

CIVIL AIR PATROL
500 Fifth Avenue
New York 18, New York

COMMUNICATIONS DIRECTION)
NO. 1)

8 December 1943.

REQUISITIONING OF FEDERAL COMMUNICATIONS COMMISSION FORMS

1. Purpose. It is desired to institute a uniform system for obtaining FCC forms for these reasons:

- a. To make forms readily available for applicants.
- b. To reduce correspondence.

2. Channels. a. Squadron Communications Officers will make up a requisition, within regular periods specified by the Wing Commander, for the required number of forms and forward it to their Group Headquarters or the next higher headquarters.

b. Group Headquarters will then consolidate all requisitions and relay them to the appropriate Wing Headquarters.

c. Based on the consolidated Group requisitions, Wing Headquarters will compile a request which will be forwarded directly to FCC in Washington.

3. Forms. The form, or content, or requisitions within a Wing shall be as prescribed by the Wing Commander. The requisition sent to FCC shall be prepared as a letter.

4. Responsibility. Wing Commanders are responsible that the intent of this directive is carefully observed. The necessary action to effect compliance within his echelon will be initiated and executed by the Communications Officer.

5. Guide. Tabulated below is a list of the FCC forms required, based on using personnel. The figure in column 2 is governed by the number of copies required by FCC. This list is intended to be a guide only, and units having additional requirements are authorized to submit requisitions therefor.

1	2	3
Item	No. Req.	Basis
FCC Form 756	2	Per Rad Opr; Com NCO; Com O; Pilot; Observer.
735	1	Per Rad Opr; Com NCO; Com O; Pilot; Observer.
735-A	1	Per Rad Opr; Com NCO; Com O; Pilot; Observer.
736	1	Per Rad Opr; Com NCO; Com O; Pilot; Observer.
457	1	Per Rad Opr; Com NCO; Com O; Pilot; Observer.
404	1	Per Airborne Transmitter (other than WERS).
455	1	Per Wg Hq.
FCC Order No. 75	1	Per Rad Opr; Com NCO; Com O; Pilot; Observer.
CAP Form No. 660	1	Per WERS Rad Station.

Note: Form 660 may be obtained from CAP National Headquarters.

By direction of National Commander JOHNSON:

FRANK I. ADAMS, Capt.,
Communications Office