost elements for follow-on years are outlined in the SEP Strategic Plan (Objective #4 – Funding).

**CAP NATIONAL HEADQUARTERS' COMMENTS:**

Concur.

**CAP-USAF HEADQUARTERS' COMMENTS:**

No Comment.

**DCS / NATIONAL STAFF COMMENTS:**

DCS/Training - Col David Mikelson: Recommend approval.

**REGULATIONS AND FORMS AFFECTED:**

CAP policies, procedures, and forms related to the full implementation of the SEP may need to be changed in numerous publications. The SEP Strategic Plan (Objective #3-Administration) addresses some of the changes needed.

**NATIONAL BOARD ACTION:**

**BRIG GEN COURTER/CV MOVED AND COL FAGAN/NCR SECONDED the proposed National Board action.**

**MOTION CARRIED WITH NO DISSENTING VOTES**

FOLLOW-ON ACTION: Implementation of policy, notification to the field, and change to appropriate CAP regulations and forms.

**AGENDA ITEM 7**

**GC**

**Action**

**SUBJECT: Wing and Region Commander Terms  
PA WG/CC – Col Applebaum**

**INFORMATION BACKGROUND:**

Since 1990, I have watched the NB evolve from a backroom operation to a more open forum. We have concerned ourselves with hundreds of volatile issues. Looming in the background is the issue of leadership. We have had many abrupt and disruptive changes at all levels of the organization. Terms of office for the wing and region commanders are limited by our Constitution. The current C&BL term limit rules can be unfair to some and a blessing to others. As we all know, it takes time to adjust to sitting in the chair that appears to have more negatives than positives. In some cases, it can take two years to get a firm grasp on the job and an equal amount of time to develop a team of solid citizens that wants to work in the command function. Past PAWG commanders have commanded the state organization for 17 to 22 years at a time.

The most pressing issue in CAP is to develop a core group of solid citizens that will place the organization first and ambition some place else. A wing commander who is on track and not subject to outside pressure can develop and legitimize CAP in state government and the communities within the state.

The best of the best should have the opportunity to stay and make a mark in the community for CAP. By mutual agreement between the Corporate commanders individual wing and region commanders should be extended for not more than 1 term.

**PROPOSED NATIONAL BOARD ACTION:**

That the National Board votes to approve an option for region and wing commanders to be approved for one additional term. The action would need the concurrence of the concerned region commander and National Commander and should be based upon progress and development of programs and relationships within the wing or region. The total amount of time a region or wing commander could serve is outlined in the table below. If approved, this proposal would be sent to the BoG as a suggested change to the Constitution & Bylaws.

	Current C&BL Terms of office	Proposal	If approved, potential length of Command
Region CCs	One 4 year term	One additional 4 year term	4 + 4 = 8 years
Wing CCs	1 year probation, 3 year term, 1 year extension	One additional 3 year term in lieu of current 1 year extension	1 + 3 + 3 = 7 years

**ESTIMATED FUNDING IMPACT:**

None.

**CAP NATIONAL HEADQUARTERS' COMMENTS:**

Issue previously considered by the National Board and Board of Governors. This matter would require drafting an amendment to the Constitution.

**CAP-USAF HEADQUARTERS' COMMENTS:**

No Comment.

**DCS / NATIONAL STAFF COMMENTS:**

None.

**REGULATIONS AND FORMS AFFECTED:**

Constitution & Bylaws.

**NATIONAL BOARD ACTION:**

**COL APPLEBAUM/PA MOVED AND COL LEVITCH/SER SECONDED the proposed National Board action.**

There was a request for secret ballot vote.

**BY SECRET BALLOT VOTE THE MOTION CARRIED (Yes 36, No 29)**

FOLLOW-ON ACTION. Referral to Constitution and Bylaws Committee for proposed changes to the Constitution and Bylaws, and inclusion in the Jun 07 BoG agenda for action.

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**AGENDA ITEM 8**

**IG**

**Action**

**SUBJECT: Change to CAPR 123-2, *Complaints*  
PA WG/CC – Col Applebaum**

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**INFORMATION BACKGROUND:**

The CAP complaint process does not allow for the subject of a complaint or investigation to necessarily be informed that he/she is under investigation. This appears to be an acceptable process in the military community but it is not in Civil Actions. When a suit is filed against an individual or organization the accused individual is made aware of his accuser and allowed to prepare to defend his/her self.

**PROPOSED NATIONAL BOARD ACTION:**

That the National Board votes to approve a requirement in CAPR-123-2 to entitle any member accused of a complaint, to receive a copy of that complaint. This notification of pending action must be sent to any individual involved in adverse actions by the commander handling the issue within 8 business days of initial contact.

I feel that the individual should have knowledge of pending action and be allowed to organize and present his/her side of the event in question. Further, any subsequent appeals board or MARB will have access to all documents pertaining to the case.

**ESTIMATED FUNDING IMPACT:**

None.

**CAP NATIONAL INSPECTOR GENERAL'S COMMENTS:**

The CAP/IG does NOT Concur with this proposal for the following reasons:

The reason to maintain confidentiality during the early part of the complaint process is to allow a period of time to collect essential facts, make assignments, analyze the allegations and weed out frivolous, vengeful and mistaken complaints. This can take 30 days or more.

Confidentiality is critical during this period, especially when the complaint involves cadets who may have been the victim of verbal, mental, or other non-criminal abuse, and to avoid retaliation or emotional stress of our members, to both complainants and subjects of the complaint. In most cases, the Complaint Analysis phase does not lead to the initiation of an investigation.

In the event Complaint Analysis does progress to an investigation, the practice is to notify the subject of the investigation in plenty of time to allow them to gather the documents and other data needed to present his/her side of the case.

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A review of CAPR 123-2 reveals that the regulation does not clearly mandate the current practice of notifying the Subject after completion of the Complaint Analysis phase. The CAP/IG has directed the NHQ staff to clarify this provision.

The IG has no comment on the Agenda Item's reference to appeals boards or the MARB, as those Adverse Membership Action processes relate to CAPR 35-3 and not CAPR 123-2.

### **CAP-USAF HEADQUARTERS' COMMENTS:**

Non-Concur.

### **DCS / NATIONAL STAFF COMMENTS:**

None.

### **REGULATIONS AND FORMS AFFECTED:**

CAPR 123-2, *Complaints*.

### **NATIONAL BOARD ACTION:**

**COL APPLEBAUM/PA MOVED and COL FAGAN/NCR SECONDED the proposed National Board action.**

CAP/IG conducted a lengthy discussion on why he non-concurred on this item, primarily centered on the need to maintain confidentiality in the early stages of the complaint process. It was also noted that the Commanders Adverse Personnel Action Rewrite Committee is already reviewing these issues. The following motion was made:

**COL BELCHER/MA MOVED and COL CORTUM/CO SECONDED the motion to POSTPONE, pending the outcome of the recommendations of the Commanders Adverse Personnel Action Rewrite Committee, to the Summer National Board meeting.**

### **MOTION TO POSTPONE CARRIED WITH NO DISSENTING VOTES**

FOLLOW-ON ACTION. Inclusion in the August 2007 National Board agenda.

NOTE: Col Karton, Chairman of the committee solicited input from board members on any issue they would like for the committee to address prior to the Summer Board meeting. His e-mail address is [rkarton@glr.cap.gov](mailto:rkarton@glr.cap.gov).

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**AGENDA ITEM 9**

**LG**

**Action**

**SUBJECT: CAP Vehicle Roof Markings  
OR WG/CC – Col Kyle**

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**INFORMATION BACKGROUND:**

The National Board enacted a new requirement to paint orange triangles and vehicle numbers on the roofs of all vehicles at the summer 2006 National Board meeting. This additional roof marking was intended to make it easier to identify vehicles from the air. The measure also estimated a cost of \$10.00 per vehicle to paint these markings.

Over the last several months, many wings have found that the cost is much greater. The quality of the paint job is a concern. The request to use decals has been proposed, but vehicle washing could remove or damage the decals. Not all vehicles are used in air-to-ground operations and therefore may not require painting. Additionally, long-term maintenance is a concern and an expense. The orange paint will likely fade and become uneven, particularly if hand-painted by spray can. Implementation seems to be more costly and difficult than expected.

This agenda item proposes to repeal this requirement. Each board member should reconsider this decision in light of the cost and evaluate if the ease of identification is worth the investment. Can a temporary marking be used? Is standardization that essential? Is the value of easy identification worth the expense and maintenance?

**PROPOSED NATIONAL BOARD ACTION:**

That the National Board votes to repeal the vehicle roof marking requirements as approved in Agenda Item 15, items 1 and 2, of the August 2006 National Board and implemented by the 12 Sep 06 policy letter, subject: "CAP Vehicle Roof Marking Instructions."

**ESTIMATED FUNDING IMPACT:**

Repealing this requirement could save as much as \$300 per vehicle, a total unfunded investment of over \$240,000, assuming 800 vehicles would have been painted.

**CAP NATIONAL HEADQUARTERS' COMMENTS:**

Concur.

**CAP-USAF HEADQUARTERS' COMMENTS:**

No Comment.

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### DCS / NATIONAL STAFF COMMENTS:

None.

### REGULATIONS AND FORMS AFFECTED:

CAPR 77-1, *Operation and Maintenance of CAP Vehicles*

### NATIONAL BOARD ACTION:

**COL KYLE/OR MOVED AND COL CHAZELL/RMR SECONDED the proposed National Board action.**

### MOTION CARRIED

FOLLOW-ON ACTION: Revocation of action under Agenda Item 15 of the Aug 06 National Board and implementing policy letter of 12 Sep 07, subject: "CAP Vehicle Roof Marking Instructions."

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**AGENDA ITEM 10**

**SE**

**Action**

**SUBJECT: Defining and Quantifying CAP Mishap Definitions  
CAP-USAF/CC - Col Hodgkins**

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**INFORMATION BACKGROUND:**

The Air Force has clear, defined definitions for accidents and incidents when it involves aircraft, vehicles, and personnel. This has a twofold purpose. First, it allows the Air Force to track both the quantity and severity of mishaps for easy comparison and trend analysis. Second, it removes the subjective interpretation by individuals about the classification of a mishap. Currently, CAP utilizes CFR Title 49, NTSB paragraph 830.2, to define mishaps. The bodily injury definitions are clear. The aircraft mishap definitions are nebulous and the vehicle mishap definition is non-existent. It is particularly important to clearly define aircraft accidents, as per paragraph 830.5, which requires immediate notification of the NTSB whenever there is an accident. See Appendix.

**PROPOSED NATIONAL BOARD ACTION:**

That the National Board votes to approve incorporation of standard mishap definitions into the impending rewrite of CAPR 62-2.

**ESTIMATED FUNDING IMPACT:**

Minimal.

**CAP NATIONAL SAFETY OFFICER'S COMMENTS:**

The National Safety Officer believes this agenda item is premature. CAPR 62-2, *Mishap Reporting and Investigation*, has been under revision for the last 3 months. Part of that revision includes improved definitions of how CAP defines accidents, incidents, and non-loggable mishaps. We at National HQ Safety, with the help of the region safety officers, are currently discussing these definitions. That discussion is still ongoing.

NHQ/SE recommends that the revision process continue as our current policy requires and that the definitions recommended by the region and NHQ safety officers be included in the proposed revision. These will be posted, as required, for comments at the appropriate time.

**CAP-USAF HEADQUARTERS' COMMENTS:**

Concur.

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**DCS / NATIONAL STAFF COMMENTS:**

None.

**REGULATIONS AND FORMS AFFECTED:**

CAP Regulation 62-2, *Mishap Reporting and Investigations*

**NATIONAL BOARD ACTION:**

**This agenda item was withdrawn by the CAP-USAF Commander.**

**AGENDA ITEM 11**

**XP**

**SUBJECT: Deputy Chiefs of Staff and National Staff Reports  
CAP/CV – Courter**

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**PLENARY SESSIONS:**

BRIG GEN COURTER announced the plenary sessions and distributed a handout containing (1) Personal Message, (2) Results since 1 January 2007 (the inception of this organizational structure), (3) High Interest Topics, and (4) Contact Information from the Chief of Staff and the Deputy Chiefs of Staff for Strategic Mission, Operations, Training, and Support.

The following DCS reports were given:

1. DCS/Strategic Mission briefing by Brig Gen Anderson
2. DCS/Operations briefing by Col Skiba
3. DCS/Training briefing by Col Mikelson
4. DCS/Support briefing by Col Parker

Following the briefings there was discussion and a question/answer period, and the subjects discussed were summarized by Brig Gen Courter:

- Guidance on group mentoring
- US citizenship issue as it relates to school enrichment program
- IT issues to be researched; need to identify experts in the field to help
- Making sure FEMA requirements are available
- Form 27—e-mail interim until it is on line
- CAPR 60-1 rewrite; draft copy will be sent out for comments
- Need to ensure system up-time notification
- IT training for National Board members with new programs
- CAPR 20-1 rewrite follow-up
- DRMO—same procedures until notification of change
- Commercial license issue with reference to GA-8 aircraft
- Ways to communication—improve ways
- Great Start Program and compliance

OTHER REPORTS:

**5. Aircraft Consolidated Maintenance**

MR. DEAN and COL KAUFFMAN presented a slide briefing and gave a progress report.

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### 6. Finance Committee Report by Col Weiss, National Finance Officer

(a) Investment account increased to \$4M, which exceeds the goal. A new goal needs to be set.

(b) Since the appointment of Col Kauffman, former Chief of Staff, to the position of Coordinator for Aircraft Consolidated Maintenance at NHQ, an initial savings of \$412,000 was realized with only a test program. It is anticipated that much greater savings will be realized when this program is implemented across the country. Also, due to Mr. Dean's and Col Kauffman's efforts, another \$61,000 savings was realized in efficiencies of management and new discounts with suppliers to date. These savings are also expected to greatly increase in the coming months.

### 7. Inspector General Report

COL LINKER provided an update report.

### 8. Uniform Board Report

COL CHITWOOD/SWR (in the absence of Col McCabe) briefed the report and presented the following recommendations of the Uniform Board:

(a) Orange T-shirt with BDU

RECOMMENDATION: Disapprove proposal to require wear of orange t-shirt with Command Patch on left breast and "Civil Air Patrol Search and Rescue" on the back in Scotchlite reflective material with BDU uniform for increased visibility and recognition.

**NO ACTION DUE TO THE LACK OF A SECOND**

(b) Wear of Orange Baseball Caps with BDUs

RECOMMENDATION: The board is still reviewing proposal to mandate the wear of orange baseball caps with BDU uniforms for increased visibility and recognition. Additionally authorize metal grade insignia to be worn by senior and cadet officers.

**ACTION: COL OPLAND/DE MOVED AND COL FAGAN/ NCR SECONDED that the National Board vote to postpone this item indefinitely.**

### **MOTION CARRIED**

(c) Rescind ribbon and badge limitation for Senior Members

RECOMMENDATION: Approve proposal to rescind requirement for all ribbons, badges and devices to fall below top notch on the service coat or the bottom tip of collar on AF-style shirts and blouses, with concurrence of the Air Force.

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**ACTION: COL CHITWOOD/SWR MOVED AND COL JENSEN/CT SECONDED that the National Board vote to approve the recommendation of the Uniform Board.**

**MOTION DID NOT PASS**

(d) Border Patrol Ribbon

RECOMMENDATIONS:

(1) Disapprove proposal to reinstate Border Patrol Ribbon used during World War II. Criteria would parallel Air Search and Rescue Ribbon—basic ribbon for 10 border patrol sorties, bronze clasp for each additional 10; air crew members wear bronze propeller; ground personnel credited with one sortie for each 8 hours of participation. Uniform Board recommends disapproval because this would not be available to all members. **NO ACTION**

(2) Recommend incorporating this Border Patrol Ribbon into the existing Homeland Security Ribbon.

**ACTION: COL CHITWOOD/SWR MOVED AND COL HAYDEN/ME SECONDED that the National Board vote to incorporate the criteria into the requirements for the Homeland Security Ribbon.**

**MOTION DID NOT PASS**

(e) Incident Commander Badge

RECOMMENDATION: Approve proposal to authorize an Incident Commander Badge for those members qualifying under CAPR 60-3—(1) IC-2s wear Senior badge and IC-1s wear the Master badge, (2) Badge worn in the same position as the Ground Team badge and other specialty insignia.

**ACTION: COL CHITWOOD/SWR MOVED AND COL FAGAN/NCR SECONDED that the National Board vote to approve the recommendation of the Uniform Board.**

**COL FAGAN/NCR MOVED TO AMEND AND COL CARR/GLR SECONDED an amendment that once a member earns this badge, he/she is allowed to keep it on the uniform.**

**AMENDMENT CARRIED**

**AMENDED MOTION CARRIED**

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### (f) Badges on Leather Nametag

RECOMMENDATION: Approve proposal to authorize the wear of specialty insignia on the leather nametag—currently, only the aviation badge is authorized.

**ACTION: COL CHITWOOD/SWR MOVED AND COL LYNCH/AZ SECONDED that the National Board vote to approve the recommendation of the Uniform Board.**

### **MOTION CARRIED**

### (g) Recognition of Cadet Orientation Flights

RECOMMENDATION: Disapprove proposal to authorize the wear of a bronze star on the Curry Ribbon to recognize those that fly 5 orientation flights.

**NO ACTION DUE TO NO MOTION BEING MADE.**

### (h) DDR Specialty Badge

RECOMMENDATION: Approve proposal that with the approval of the DDR specialty track a specialty badge is now required.

**ACTION: COL CHITWOOD/SWR MOVED AND COL WALLING/MER SECONDED that the National Board vote to approve the recommendation of the Uniform Board.**

### **MOTION CARRIED**

### (i) Wear of Cadet Advisory Council Ribbon

RECOMMENDATIONS:

(1) Disapprove proposal to award CAC ribbon to senior members serving as advisors. **NO ACTION**

(2) Approve proposal to allow the continued wear of the CAC ribbon when cadets become senior members.

**ACTION: COL CHITWOOD/SWR MOVED AND COL CARR/GLR SECONDED that the National Board vote to approve the continued wear of the CAC ribbon by cadets turning senior member and be allowed retroactively.**

### **MOTION CARRIED**

### (j) Public Affairs Awards

RECOMMENDATION: Approve creation of a Region PAO of the Year award.

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**ACTION: COL CHITWOOD/SWR MOVED AND COL CHAZELL/RMR SECONDED that the National Board vote to approve the recommendations of the Uniform Board.**

### **MOTION DID NOT PASS**

**COL OPLAND/DE MOVED AND CO FAGAN/NCR SECONDED that the National Board vote to authorize “of-the-year” awards for all staff positions authorized in CAPR 20-1 and that the award process be consistent such that the awards are routed through the region level and then to the National Level, as a concept.**

**COL LEVITCH/SER MOVED TO POSTPONE AND COL JENSEN/CT SECONDED the motion to postpone and to send the item to the appropriate committee for further consideration.**

### **MOTION TO POSTPONE CARRIED**

(k) Cadet NCO Grades

RECOMMENDATION: Approve proposal to authorize the wear of grade insignia on both collars of the light blue AF-style shirt and lapels of service coat, Cadet NCOs currently wear grade on both collars of BDUs.

**ACTION: COL CHITWOOD/SWR MOVED AND COL NELSON/CA SECONDED that the National Board approves the recommendation of the Uniform Board with a suggested mandatory wear date of 1 March 2008.**

### **MOTION CARRIED**

(l) BDU and Field Jacket Tape

ACTION: See Agenda Item 13, New Business

(m) Command Patch

RECOMMENDATION: Approve immediate wear of newly revised Command Patch on AF-style flight suit and flight jacket with mandatory wear date of 1 March 2008. CAP-USAF/CC concurred with the proposal.

**ACTION: COL CHITWOOD/SWR MOVED AND COL JENSEN/CT SECONDED that the National Board vote to approve the recommendation of the Uniform Board.**

### **MOTION CARRIED**

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**FOLLOW-ON ACTIONS:** Implementation of policy changes on uniform items, notification to the field, and change to appropriate regulations.

### **9. Historian Report**

COL BLASCOVICH stated that this meeting is the 59<sup>th</sup> National Board meeting. He reported that he had presented a program about the CAP Coastal Patrol on the History Channel. He noted an article in the magazine, "American World War II," about the Coastal Patrol, uniforms and other items worn as well as activities performed by CAP. He also stated that he is in the process of converting several monographs for inclusion on the web. He stated that a memorial is being designed for Civil Air Patrol, which will cover all the CAP veterans who died while on the role of action of CAP, to be located at National Headquarters, Maxwell AFB, AL. A slide briefing on a proposed memorial was presented by the Assistant Historian/SER Historian, Major Shaw. The estimated cost of the memorial is \$3,000.00. The Southeast Region offered to donate \$1,000.00 to help defray the cost. Maj Gen Pineda donated \$100.00. Following the SER and Gen Pineda's donations, many members of the National Board and audience pledged money to support the project. There was agreement that if more money was collected for the memorial than is needed, the remainder will be turned over to the Civil Air Patrol Foundation. Donations should be mailed to NHQ/FM.

### **10. Safety Report**

COL TILTON presented a slide briefing on safety statistics and the status of reports.

### **11. Communications Report**

LT COL REID provided an update briefing including the distribution of equipment, frequency issues with Canada and Mexico, the request to keep using current frequencies until the new frequencies are available, issues with member-owned radios, and future budgets for additional equipment. He also briefed that a CAP-COM Newsletter is being developed to help ensure that members are updated on activities in the communications area.

BRIG GEN COURTER/CV requested National Headquarters send to the Region Commanders a list of wings that have or have not submitted a Communications Plan.

### **12. Chaplain Services**

CH, COL, SHARP briefed that CAP has a total of 985 chaplain service personnel but some vacancies do exist in the field. In the last 6 months, chaplain service personnel have driven over 200,000 miles, spent about \$95,000.00, and have given CAP about 3500 hours of service. The chaplain service is growing but the integrity of chaplains and moral leadership officers will not be compromised just to recruit more members—

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the rules will be followed. Chaplains are there to support the commanders. Chaplain Sharp offered his personal help in any way possible.

### **13. CAP Near-Space Program (Aerospace Education)**

LT COL CAMPBELL, from the Iowa wing, presented a slide briefing on a project he developed called the Near-Space Program. It is an Aerospace Education learning program that includes all different kinds of CAP skills in one program while advancing advance aerospace education. He stated that more information is available at [www.capinspace.gov](http://www.capinspace.gov).

### **14. Satellite Phones/Radios**

MAJ GEN PINEDA stated that each of the region commanders and some wing commanders currently have a satellite radio. He reported the radios work great and were tested from Alaska to Puerto Rico and Hawaii.

COL LEVITCH/SER distributed a brochure and explained how this equipment can be ordered.

BRIG GEN COURTER/CV stated that going forward the DCSs have talked about and requested that all items coming out of committee be forwarded and included into the agenda format ahead of time, 30 days before the meeting, so that in the future the National Staff can help effect the efficiencies of the board.

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**AGENDA ITEM 12**

**Action**

**SUBJECT: Old Business**

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**1. ITEM: Application of Safety Privilege to CAP Flight Operations: Agenda Item 4, November 2006 NEC**

The agenda item dealt with incorporating the US Air Force concept of Safety Privilege into CAP flight operations. The National Safety Officer, National Legal Officer, CAP-USAFA Safety Officer, and NHQ staff were to investigate and report back to the March 2007 National Board Meeting.

COL TILTON, National Safety Officer presented a slide briefing on the following procedural issues:

- AF runs two separate investigations
- Safety investigation separate from accident investigation
- Would pose three distinct problems for CAP
- Requires two investigation officers and or boards
- Many wing/CCs do not have a personnel pool of skilled investigators
- Use of other wing, region or NHQ personnel is usually not economically feasible
- Volunteers not always available or accessible to testify twice
- CAP Wing/CCs are in the CAPF 79 reporting chain
- CCs see any admission of fault by the individuals involved
- CCs are in command chain that determines disciplinary actions
- Perception by members would be that CCs are biased by any freely given confession even though CCs should make decisions on what really happened and not purely on what was discovered
- A confession of fault or negligence by a CAP member could subject the Corporation or member to risk
- Any such document would be subject to discovery by a third party and could show up in print or in court.
- It could be used to show negligence or knowledge of improper operations on the part of the corporation.

**AGENDA ITEM 13**

**SUBJECT: New Business**

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**1. ITEM: Change BDU and Field Jacket Tape**

Maj Gen Pineda noted that there were other “CAPs” around the world and suggested a change to put “U.S. Civil Air Patrol” on name strips for BDUS to identify America’s Civil Air Patrol.

**LT COL SIROIS/NJ PROXY MOVED AND COL CARR/GLR SECONDED** that the National Board votes to adopt a change to the ultramarine CAP tape to include “U.S.” to then read “U.S. Civil Air Patrol.” This will become the only available tape going forward and will be mandatory as of 1 March 2010.

**MOTION CARRIED**

**2. ITEM: Change to CAPR 35-5 (Grade of National Vice Commander)**

**COL VESSELLA/RI MOVED AND COL JENSEN/CT SECONDED** that the National Board votes to amend the language of CAPR 35-5, regarding the grade of National Vice Commander changing paragraph 5.b. by striking the word “temporary” and the language requiring that the National Vice Commander revert to the grade of colonel at the end of the term. The proposed language in paragraph 5.b. be changed to read as follows: “The grade of Brigadier General is a grade reserved for members who serve as National Vice Commander, CAP, after 1 December 2002. Promotion to this grade is concurrent with election to the position by the National Board and concurrence of the Chief of Staff, United States Air Force. Individuals serving in the position of Vice Commander prior to 3 Mar 07 are not eligible for the grade of Brigadier General and will retain the permanent grade of Colonel.” This change will require concurrence of the Air Force.

**BRIG GEN COURTER/CV MOVED TO AMEND** that the proposal be effective after the close of the August 2007 National Board meeting with the election of the next Vice Commander.

**Motion died for lack of a second.**

The National Commander expressed a desire that the motion be effective on 3 Mar 07, with strong affirmative concurrence by the National Board.

**MOTION CARRIED WITH NO DISSENTING VOTES**

FOLLOW-ON ACTION. Request Air Force concurrence and when appropriate change CAPR 35-5, paragraph 5.b.

**3. ITEM. Life Membership Certificates to Coastal Patrol Base Members Survivors (Sub-chasers)**

***COL OPLAND/DE MOVED AND COL FAGAN/NCR SECONDED*** that the National Board vote to grant Life Membership to all surviving Coastal Patrol base members.

**MOTION CARRIED WITH NO DISSENTING VOTES**

FOLLOW-ON ACTION. Present Life Membership Certificates, as appropriate.

**4. ITEM: Constitution and Bylaw Amendment Process**

MR. ODELL/GC briefed a request made by the BoG in Jun 06 to clarify exiting procedures to and process for the proposal, drafting and voting of amendments to the Constitution and Bylaws (C&BL). He outlined a flow chart whereby proposals for changes to the Constitution and Bylaws would go in the following order: (1) from the NEC to the C&BL Committee - to the NB – to the BoG, (2) from the NB to the C&BL Committee – to the NB or NEC – to the BoG, or (3) from the BoG to the C&BL Committee – back to the BoG.

The following DRAFT amendment to Article XIX, C&BL was presented:

“Proposals to amend the Constitution and/or Bylaws may be initiated by the Board of Governors, National Board, or National Executive Committee. Such initiatives by the National Board or National Executive Committee shall be ordinarily routed through the Constitution and Bylaws Committee before being routed to the other body for review and approval before submission to the Board of Governors. The Board of Governors may exercise its discretion in making exceptions to this process for reasons including but not limited to administrative changes and exigent circumstances.”

***COL WOREK/NLO MOVED AND COL FAGAN/NCR SECONDED*** that the National Board approves the following RESOLUTION:

“It is resolved that the language of the proposed Constitution amendment regarding the Constitutional amendment processed generally reflects the desire of the National Board. The Constitution and Bylaws Committee is hereby directed to review the language and refine it as appropriate, forward it on to the National Executive Committee for consideration and, if adopted, forward it then to the Board of Governors for them to adopt as they see fit.”

***COL WALLING/MER MOVED TO AMEND AND COL JANSEN/CT SECONDED*** an amendment to change the language in the second sentence of the DRAFT amendment to Article XIX, as reads “before being routed to the other body for review and approval” be changed to read: “before being routed back to the

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**National Board or the National Executive Committee at the discretion of the National Board.”**

**MOTION TO AMEND CARRIED**

**AMENDED MOTION CARRIED**

FOLLOW-ON ACTION: Proposal to change Article XIX included in the May 07 NEC agenda and the Jun 07 BoG agenda for approval.

**ADMINISTRATIVE ANNOUNCEMENTS**

1. Preceding the agenda items, the National Commander, National Vice Commander, Executive Director, and the Commander, CAP-USAF, presented update slide briefings.
2. There were also slide briefings/remarks by the following:
  - (1) Gen Boyd Anderson, Air Force Association
  - (2) Mr. Rob Hackman, Director, Security and Regulatory Policy, AOPA.
  - (3) Col Gary Arnold and Lt Col Les Peterson, representing Evergreen Agricultural Enterprises, Inc. showed a DVD of the company and outlined fundraising opportunities for CAP squadrons. Maj Gen Pineda expressed interest in CAP developing a partnership with Evergreen, not only for squadrons but also cadets, and appointed Col Moody/Nat Con to work the Evergreen project.
  - (4) Mr. Nicholas Nii Tettey-Amarteifio, from the Republic of Ghana, in his role as the National Cadet Coordinator of Ghana (Head of all Army, Navy, Air Force, Police, and Fire Cadets), gave a briefing detailing their cadet program. He was accompanied by Ms. Christiana Asabea Ntim, Director in Charge of Programmes and Projects H/Q (Female) & the P.A. to the National Coordinator; Nil Lante Quarcoopome, Director of Intelligent and Implementations; Joshua Marquaae, Director General Operations and Transport.
  - (5) Capt Henry "Ed" Phipps, who joined CAP on 1 Dec 1941, commented on his personal experience as a sub-chaser pilot patrolling coastal shipping lanes off the eastern coast of America. Capt Phipps' picture is on the cover of the 2006 Annual Report to Congress. Following his remarks, Capt Phipps was promoted to the grade of Colonel, effective 3 Mar 07, and presented the Distinguished Service Medal for his service.
  - (6) Cadet/Col Aaron Angelini, Chairman of the National Cadet Advisory Council.
  - (7) CMSgt Chiafos, USAF (Ret) was introduced by Gen Pineda as the first Command CMSgt of Civil Air Patrol. Gen Pineda announced that he wants to revitalize CAP's NCO Corps by initially assigning a CMSgt in each region and wing. Chief Chiafos outlined the value of CAP taking advantage of the experience, knowledge, and training of the senior NCO corps.

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3. Maj Gen Pineda announced that he is proposing using a background check on incoming commanders to bring this process to a more professional level. He also suggested a policy that serving as a wing commander will be a prerequisite to becoming a region commander.

4. Maj Gen Pineda presented National Board badges to incoming commanders:

NH	Col Donald C. Davidson (Sep 06)
MI	Col Michael A. Saile (Dec 06)
FL	Col Patrick S. O'Key (Oct 06)
GA	Col Lyle E. Letteer (Sep 06)
MO	Col John A. Mais (Oct 06)
AZ	Col William R. Lynch (Oct 06)
AR	Col Robert B. Britton (Oct 06)
WY	Col Robert E. Cook (Sep 06)
WA	Col David E. Maxwell (Oct 06)

5. Maj Gen Pineda presented National Executive Committee badges to the following region commanders:

NCR	Col Sean P. Fagan
SWR	Col Reggie Chitwood
GLR	Col Charles Carr

6. Maj Gen Pineda recognized the following departing wing commanders and expressed his appreciation for their service:

LA	Col Rodney W. Ammons (3 Mar 07)
TX	Col Robert F. Eldridge (14 Apr 07)
TN	Col James M. Rushing (24 Mar 07)
MS	Col John B. Wilkes (25 Mar 07)
PA	Col M. Allen Applebaum (14 Jun 07)

7. Maj Gen Pineda congratulated the Virginia Wing on having the first wing audit to achieve an unqualified opinion.

8. Maj Gen Pineda personally invited and strongly encouraged all National Board members to participate in the Hawk Mountain activity this summer. He added that attending this activity would also provide an opportunity to conduct informal business.

9. Brig Gen Courter announced that fewer but higher dollar amount scholarships are being awarded, and CAP has added one flight scholarship per region. She also noted the four AOPA-funded scholarships worth \$10,000.00. A list of the recipients of scholarships was distributed.

10. Distinguished Service Medals were presented to: (1) Col Larry Kauffman—service as National Chief of Staff, (2) Col John Tilton—service as Southeast Region Commander, (3) Col Sean Fagan—service as Missouri Wing Commander, (4) Col Lyle Letteer—service as National Safety Officer (5) Col Ammons—service as Louisiana Wing Commander.

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11. A time capsule ceremony honoring CAP's 65<sup>th</sup> Anniversary was conducted. The following members of CAP presented a variety of CAP memorabilia to be included in the time capsule, which will be opened in 65 years (2072): The National Commander, Maj Gen Pineda; each region and wing commander; the Chairman of the Board of Governors, Maj Gen Bowling; the CAP-USAF Commander, Col Rus Hodgkins, USAF; the National Historian, Col Len Blascovich; and the Executive Director, Mr. Don Rowland. Mr. Rowland expressed appreciation to National Headquarters staff member Julie DeBardelaben for this novel idea.
12. Col Robert M. Karton briefed "Effective Meeting Procedures" and explained basic parliamentary procedure.
13. Maj Gen Pineda announced the distribution of GPS units, one per region and wing, for use at disaster areas when identifying markers are down.
14. Maj Gen Pineda announced that he plans to have at least two speakers with expertise in areas such as management and disaster relief to afford additional training for the commanders, beginning with the August 2007 National Board.
15. National Commanders Commendation awards were presented to the following named members of the National Cadet Advisory Council (NCAC) with appreciation for their service: C/Col Aaron Angelini, Chairman; C/Lt Col Sam Imbraile, NER; C/Col Jake Reed, MER representative; C/Lt Col Elizabeth Dumont, GLR; C/Col Christine Johnson, SER; C/Col Susanna Marking, NCR; C/Lt Col Mark Harper, SWR; C/Col Mike Kelly, RME; C/Col Christine Smith, PCR; and C/Capt Kristin Ruesch, Recorder and GLR alternate. Also, appreciation was expressed to Col William R. Lynch and 1<sup>st</sup> Lt Thomas Rehman, NCAC advisors, for their contributions to the NCAC.
16. Maj Gen Pineda challenged the commanders to encourage their members to take the FEMA on-line courses because in the near future this type training will be included on 101 cards.
17. A 50-year membership plaque was presented to Col Eric Litt/VA by Col Kathryn Walling, Commander, Middle East Region.
18. Maj Gen Pineda announced that at noon on Saturday there were 17,475 members watching the live broadcast of National Board proceedings on the web.
19. Maj Gen Pineda announced that C/Col Christine Johnson/SER, NCAC chairperson, has just received an appointment to the USAF Academy. She will depart for the Academy in June 2007. Congratulations of the National Board were extended.
20. Col Levitch/SER announced activities available in Atlanta at the Summer National Board in August 2007.

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21. A Change of Command Ceremony was conducted installing Lt Col Michael H. DuBois as Commander of the Louisiana Wing, vice Col Rodney W. Ammons, effective 3 March 2007. Lt Col DuBois was promoted to the temporary grade of Colonel, effective 3 March 2007.

**MAJ GEN PINEDA MOVED AND COL LEVITCH/SER SECONDED that the National Board votes to adjourn.**

### **MOTION CARRIED**

**THERE WAS NO EXECUTIVE SESSION**

**THERE WAS AN OFF-THE-RECORD TOWN HALL MEETING, 1334 – 1352, SATURDAY, 3 MARCH 2007**

**THE NATIONAL BOARD MEETING CLOSED AT 1630 SATURDAY, 3 MARCH 2007.**