

OFFICE OF CIVILIAN DEFENSE
WASHINGTON, D. C.

CIVIL AIR PATROL

GM-45

NATIONAL HEADQUARTERS
WASHINGTON, JULY 17, 1942

Subject: Uniform, Insignia, and Rank

To: All Unit Commanders

1. UNIFORM

a. By authority of the War Department, Civil Air Patrol may wear the regular Army uniform with certain distinguishing features which apply to all personnel, officers or enlisted men, as follows:

1. Red shoulder loops--Will be worn on shirt, jacket, blouse or outer garment. Color of loop will be Cable No. 14906 - Textile Color Card Association. No deviation or near substitute will be permitted. The red loop will be of size and shape of the regular loop on an officer garment.

2. Sleeve emblem--The official CAP shoulder patch, bearing 3-bladed propeller emblem of Civil Air Patrol and the letters U. S., will be worn on the left sleeve of all outer garments, $\frac{1}{2}$ " below shoulder seam.

3. Cap--Army Officers' Overseas cap; remove piping and substitute red piping, same color as shoulder loop.

b. Minimum uniform to be purchased and kept in good condition by each member shall consist of: shirt, Army Officers' type, khaki or chino, with red shoulder loops; trousers, khaki or chino, without cuffs except for women members for whom culottes are the official wear; belt, tan web, plain brass buckle; shoes, tan Oxfords, plain toes, strap and buckle preferred to laces; socks, plain tan; tie, plain tan, no tie pin; cap, overseas.

c. The shirt is the prescribed wear except in weather which requires outer garments such as the regulation Officers' field jacket, leather flying jacket, or trench coat. It is recommended that CAP units wear outer garments alike, insofar as is possible without undue expense.

d. Blouse, Air Corps Officers', with the sleeve braid removed and red braid, same color as the shoulder loops, substituted, and with silver CAP buttons in place of the gold buttons. Purchase of blouse is optional. Its wear is recommended for Wing, Group, and Squadron Commanders. Members will find it more practical to wear the field jacket or leather flying jacket.

e. Wearing of the uniform is required during all flying missions and drills of Civil Air Patrol and at such other times as unit commanders may prescribe. Members on active duty will wear the correct uniform throughout the period of their assignment under the same rules that apply to Army personnel in this regard. Unauthorized items will not be worn.

2. INSIGNIA

a. The following insignia have been approved for Civil Air Patrol by the War Department. Correct insignia will be worn on the authorized uniform at all times as specified below. Never mix the insignia. Do not wear any part of State Guard, Reserve, or other insignia on the CAP uniform. Discharged Army personnel will not wear qualification medals or Army wings. However, service ribbons and decorations may be worn.

b. Officers insignia shall be:

1. Silver C.A.P. instead of gold U.S. on right shirt collar and on lapels of blouse.
2. Silver Wings same design as Air Corps Officers' collar ornament on left shirt collar, on lapels of blouse below the C.A.P., and on left side of cap, 1" from front.
3. Insignia of rank, regulation Army; will not be worn without the red shoulder loops and without written appointment in grade by National Headquarters.

c. Flight Officers and Warrant Officers--Same uniform and insignia as officers without insignia of rank. Flight Officers include all members with accredited aeronautical ratings as Pilot Officers or Observer Officers and not appointed as commissioned Officers.

d. Enlisted personnel:

1. Disc insignia, CAP 3-bladed propeller emblem, silver and enamel in colors, on cap and on blouse lapels if blouse is worn.
2. Chevrons, regulation Army, on red patch same color as shoulder loop on both sleeves half way between elbow and shoulder seam, for non-commissioned officers and first class privates.
3. Shirt--No collar insignia.

e. Title Insignia--Sleeve insignia denoting Wing, Group, and Squadron Commanders and Staff and Flight Leaders, optional, to be worn $\frac{1}{2}$ " below the CAP sleeve insignia on the left sleeve.

f. Aeronautical Ratings--For pilots and observers qualified in accordance with Operations Directive No. 10. Worn above left shirt or blouse pocket or on left breast of flying jacket. Silver.

1. Pilot wings:

- a. Pilot or Pilot Officer
- b. Senior Pilot Officer
- c. Master Pilot Officer

2. Observer wing:

- a. Observer or Observer Officer
- b. Senior Observer Officer

g. Mechanic and Radio Ratings--Worn on forearm of right sleeve, half way between elbow and bottom of cuff.

1. Mechanic--Holder of currently valid CAA A & E Mechanic license. Radiotelephone or Radio Telegraph Operator or Amateur Class A.

h. Volunteers--Members who volunteer for specified periods of active-duty service, pursuant to GM-32, on signing active-duty oath, may wear a special V-shaped emblem on the forearm of the left sleeve, half way between the elbow and the bottom of the cuff, in colors as follows:

1. Red---1 or 2 months continuous service per year.
2. White--3 months per year.
3. Blue---duration of war.

i. Service Stripe--An active duty volunteer may wear a service stripe for each term of active duty completed; not more than one stripe per year. The service stripes shall be centered $\frac{3}{4}$ " below the V emblem and $\frac{1}{2}$ " apart. Colors: red for 1 month service completed; white for 2 months; blue for 3 months or more service in a year.

j. Merit Awards--Emblems, authorized for individuals only on special order of the National Commander, will be triangular and will be worn point down above the left pocket of the shirt or blouse as follows:

1. Red : Commendation--For exceptional performance contributory to the planning or execution of missions of unusual merit.
2. White: Merit Citation--For initiative and performance of unusual merit on specific missions.
3. Blue : Distinguished Service Citations--For exceptional performance of specific missions, or acts of heroism, under unusually difficult or hazardous conditions.

k. Civilian Wear--A small lapel emblem bearing the CAP 3-bladed propeller emblem without the U.S. similar to the CAP pilot wings may be worn by accredited members not in uniform. No other insignia of the Patrol will be worn except on full and correct CAP uniforms. CAP insignia will not be worn by members wearing shoulder patch with U.S. The CAP insignia will not be worn or displayed on aircraft or vehicles except by accredited members of CAP.

1. Display of CAP Insignia on Aircraft and Vehicles--The Civil Air Patrol insignia will be painted or placed by decals on the wings and fuselage of all aircraft engaged in official CAP missions as follows:

1. Wings--Insignia disks shall be centered on the top of the left wing and on the bottom of the right wing at a point one-third of the distance from the wing tip to the fuselage. Diameter of disk shall not exceed two-thirds of the wing chord at point of application.

2. Fuselage--Insignia disks shall be centered on both sides of the fuselage at a point one-third of the distance from the leading edge of the horizontal stabilizer to the trailing edge of the wing. Diameter of disk shall not exceed two-thirds of the depth of fuselage at point of application.

3. Use of Planes--Any aircraft while displaying such insignia shall be flown exclusively by members of Civil Air Patrol. This is not to be construed as requiring the display of CAP insignia on aircraft engaged in CAP practice activities, or limiting participation of aircraft bearing insignia in such activities, or preventing aircraft with insignia from being used in non-official flying provided the pilot is a member of CAP.

4. Autos--Insignia may be displayed on autos, trailers, and other vehicles owned and operated by CAP members and used in CAP missions. Stickers and plates embodying insignia shall be circular, from 4 to 12 inches in diameter, or rectangular, no larger than 6 by 12 inches. Automobile stickers and plates may be used only in compliance with state laws applicable to windshield or vehicle stickers.

5. Omit U.S.--The U.S. is to appear on the sleeve emblem, arm band, and official CAP flags, and is to be omitted from insignia for aircraft, autos, or all other uses.

m. Ordering Insignia--In purchasing uniform and insignia items not obtainable in retail stores, members will place orders through their unit Supply Officers. Orders will be transmitted to the supply source by the Wing Commander who may delegate this responsibility to Wing, Group, or Squadron Supply Officers signing for him. Orders for Task Force members may be placed by the Task Force Commander or his duly authorized deputy signing by his order.

n. Manufacture of CAP Insignia--Pursuant to Section 3 of Office of Civilian Defense Regulations No. 2, no official articles, including collar and cap emblems, sleeve insignia, uniform buttons, aircraft decal insignia, lapel pins and buttons, arm bands, and automobile stickers and plates, may be manufactured, sold, or distributed by any manufacturer without a license readily obtainable from the Insignia Section in the Washington office of OCD. This applies to all articles embodying the CAP insignia (blue disk with superimposed white triangle and with red 3-bladed propeller superimposed on triangle) or any reproduction of this design in any color.

o. Directives Superseded--This memorandum supersedes GM-9, GM-18, GM-34, GM-40, OD-2 and OM-4, all of which will be removed from current files.

3. RANK--An addendum to this memorandum soon will set forth regulations for appointment of members as CAP officers and non-commissioned officers. Insignia of rank will not be worn meanwhile. A memorandum on supply sources also will be issued to supersede GM-29 and Paragraph 5 of GM-39.

Earle L. Johnson
EARLE L. JOHNSON
National Commander

OFFICE OF CIVILIAN DEFENSE
WASHINGTON, D. C.

CIVIL AIR PATROL

Addendum to GM-45

NATIONAL HEADQUARTERS
WASHINGTON, July 27, 1942

Subject: Qualifications for Appointment with Rank
Commissioned and Non-commissioned Officers

To: All Unit Commanders

1. All Group Commanders, Squadron Commanders and Flight Leaders and all staff officers to be eligible for appointment with rank, shall have completed the prescribed Training Directives as follows and shall be prepared to pass a written examination thereon:

#1 - 3 hrs.	# 14 - 1 hr.
2 - 20 "	15 - 1 "
3 - 2 "	16 - 5 "
5 - 4 "	19 - 3 "
6 - 6 "	20 - 2 "
9 - 3 "	21 - 5 "
10 - 2 "	23 - 8 "
11 - 2 "	24 - 10 "
12 - 2 "	29 - 2 "
<u>44 hrs.</u>	<u>37 hrs.</u>

2. Prior to making recommendations to the National Commander, all Wing Commanders will ascertain first that each recommended member has completed the prescribed Training Directives listed herein and that the member's service record has been officially certified to that effect.

3. Each such member qualifying for position as a commissioned officer may be appointed to a position by the Wing Commander with temporary rank in grade pending approval by the National Commander, providing he has served in the same position, or a position of equal grade, for not less than 60 days. If member has not served 60 days, he will be appointed one grade in rank lower than that which the position calls for, until such time as he has served for 60 days, at which time the Wing Commander may recommend the member for promotion.

4. Commissioned Officers

Rank or Grade

Wing Commander	Major
Wing Staff Officer	Captain
Group Commander	Captain
Group Staff Officer	1st Lieutenant
Squadron Commander	1st Lieutenant
Squadron Staff Officer	2nd Lieutenant

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<u>Commissioned Officers</u>	(continued)	<u>Rank or Grade</u>
Flight Leader		2nd Lieutenant
Deputy Staff Officer		Flight Officer
Pilot Officer		" "
Observer Officer		" "

5. Non-Commissioned Officers

Pilot	Technical Sergeant
Observer	Sergeant
Photographer	"
Clerk	Corporal
Stenographer	Private, 1st Class
Mechanic, A and E	Master Sergeant
Mechanic A or E	Technical "
Radio Operator	" "

6. All Other Personnel

Private

7. Commissioned Officers appointments of Civil Air Patrol Officers as Major, Captain, First Lieutenant, and Second Lieutenant will be made by the National Commander upon recommendation of the Wing Commander. Flight Officer appointments will be made by the Wing Commander.

8. Non-Commissioned Officer. Appointments of all grades of non-commissioned officers authorized will be made by the appropriate Unit Commander.

9. The official recommendation for commission in Civil Air Patrol in the grade of Captain, 1st and 2nd Lieutenant will be made to the National Commander on special report SR-11 in all instances.

10. Commissions and appointments in grade will be in the Civil Air Patrol and not in the Army of the United States.

Earle L. Johnson
 EARLE L. JOHNSON
 National Commander