

Civil Air Patrol National Board Minutes



**9 August 2007
Atlanta GA**

9 August 2007

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OPEN SESSION

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**CIVIL AIR PATROL
NATIONAL BOARD MEETING
9 August 2007
Atlanta GA**

OPEN SESSION

CALL TO ORDER Brig Gen Amy S. Courter, CAP
 INVOCATION..... Ch, Col Charles E. Sharp, CAP
 PLEDGE OF ALLEGIANCE Col Reggie Chitwood, CAP
 ROLL CALL..... Mr. Don R. Rowland, HQ CAP/EX

NATIONAL VICE COMMANDER REMARKS..... Brig Gen Amy S. Courter, CAP
 EXECUTIVE DIRECTOR REMARKS..... Mr. Don R. Rowland, HQ CAP/EX
 CAP-USAF COMMANDER REMARKS..... Col Russell D. Hodgkins, Jr., USAF

NATIONAL BOARD

(As of 20 July 2007)

The National Board is comprised of the National Commander, Senior Air Force Advisor (also Commander, CAP-USAF), National Vice Commander, National Chief of Staff, National Finance Officer, National Legal Officer, National Controller, National Inspector General, National Chief of Chaplains Services, the 8 region commanders, and 52 wing commanders.

NATIONAL OFFICERS

*Maj Gen Antonio J. Pineda, CAP	National Commander
*Brig Gen Amy S. Courter, CAP	Nat'l Vice Commander
**Col Russell D. Hodgkins, Jr., USAF	CAP-USAF Commander
*Col Reggie L. Chitwood, CAP	Nat'l Chief of Staff
*Col Fredric K. Weiss, CAP	Nat'l Finance Officer
*Col Andrew K. Worek, CAP	National Legal Officer
*Col Rodney F. Moody, CAP	National Controller
**Col James F. Linker, CAP	National Insp. General
**Ch, Col Charles E. Sharp, CAP	Chief Chap. Services

MIDDLE EAST REGION

*Col Kathryn J. Walling, CAP	Region Commander
Col Russell M. Opland, CAP	Delaware
Col Gerard W. Weiss, CAP	Maryland
Col Jane E. Davies, CAP	National Capital
Col Larry J. Ragland, CAP	North Carolina
Col Aurel E. Smith, CAP	South Carolina
Col Eric R. Litt, CAP	Virginia
Col Rodney A. Moore, CAP	West Virginia

NORTHEAST REGION

*Col Robert Diduch, CAP	Region Commander
Col Peter Jensen, CAP	Connecticut
Col Christopher J. Hayden, CAP	Maine
Col David A. Belcher, CAP	Massachusetts
Col Donald C. Davidson, CAP	New Hampshire
Col Robert J. McCabe, CAP	New Jersey
Col Kenneth Andreu, CAP	New York
Col M. Allen Applebaum, CAP	Pennsylvania
Col Anthony Gagliardi, CAP	Rhode Island
Col Ann B. Clark, CAP	Vermont

GREAT LAKES REGION

*Col Charles L. Carr, CAP	Region Commander
Col Maurice Givens, CAP	Illinois
Col Warren M. Reeves, CAP	Indiana
Col Henry L. Heaberlin, CAP	Kentucky
Col Michael A. Saile, CAP	Michigan
Col David M. Winters, CAP	Ohio
Col Donald J. Haffner, CAP	Wisconsin

SOUTHEAST REGION

*Col James M. Rushing, CAP	Region Commander
Col Michael A. Oakman, CAP	Alabama
Col Patrick S. O'Key, CAP	Florida
Col Lyle E. Letteer, CAP	Georgia
Col Tillman C. Carroll, CAP	Mississippi
Col Herman Liboy, CAP	Puerto Rico
Col George B. Melton, CAP	Tennessee

ROCKY MOUNTAIN REGION

*Col Russell E. Chazell, CAP	Region Commander
Col Donald G. Cortum, CAP	Colorado
Col James E. Fletcher, CAP	Idaho
Col Robert M. Hoffman, CAP	Montana
Col Robert M. Bost, CAP	Utah
Col Stanley A. Skrabut, CAP	Wyoming

NORTH CENTRAL REGION

*Col Sean P. Fagan, CAP	Region Commander
Col Ralph F. Tomlinson, CAP	Iowa
Col Bernard F. King, CAP	Kansas
Col Stephen G. Miller, CAP	Minnesota
Col John A. Mais, CAP	Missouri
Col Robert K. Todd, CAP	Nebraska
Col Karl R. Altenburg, CAP	North Dakota
Col Michael A. Beason, CAP	South Dakota

PACIFIC REGION

*Col Ernest C. Pearson, CAP	Region Commander
Col Carl L. Brown, CAP	Alaska
Col Jesus Muniz, CAP	California
Col Earl G. Greenia, CAP	Hawaii
Col Dion E. DeCamp, CAP	Nevada
Col Theodore S. Kyle, CAP	Oregon
Col David E. Maxwell, CAP	Washington

SOUTHWEST REGION

*Col Joseph C. Jensen, CAP	Region Commander
Col William R. Lynch, CAP	Arizona
Col Robert B. Britton, CAP	Arkansas
Col Michael H. DuBois, CAP	Louisiana
Col Robert F. Himebrook, CAP	New Mexico
Col Robert H. Castle, CAP	Oklahoma
Col Joe R. Smith, CAP	Texas

*Voting Members of National Executive Committee - 14

** Non voting members of National Executive Committee 3

OTHER CORPORATE OFFICIALS

Mr. Don R. Rowland
Mr. Mark H. Richardson, III
Ms. Susan K. Easter
Mr. John A. Salvador
Mr. John F. Dean, Jr.
Mr. Marc Huchette
Mr. Gordon Odell Jr.
Mr. Jim Mallett

Executive Director
Senior Director and Director, Plans & Programs
Chief Financial Officer
Director, Mission Directorate
Director, Logistics & Mission Support
Director, Program Development
General Counsel
Academic Advisor

AGENDA ITEM 1

GC

Action

**SUBJECT: CAP National Vice Commander Election
CAP/NLO – Col Worek**

INFORMATION BACKGROUND:

Per the Civil Air Patrol *Constitution*, Article XIV, the National Vice Commander is elected annually.

PROPOSED NATIONAL BOARD ACTION:

That the National Board conduct an election for the office of National Vice Commander.

ESTIMATED FUNDING IMPACT:

None.

CAP NATIONAL HEADQUARTERS' COMMENTS:

None.

CAP-USAF HEADQUARTERS' COMMENTS:

None.

DCS / NATIONAL STAFF COMMENTS:

None.

REGULATIONS AND FORMS AFFECTED:

None.

NATIONAL BOARD ACTION

COL WOREK/NLO and Secretary of the Corporation stated that the National Vice Commander is elected annually and reviewed the following election rules: the names of those who have filed for the office are announced, the floor is opened for nominations from the floor, and the nominations are closed; each candidate in the order drawn from slips of paper is allowed 10 minutes to speak, followed by a 5 minute question/answer period and endorsements limited to 30 seconds per board member; voting is by written secret ballot; when there are more than two nominees, the nominee receiving the lowest number of votes shall be dropped from the next ballot until there are only two nominees remaining; whenever any nominee receives a majority of the votes, the nominee is elected. Col Worek stated that these procedures were adopted by the NEC in May 2007, and, of course, the National Board has the ability to amend these proceedings, if desired. Col Worek announced the only nominee filed for the office is

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Brig Gen Amy S. Courter. There were no nominations from the floor and nominations were closed. Brig Gen Courter presented her qualifications for re-election to the office of the National Vice Commander.

BY WRITTEN SECRET BALLOT VOTE BRIG GEN AMY S. COURTER WAS ELECTED NATIONAL VICE COMMANDER FOR A 1-YEAR TERM OF OFFICE. (The vote was 62 for, 1 abstention, 1 ballot marked “yes”).

AGENDA ITEM 2

GC

Action

**SUBJECT: Confirmation of CS, NLO, NFO, NC, Chaplain
CAP/CV – Brig Gen Courter**

INFORMATION BACKGROUND:

Per the *CAP Constitution and Bylaws*, Article XIII, "The National Chief of Staff, the National Legal Officer, the National Finance Officer, the National Controller, and the National Chief of Chaplain Service shall be appointed by the National Commander, subject to confirmation by a majority of those voting at the current or next National Board meeting."

PROPOSED NATIONAL BOARD ACTION:

That the National Board votes to confirm the individuals selected by the National Commander to fill the above offices.

ESTIMATED FUNDING IMPACT:

None.

CAP NATIONAL HEADQUARTERS' COMMENTS:

None.

CAP-USAF HEADQUARTERS' COMMENTS:

None.

DCS / NATIONAL STAFF COMMENTS:

None.

REGULATIONS AND FORMS AFFECTED:

None.

NATIONAL BOARD ACTION

BRIG GEN COURTER/CV MOVED and COL RUSHING/SER seconded the PROPOSED NATIONAL BOARD ACTION. (NOTE: The current incumbents are: Col Reggie L. Chitwood/CS; Col Andrew K. Worek/NLO; Col Fredric K. Weiss/NFO; Col Rodney F. Moody/NC; and Ch, Col, Charles E. Sharp/Chief, Chaplain Services).

THE MOTION CARRIED UNANIMOUSLY

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FOLLOW-ON ACTION: There was a suggestion that, in the future, a summary of background and qualifications of these individuals be provided board members before confirmation.

AGENDA ITEM 3

DV

Action

**SUBJECT: Approval of the March 2007 National Board Minutes
CAP/CS – Col Chitwood**

INFORMATION BACKGROUND:

The minutes of the March 2007 National Board meeting were distributed in draft form. This allowed the National Board members a chance to review the minutes for any discrepancies.

PROPOSED NATIONAL BOARD ACTION:

That the National Board votes to approve the March 2007 National Board Meeting minutes.

ESTIMATED FUNDING IMPACT:

None.

CAP NATIONAL HEADQUARTERS' COMMENTS:

None.

CAP-USAF HEADQUARTERS' COMMENTS:

Concur as drafted.

DCS / NATIONAL STAFF COMMENTS:

None.

REGULATIONS AND FORMS AFFECTED:

None

NATIONAL BOARD ACTION

COL CHITWOOD/CS MOVED and COL FAGAN/NCR seconded the PROPOSED NATIONAL BOARD ACTION.

THE MOTION CARRIED UNANIMOUSLY

FOLLOW-ON ACTION: The word "DRAFT" removed from the March 2007 National Board Minutes and the approved minutes posted on the web.

AGENDA ITEM 4

GC

Action

**SUBJECT: Additional Term for National Commander
PA WG/CC – Col Applebaum**

INFORMATION BACKGROUND:

The Constitution and By-Laws (Article XIV) States that the National Commander shall serve a single three-year term. If the National Board desires to retain him or her in that position, there is no provision for the incumbent National Commander to succeed himself or herself.

PROPOSED NATIONAL BOARD ACTION:

That the National Board votes to recommend to the BoG a change in the Constitution and By-Laws that would allow an incumbent National Commander to run for a second term of office of three years. If approved, the proposal will be sent to the Constitution and Bylaws Committee for review in accordance with the procedures adopted at the winter 2007 National Board Meeting. In order for the proposal to be put on the December 2007 BoG agenda, the Constitution and Bylaws Committee is to forward their recommendations to the November 2007 NEC.

ESTIMATED FUNDING IMPACT:

None.

CAP NATIONAL HEADQUARTERS' COMMENTS:

None.

CAP-USAF HEADQUARTERS' COMMENTS:

No comments.

DCS / NATIONAL STAFF COMMENTS:

None.

REGULATIONS AND FORMS AFFECTED:

Change to Constitution and By-Laws Article XIV.

NATIONAL BOARD ACTION

COL APPLEBAUM/PA MOVED and COL WALLING/MER seconded the PROPOSED NATIONAL BOARD ACTION.

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There was a request that, in view of the fact that substantially the same requests in this agenda item as well as Agenda Items 5 and 6, were previously submitted to the Board of Governors (BoG) and declined, they be withdrawn. They were not withdrawn.

COL WEISS/NFO MOVED TO AMEND and COL CHAZELL/RMR seconded the amendment to add the words “excluding the current incumbent.”

There was clarification that had the request to extend region and wing commander terms not included the incumbents, BoG members stated at the Jun 07 meeting they would be glad to reconsider; the extension of the National Commander position was not discussed at that meeting.

THE AMENDMENT CARRIED

By request and by majority vote of the National Board, former National Commander Brig Gen William Patterson was allowed to speak. He stated that the National Advisory Council is unanimous in its opposition to extend the term of office of the National Commander as well as for region and wing commanders. He added that it would be a misstep for CAP to eliminate the opportunity of those behind the current leaders to go higher at a regular pace. This should prevent the loss of a lot of top-notch people. Also, experience in CAP and the Air Force has shown that it isn't appropriate to keep someone in a command position for more than 2 to 3 years.

There was a request for a secret ballot vote. The amended motion reads as follows:

“That the National Board votes to recommend to the BoG a change in the Constitution and Bylaws that would allow an incumbent National Commander, but excluding the current incumbent, to run for a second term of office of three years.”

THE MOTION DID NOT PASS (58 voted no; 5 voted yes; 1 abstention)

AGENDA ITEM 5

GC

Action

**SUBJECT: Term Extension for Region Commanders
AZ WG/CC – Col Lynch**

INFORMATION BACKGROUND:

The Constitution and By-Laws allows a Region Commander to be appointed by the National Commander for a period of 4 years with no extensions. From time to time viable candidates for Region Commander still have some things to accomplish in their present wing and are not willing to step down at this point in their term. Some excellent Wing Commanders were never given the opportunity to serve as a Region commander because the timing of their term did not coincide with the stepping of their Region Commander.

PROPOSED NATIONAL BOARD ACTION:

That the National Board votes to recommend to the BoG to change the Constitution and By-Laws that would allow, under certain circumstances, a Region Commander to be reappointed to serve a one year term extension not to exceed 3 additional years with a vote of the full NEC including rationale for the extension. If approved, the proposal will be sent to the Constitution and Bylaws Committee for review in accordance with the procedures adopted at the winter 2007 National Board Meeting. In order for the proposal to be put on the December 2007 BoG agenda, the Constitution and Bylaws Committee is to forward their recommendations to the November 2007 NEC.

ESTIMATED FUNDING IMPACT:

None.

CAP NATIONAL HEADQUARTERS' COMMENTS:

None.

CAP-USAF HEADQUARTERS' COMMENTS:

No comments.

DCS / NATIONAL STAFF COMMENTS:

None.

REGULATIONS AND FORMS AFFECTED:

CAP Constitution and Bylaws.

NATIONAL BOARD ACTION

COL LYNCH/AZ MOVED and COL APPLEBAUM/PA seconded the PROPOSED NATIONAL BOARD ACTION.

By request, the Parliamentarian clarified that a motion and second to postpone indefinitely, if passed after discussion, takes the motion away from consideration by the body and sends it into netherworld; it effectively defeats the motion without having to vote on the substance of the motion.

COL OPLAND/DE MOVED TO POSTPONE INDEFINIELY and COL CARR/GLR seconded the motion.

THE MOTION TO POSTPONE INDEFINITELY CARRIED

AGENDA ITEM 6

GC

Action

**SUBJECT: Term Extension for Wing Commanders
NCR/CC – Col Fagan**

INFORMATION BACKGROUND:

The Constitution and By-Laws States that a Wing Commander serves one year probation and then a 3 year term for a total of 4 years. The Region Commander, with approval of the National Commander, may extend a Wing Commander for one additional year. There are many cases when there is no suitable candidate to replace a sitting Wing Commander or there were no applications submitted for the position.

PROPOSED NATIONAL BOARD ACTION:

That the National Board votes to recommend to the BoG a change in the Constitution and By-Laws that would allow a Region Commander to nominate a sitting Wing Commander to be extended for one year but no longer than 3 years on a year-to-year basis with approval of a vote by the full NEC. If approved, the proposal will be sent to the Constitution and Bylaws Committee for review in accordance with the procedures adopted at the winter 2007 National Board Meeting. In order for the proposal to be put on the December 2007 BoG agenda, the Constitution and Bylaws Committee is to forward their recommendations to the November 2007 NEC.

ESTIMATED FUNDING IMPACT:

None.

CAP NATIONAL HEADQUARTERS' COMMENTS:

None.

CAP-USAF HEADQUARTERS' COMMENTS:

No comments.

DCS / NATIONAL STAFF COMMENTS:

None.

REGULATIONS AND FORMS AFFECTED:

CAP Constitution and Bylaws.

NATIONAL BOARD ACTION

COL FAGAN/NCR stated that in view of the discussions and actions under Agenda Items 4 and 5, he is withdrawing this motion.

AGENDA ITEM 7

EX

Action

**SUBJECT: Nomination to CAP Hall of Honor
CAP/NFO - Col Weiss**

INFORMATION BACKGROUND:

The National Board is the approving authority to induct a member into the CAP Hall of Honor. It is my pleasure to nominate for consideration Maj Gen Richard L. Bowling. Gen. Bowling is a former National Commander and current Chairman of the Board of Governors. Gen. Bowling distinguished himself during difficult times after being elected National Commander. CAP had just gone thru a major relationship problem with the Air Force. These problems resulted in a raid on the National Headquarters by the OSI and a proposed take over by the Air Force ending CAP as we know it. Gen. Bowling met countless times with Air Force senior leaders to prevent this from happening and restored the relationship between CAP and the U.S. Air Force. To show good faith on the renewed working relationship the Air Force Chief of Staff promoted Rick Bowling to the rank of Maj. General. This was the first time this rank was officially approved by the Air Force for the CAP National Commander.

PROPOSED NATIONAL BOARD ACTION:

That the National Board votes to select Maj Gen Richard L. Bowling to the Civil Air Patrol Hall of Honor.

ESTIMATED FUNDING IMPACT:

To be determined.

CAP NATIONAL HEADQUARTERS' COMMENTS:

None.

CAP-USAF HEADQUARTERS' COMMENTS:

No comments.

DCS / NATIONAL STAFF COMMENTS:

None.

REGULATIONS AND FORMS AFFECTED:

None.

NATIONAL BOARD ACTION

COL WEISS/NFO MOVED TO POSTPONE and COL OPLAND/DE seconded the motion to postpone this agenda item until the 2008 Winter National Board in order that Maj Gen Richard L. Bowling's name be given to the Hall of Honor Committee for due consideration.

THE MOTION CARRIED UNANIMOUSLY

FOLLOW-ON ACTION: Referral of Maj Gen Bowling's nomination to the Hall of Honor Committee and inclusion in the 2008 Winter National Board agenda.

AGENDA ITEM 8

MD

Action

**SUBJECT: National Commander's Emergency Services Competition
CAP/CV – Brig Gen Courter**

INFORMATION BACKGROUND:

Every branch of the Department of Defense holds large competitions (Red Flag, Gun Smoke, Top Gun, Best Ranger, etc.) to foster readiness, excellence, esprit de corps, and fun. Fun translates into increased retention and motivation, and competitions encourage participants to train to be the best. This activity can have the dual function of both high-level ES training and a significant recruiting and retention opportunity.

Since the prime goal of our emergency services (ES) function is to save lives and mitigate suffering and loss of property, we need to do everything we can to be ready to support these operations when lives are at stake.

It is proposed that we re-establish the nationwide emergency services competitions that were conducted in the mid-80's as the National Commander's Emergency Services Competitions (NCEC).

POTENTIAL ISSUES: It has been suggested that training dollars should be better spent on large scale local exercises. We submit that holding nation-wide ES competitions would be the best "real-world" exercise that we could create. In addition to increasing motivation and retention of our ES personnel through open competition, this activity would significantly enhance mobilization training for our ES personnel to be able to comfortably travel great distances and into different wings and regions to perform ES duties. As with the Rita/Katrina relief efforts and future mega disasters, we will be doing just that. The Air Force says "Fight as you train, train as you fight". We should do no less.

A complete dress rehearsal for this competition was accomplished in the nine-wing Northeast Region on 15-17 Jun 07 with outstanding success. My National Director of Emergency Services personally organized and led this event. Please contact him for a copy of the Region OPLAN and the proposed NCEC OPLAN at es@cap.gov. The selections of the competition teams will be left to the discretion of the Region Commanders, however having Region competitions should be considered to aid in the selection process.

The NCEC is designed to be primarily led and executed by the volunteer members. It is envisioned that minimal Headquarters staff involvement would be required. Assistance by CAP-USAF personnel in judging would be desirable but is not required. The winning region is to be presented with a large silver National Commander's Emergency Services Trophy.

PROPOSED NATIONAL BOARD ACTION:

That the National Board votes to approve a bi-annual National Commander's Emergency Services Competition and the award of the National Commander's Trophy to the winning region.

ESTIMATED FUNDING IMPACT:

By earmarking a portion of the training funds, the competition can be fully funded. In total, an estimated 365 flying hours and 58,000 van miles would be used for this competition.

A sponsor will be sought for the championship trophy similar to that given at the NCC competition.

CAP NATIONAL HEADQUARTERS' COMMENTS:

Expected costs to support this competition would be approximately \$40,000 for flying and vehicle fuel.

Appropriated training funds currently earmarked for Region/Wing-specific events would be reduced to support this competition. This reduction would occur each year before any training fund money is distributed to the Regions or Wings.

CAP-USAF HEADQUARTERS' COMMENTS:

Concur with concept. Use of AF appropriated funds for mission related activities is tentatively approved, pending more complete breakdown of costs. Items such as trophies cannot be purchased with AF appropriated funds.

DCS / NATIONAL STAFF COMMENTS:

The DCS for Strategic Missions, the DCS for Operations and the CAP National Emergency Services Staff all highly approve of this agenda item.

REGULATIONS AND FORMS AFFECTED:

This initiative should be annotated in a future revision of the CAPR 60-3, *CAP Emergency Services Training and Operational Missions*.

NATIONAL BOARD ACTION

BRIG GEN COURTER/CV MOVED and COL CARR/GLR seconded the PROPOSED NATIONAL BOARD ACTION with clarification that in this case "bi-annual" means every other year.

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There was extensive discussion on the benefits and cost of this proposed endeavor. With concurrence of the National Board, Col Joe Abegg/NER Emergency Services Officer was allowed to speak and brief on the success of the recent NER competition.

COL HAYDEN/ME MOVED TO AMEND and COL GIVENS/IL seconded the amendment by adding the following words after the word “Competition” in the PROPOSED NATIONAL BOARD ACTION: “comprised of region-level competitions and a standardized point system to be graded by CAP-USAF to determine the overall national winner.”

COL OPLAND/DE MOVED and COL SAILE/MI seconded a substitute motion to the amendment to allow the leaders to choose every 2 years from the two options (either a single National ES Competition or regional competitions based on a standardized National point system to determine a national winner), based on budget availability.

THE SUBSTITUTE MOTION TO THE AMENDMENT DID NOT PASS

THE MOTION TO AMEND DID NOT PASS

COL JENSEN/SWR MOVED and COL DAVIES/NAT CAP seconded a SUBSTITUTE MOTION to approve the PROPOSED NATIONAL BOARD ACTION in principle with a request that additional and detailed financial information be provided at the 2008 Winter National Board meeting with a request for final approval at that time.

THE SUBSTITUTE MOTION CARRIED

FOLLOW-ON ACTION: Development of in-depth financial analysis of all costs involved and inclusion in the 2008 Winter National Board agenda.

AGENDA ITEM 9

IG

Action

**SUBJECT: Group Level Inspector General
CAP/IG – Col Linker**

INFORMATION BACKGROUND:

Inspectors General assigned to the Group level generate a series of issues that would easily be resolved if the position of Group IG were reassigned to the Wings as Assistant Wing IG's. Problems with the current arrangement include,

- 1) Group IG's conducting investigations without the Wing Commander's knowledge, authorization and indemnification,
- 2) Group IG's identifying more with the Group's sub-units than with Wing's objectives and program requirements during SUI's.
- 3) CAP Regulations specifying that a Group must have an IG has placed a number of wings out of compliance even when the wing has had many IG's on board, but not geographically distributed sufficient to attach each to a separate group.

Placing Group IG's under the Wing IG, as Assistants, even if they remain active primarily within their former group unit, will improve communication and coordination between the IG's and the Wing Commander and generally throughout the wing. It would foster better training and succession opportunities for the IG's in each wing and resolve the IG staffing problems that afflict a number of groups.

PROPOSED NATIONAL BOARD ACTION:

That the National Board votes to approve a change in the organizational structure to abolish the position of Group Inspector General and allow Wing Commanders to appoint in their stead, multiple Wing Assistant Inspectors General.

ESTIMATED FUNDING IMPACT:

None.

CAP NATIONAL HEADQUARTERS' COMMENTS:

None.

CAP-USAF HEADQUARTERS' COMMENTS:

Concur.

DCS / NATIONAL STAFF COMMENTS:

None.

REGULATIONS AND FORMS AFFECTED:

CAPR 20-1, *CAP Organization*, and CAPR 123-1, *CAP Inspector General Program*.

NATIONAL BOARD ACTION

COL JENSEN/SWR MOVED and COL JENSEN/CT seconded a motion to approve the PROPOSED NATIONAL BOARD ACTION.

There was clarification that with this change an investigation or complaint at the Group level remains a group investigation and the IG appeal process remains at the wing level. Also, there was clarification that indemnification of the wing commander extends to those assistants appointed by him/her.

THE MOTION CARRIED

FOLLOW-ON ACTION: Implementation of policy, notification to the field, and change to CAPR 20-1, *CAP Organization*, and CAPR 123-1, *CAP Inspector General Program*.

AGENDA ITEM 10

DV

Action

**SUBJECT: Membership Suspension
RMR/CC – Col Chazell**

INFORMATION BACKGROUND:

CAPR 35-1, Assignment and Duty Status, outlines the procedures and reasons for membership suspension. As currently written, National Headquarters is only notified of the suspension if the member is suspended for suspected cadet abuse or unfavorable information which, if substantiated, would make the individual ineligible for membership. Suspensions issued for regulatory infractions, misconduct or pending membership termination are not recorded at the National level.

Additionally, the regulation states that individuals in suspended status are prohibited from attending meetings, participating in CAP activities, wearing the CAP uniform or otherwise exercising the privileges of membership and should turn in their membership card for the duration of the suspension. Under the current system, members in suspended status still have access to eServices and any restricted applications previously assigned to them.

As we move to more online applications and permissions, it has become apparent that members in suspended status should not be allowed to retain their access to eServices.

PROPOSED NATIONAL BOARD ACTION:

That the National Board votes to approve the requirement of notice of all membership suspensions be sent to National Headquarters. Upon receipt of this notification, National Headquarters will annotate the member's record and all membership privileges including eServices access will be terminated for the duration of the suspension.

ESTIMATED FUNDING IMPACT:

Moderate changes to the current membership system will have to be made but can be done within the current funding constraints.

CAP NATIONAL HEADQUARTERS' COMMENTS:

Fully support this action. The ideal solution would be to have an online membership suspension application much like the current pilot suspension application; however, while this is being developed National Headquarters can remove the member's access.

If approved, the IT department will coordinate with the Volunteer Director of IT to add this item to the priority list.

CAP-USAF HEADQUARTERS' COMMENTS:

No comments.

DCS / NATIONAL STAFF COMMENTS:

Director of Personnel fully supports this action.

Director of IT agrees that allowing these individuals continued access to eServices is a risk to the organization that should be eliminated as soon as possible.

DCS Support – agrees with this item

REGULATIONS AND FORMS AFFECTED:

CAPR 35-1, *Assignment and Duty Status*.

NATIONAL BOARD ACTION

COL CHAZELL/RMR MOVED and COL OPLAND/DE seconded the PROPOSED NATIONAL BOARD ACTION.

THE MOTION CARRIED UNANIMOUSLY

AGENDA ITEM 11

DV

Action

**SUBJECT: Deputy Chiefs of Staff and National Staff Reports
CAP/CS – Col Chitwood**

Committees

1. DCS/Strategic Mission

BRIG GEN ANDERSON presented a slide briefing on the status of Strategic Missions. He also provided Strategic Missions Task Force (SMTF) concept paper and briefed the SMTF structure and concept.

2. DCS/Training

COL MIKELSON presented a slide briefing on the status of training programs.

3. DCS/Support

COL GUIMOND (for Col Parker) presented a slide briefing on the status of Support programs.

4. DCS/Operations

COL SKIBA presented a slide briefing on the status of Operations activities including a revision to CAPR 60-1.

COL VAZQUEZ, Director of Operations also presented a slide briefing on the proposed re-write of CAPR 60-1 to greatly reduce the number of pages.

5. Safety

COL TILTON presented a slide briefing on safety statistics.

6. Chaplain Update

CH, COL, SHARP presented a slide briefing on the activities of Chaplain Services

7. NCO Report

CMSGT CHIAFOS presented a slide briefing on the development of the enlisted force in CAP.

AGENDA ITEM 12

Action

SUBJECT: Old Business

1. ITEM: Regulation & Control of CAP Participation in “Booster Clubs”: Agenda Item 6, May 2007 NEC.

Interim report due to National Board from ad hoc committee on how to deal with unit participation in Booster Club activities.

Action:

COL WEISS/NFO briefed the ad hoc committee report. So far, the committee has been formed and is chaired by Col Weiss. The other members are: Col Worek/NLO, Col Chazell/RMR, Lt Col Mark Lee, Lt Col Tim Verrett, and from National Headquarters, Ms. Easter/FM and Mr. Odell/GC.

FOLLOW-ON ACTION: Committee report at the Nov 07 NEC meeting. Inclusion in the Nov 07 NEC agenda.

2. ITEM: Agenda Item Submission Procedures: Agenda Item 12, May 2007 NEC.

Constitution and Bylaws Committee tasked to research potential changes and procedures to the submission of agenda items to CAP's governing bodies.

Action:

COL WOREK/NLO briefed that the Constitution and Bylaws Committee has begun its initial discussions of the process, but do not have a product to report out due to other higher priority assignments. The committee hopes to have a report by the time of the 2008 Winter National Board.

FOLLOW-ON ACTION: Committee report at the 2008 Winter National Board meeting. Inclusion in the 2008 Winter Board agenda.

3. ITEM: Primary Flight Instruction for Senior Members: Agenda Item 15, May 2007 NEC.

DCS Operations tasked with researching and reporting back to the August 2007 National Board. Currently being examined by the Operations personnel as to the advantages and disadvantages of this type of training.

Action:

COL SKIBA/DCS Operations briefed that General Counsel did a very comprehensive study of all the issues potentially associated with this item. The very limited plus of this program is that it is a potential recruitment tool with a gain in membership. On the

negative side, in checking with the insurance broker, there would be a potential insurance premium increase of an average of \$6,000.00 per aircraft resulting in over \$3M premium increase for the fleet. Also, because CAP would be providing the same service with government appropriated funds, there is a potential conflict with many private industry people who are in the business of providing flight instruction. There would also be a conflict with FBOs from which CAP needs hangar space, free ramp tie-downs, reduced fuel costs, etc. There would also be liability risks. Comparing the gain versus the costs, conflicts, and risks, there would be no significant advantage in pursuing primary flight instruction for senior members and the committee does not recommend support for this proposal.

There was a question as to potential risk with providing flight instruction to cadets. Col Skiba responded that because cadet flying was chartered by Congress, agreed to by the Air Force and considered to have only limited liability, this program is considered to be a mission that CAP is tasked to do.

THIS ITEM IS CLOSED WITHOUT FURTHER ACTION.

4. ITEM: Adverse Personnel Action Report

COL KARTON presented a slide briefing and briefed that the committee was charged with collecting all the adverse personnel actions (from about 21 regulations) into one place in order to eliminate conflicts, inconsistencies, ambiguities, define terms, and to have a standard of fairness—basic due process—a standard of review, as well as to preserve “command” prerogatives. The proposed regulation is intended (1) to eliminate inconsistencies and conflicting provisions, (2) to reduce or eliminate application of standards which are ambiguous or impossible to definition, and (3) to unify all adverse personnel actions into one place.

The following goals for Adverse Personnel Actions (APA) have been established by the committee:

1. Place all APAs into the domain of the commander while preserving the IG process in appropriate circumstances;
2. Mandate adherence to the chain of command in the APA process and review process;
3. Apply the IG process and utilize trained IGs early and often to assist in sensitive matters;
4. Encourage participation by Legal Officers for guidance as well as preservation of confidentiality and privilege;
5. Provide a mechanism to insulate APA procedures, including the review process, from undue command influence;

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6. Establish “progressive discipline” as a written essential element of disciplinary actions;
7. Incorporate common due process elements;
8. Keep processes simple and unburdened without inviting frivolous complaints; and
9. Honor CAP’s core values throughout.

***COL WOREK/NLO MOVED and COL JENSEN/CT seconded* the motion that the National Board votes to approve the policies outlined by Col Karton and direct this committee to continue forward.**

THE MOTION CARRIED UNANIMOUSLY

FOLLOW-ON ACTION: The committee tasked to continue forward and report at the 2008 Winter National Board meeting. Inclusion in the 2008 Winter National Board agenda.

AGENDA ITEM 13

Action

SUBJECT: New Business

1. ITEM: Suspension or Revocation of Flying or Driving Privileges

COL RAGLAND/NC stated that there is a difference of opinion in the current CAPR 60-1 as to whether the authority exists for commanders to not only ground the pilot but also aircrew members, and made the following motion:

COL RAGLAND/NC MOVED and COL JENSEN/SWR seconded the motion that the National Board votes to confirm the command authority of CAP Wing and Region Commanders to suspend or revoke flying/driving privileges for any CAP member who is involved in an observed or reported unsafe act. The normal member appeals process remains in effect.

COL WOREK/NLO stated that in the CAPR 60-1 there is a lack of clarity as to whether the grounding and suspension applies to pilots only or other members of aircrews. With this vote, the current draft of a new CAPR 60-1, Section 2.5 (a), and Sections C and D, will need to address this issue.

There was also clarification that even though other command levels are authorized to ground or suspend for an unsafe act, this motion is intended to apply only to Region and Wing Commander authority at this time.

THE MOTION CARRIED

FOLLOW-ON ACTION: Implementation of policy, notification to the field, and change to CAPR 60-1, which is under revision.

2. ITEM: Strategic Planning Committee

COL OPLAND/DE proposed to amend the Constitution and Bylaws to create a standing strategic planning committee to ensure the continuity of the strategic planning process by defining it constitutionally, and made the following motion:

COL OPLAND/DE MOVED and COL KNOWLES/MD (PROXY) seconded the motion that the National Board votes to request the Board of Governors (BoG) amend the CAP Constitution and Bylaws to include provision for a standing Strategic Planning Committee whose purpose shall be to develop and revise strategic plans for CAP, subject to approval by the National Board and the BoG, and to report progress on the execution of those plans to the National Board and the BoG. The National Commander should have an influential role in overseeing or directing the committee's work. Membership, appointments to the committee, other responsibilities, meeting frequency, etc. are to be determined by the Constitution and Bylaws Committee's recommendations or the BoG's decision.

THE MOTION DID NOT PASS

3. ITEM: Revision of CAPR 60-1 and CAPF 5

COL CHITWOOD/CS MOVED and COL JENSEN/CT seconded the motion that the National Board votes to allow the Operations Committee to continue working the revision to CAPR 60-1 and CAPF 5, as briefed today, with a proposed revised draft of CAPR 60-1 presented in early 2008 for consideration.

THE MOTION CARRIED UNANIMOUSLY

FOLLOW-ON ACTION: Task the Operations Committee to proceed with redrafting and coordination of proposed CAPR 60-1 and CAPF 5 and final drafts submitted to the 2008 Winter National Board meeting for consideration. Inclusion in the 2008 Winter National Board agenda.

4. ITEM: Civil Air Patrol Ethics Program

COL OPLAND/DE referred to the National Commander's letter to all Civil Air Patrol members and employees, 25 Aug 2005, Subj: Civil Air Patrol Ethics Policy. He stated that because policy letters expire, he would make a motion to codify and formalize this ethics policy.

COL OPLAND/DE MOVED and COL SAILE/MI seconded the motion that the National Board (NB) directs the Constitution and Bylaws (C&B) Committee to draft the following changes to the C&B for approval at the winter 2008 NB meeting, prior to submission to the Board of Governors:

- 1. Under the Constitution, Article XV, Corporate Officer Suspension and Removal, should be changed to include violations of CAP's Ethics Policy as grounds for removal from office of all corporate officers.**
- 2. Under the Bylaws, an Ethics Committee should be created to periodically review and update the Ethics Policy.**

Under a point of information and with permission, Mr. Rosenzweig/EXS stated that a new numbered regulation is in the process of coordination at National Headquarters in accordance with CAPR 5-4, which implements the ethics policy contained in the interim change letter (ICL) of 25 Aug 2005.

COL JENSEN/SWR MOVED TO POSTPONE and COL CHAZELL/RMR seconded the motion to postpone this motion with a report to the 2008 Winter National Board as to the status or completion of the regulation.

THE MOTION CARRIED

FOLLOW-ON ACTION: Report of status or completion of proposed Ethics regulation at the 2008 Winter National Board. Inclusion in the 2008 Winter National Board agenda.

5. ITEM: Proposed National Marketing Plan

BRIG GEN COURTER/CV stated that during lunch the Public Affairs Officer Manual was distributed. This manual was unveiled at the Public Affairs Officer Academy and this board will need to approve it. Also distributed was a package of National Open House materials to help launch a cadet recruiting effort during October which has been proclaimed as “National Open House Month.”

BRIG GEN COURTER/CV presented a slide briefing on the National Marketing Plan and stated that CAP is kicking off a major communications initiative—a long-term branding strategy, based on the tried and true principles of marketing communications, including goals and objectives of the plan.

***COL CHITWOOD/CS MOVED and COL FAGAN/NCR seconded* the motion that the National Board votes to proceed with implementation of the National Marketing Plan.**

THE MOTION CARRIED

FOLLOW-ON ACTION: Commanders and Public Affairs Officers move forward with the National Marketing Plan.

ADMINISTRATIVE ANNOUNCEMENTS:

1. Brig Gen Courter/CV made an opening statement that she was compelled by CAP's governing documents to serve as the presiding officer and acknowledged that CAP is operating in unusual circumstances. She added that it is when life does not follow the usual script that all are challenged to act in the best interest of those we serve regardless of our personal beliefs. She further added: "I do so today by presiding at this meeting and look forward to our working together to ensure the continuation of Civil Air Patrol's best future."

2. Preceding the agenda items, remarks were made by Brig Gen Courter/CV; Mr. Don R. Rowland/EX; and Col Russell D. Hodgkins, Jr., USAF, CAP-USAF Commander.

3. Brig Gen Courter/CV recognized the attendance of former National Commanders Brig Gen Hal DuPont (1970 - 1973), Brig Gen William "Pat" Patterson (1973 - 1976), Brig Gen Richard "Rich" Anderson (1993 - 1996), and Maj Gen Dwight Wheless (2004 – 2005). She also recognized all CAP-USAF personnel and expressed appreciation for their presence and partnership.

4. Brig Gen Courter also recognized the attendance of and introduced Lt Col Carolyn Guertin, a charter member of CAP, No. 11 in the list which makes her No. 211 because the number "2" was added to denote females. Gen Courter also thanked her for her service to Civil Air Patrol.

5. Col Chitwood/CS announced the following named new commanders and Brig Gen Courter/CV presented their National Board badges:

NER Col Anthony Gagliardi/RI
GLR Col Warren M. Reeves/IN
Col David M. Winters/OH
SER Col James M. Rushing/CC and NEC member
Col Tillman C. Carroll/MS
Col George B. Melton/TN
SWR Col Joseph C. Jansen/CC and NEC member
Col Robert F. Himebrook/NM
Col Robert H. Castle/OK
Col Joe R. Smith/TX
RMR Col Stanley A. Skrabut/WY
PCR Col Jesus Muniz/CA
Col Earl G. Greenia/HI

Brig Gen Courter/CV also announced that Col Reggie Chitwood as the Chief of Staff is also on the National Board (and NEC) and presented his badge.

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6. Brig Gen Courter/CV recognized the following named outgoing commanders and expressed appreciation for their service:

NER Col M. Allen Applebaum/PA (29 Sep 07)
Col Ann Clark/VT (23 Feb 08)
MER Col Russell M. Opland/DE (8 Sep 07)
PCR Col Dion E. DeCamp/NV (17 Nov 07)

7. Brig Gen Courter announced that Lt Col Gene Egry will become the Delaware Wing Commander on 8 Sep 07.

8. Brig Gen Courter expressed appreciation to all the vendors and especially to Cessna Aircraft for partnering with CAP and sponsoring the welcome reception.

9. Brig Gen Courter expressed appreciation to an average of 22,800 viewers over the internet today who have followed the proceedings of the National Board.

10. Brig Gen Courter also expressed appreciation to all the board members for working as a team through all the business of CAP today, and to the Southeast Region commander and team for their hospitality in hosting the National Board meeting.

THERE WAS A CLOSED EXECUTIVE SESSION, 0800 – 0900, THURSDAY, 9 AUGUST 2007.

THE NATIONAL BOARD STOOD IN RECESS AT 1650, THURSDAY, 9 AUGUST 2007, AND WAS CLOSED AT THE END OF THE BANQUET ON SATURDAY, 11 AUGUST 2007.

THERE WAS A GENERAL ASSEMBLY, 0830 – 0930, FRIDAY, 10 AUGUST 2007.

THERE WAS AN OFF-THE-RECORD TOWN HALL MEETING, 1030 – 1205, FRIDAY, 10 AUGUST 2007.

THERE WAS A NATIONAL AWARDS CEREMONY, 0800 – 0930, SATURDAY, 11 AUGUST 2007.